

**Council Meeting**  
**Tuesday, May 7, 2024**  
**City Council Chamber**  
**6:30 p.m.**  
**AGENDA**



Call to Order

Pledge of Allegiance

1. Consent Agenda
  - Minutes
    - Council Minutes –April 16, 2024
    - Utility Commission – April 24, 2024
    - HRA –April 17, 2024
    - Street Committee – May 2, 2024
  - Regular Bills
2. Department Heads
3. Proclamations
  - Hospital Week May 12-18, 2024
  - Recognizing Law Enforcement Officers – May 15, 2024
  - EMS Week – May 19-25, 2024
4. Resolutions Accepting Donations
  - Tegel's Park – Tom White
  - Fire Department – Prudence Lodge #97
5. Call For Public Hearing Residential Tax Abatement – Plum Bay Subdivision – Lot 2, Block 1
6. Water Purchase Agreement – Red Rock Rural Water System
7. Street Closure Request – Riverfest June 6<sup>th</sup>-9<sup>th</sup>
8. Personnel Committee
  - Community Center – On-Call Part-time
  - Seasonal Employees
9. Contractor Payment & Change Order
  - Transmission Line Reconstruction –IES Commercial Inc. Pmt#6 Final - \$147,958.27
  - Generator Plant Construction – Wilcon Construction Services LLC – Pmt #6 - \$640,015.00
  - Generator Plant - Change Order #1 – Wilcon Construction Services LLC - \$1,004.00
  - Generator Plant - Change Order #5 – Wilcon Construction Services LLC - \$8,232.00
10. New Business
11. Old Business
12. Council Comments
13. Adjourn



**Regular Council Meeting  
City Hall, Council Chamber  
April 16, 2024  
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones

2. Roll Call:

Council Present: Mayor Dominic Jones, Dennis Esplan, Marv Grunig, Jenny Quade, James Nelson and Scott Benson

Council Absent:

City Staff Present: Steve Nasby, City Administrator; Scott Peterson, Police Chief; John Nelson, Liquor Store Manager; Ryan Anderson, Water/Wastewater Superintendent; Tim Snyder, Community Center Director and Tiffany Lamb, EDA Director

3. Pledge of Allegiance

4. Consent Agenda:

- Minutes
  - Council Minutes – April 2, 2024
  - Utility Commission – March 27, 2024
  - Economic Development Authority – January 8, 2024 and April 8, 2024
  - Community Center Commission – April 8, 2024
  - Library Board – April 9, 2024
  - Parks & Recreation Commission – April 10, 2024
- Regular Bills

**Motion by Quade second by Benson approving the Consent Agenda. Motion carried 5 – 0.**

5. Department Heads:

John Nelson, Liquor Store Manager, said that there will be a Chamber Coffee on May 21<sup>st</sup> at 9:00 am to show the newly renovated store and then an open house on June 4-5 with a ribbon-cutting. The store will be closed April 19-23 for the installation of epoxy flooring and then shelving will be re-set and stocked with the store planned to re-open on April 24<sup>th</sup> at the regular time.

6. Proclamation:

**Council Member Grunig introduced the Resolution No. 2024-09, entitled “2024 DRINKING WATER WEEK PROCLAMATION” and moved its adoption. The Resolution was seconded by Quade and on roll call vote: Aye: Grunig, Benson, Quade, Esplan and Nelson. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.**

7. Windom Area Health Budget Presentation:

John Peyerl, Windom Area Health Chief Financial Officer, said that their 2025 budget revenue growth is built on increases of services at 8% and a price increase of 4%. They are anticipating more in-patient services, surgical services and radiology. Pain management services are re-starting in June 2024. It looks like the 2024 budget will hit the growth project that was in that budget, but low

reimbursements from Medicare make it difficult and depresses the revenues as deductions from billing run about 50%. Being a Critical Access Hospital is a great status and way to succeed with growth.

Jones asked why health insurance costs are going up at a high rate if the hospital is just pricing in a 4% price increase? Peyerl replied that new technologies are used which cost more, so an older 2-D scan was a certain price but a newer 3-D scan is higher cost due to the better technology so costs go up faster than price increases. Jones asked if the focus on in-patient revenue growth will keep more people in Windom rather than transferring to Sioux Falls. Peyerl said that is the plan for growth.

Peyerl said that expenses are shown to go up and a 50% increase in employee salaries is noted due to rising labor costs, but also the addition of doctors and other medical staff totaling 13 full-time positions. He noted that benefit costs are up as well. Other increases in expenses are related to the projected growth for things like supplies, these costs go up with more patient volume. Bad debt which is uncollectible is budgeted at \$650,000 and interest expense for debt on the new building is included. The proposed budget is a break-even budget with a number of unknowns. The non-operating income is primarily investment income and that will be decreasing as cash is used to fund the building project.

Benson said that when the building project was being discussed with the Council a point was raised about a hospital contribution to the City. Peyerl said that WAH would love to have a conversation.

Grunig asked where the bond payment funds are coming from when those debt payments begin. Peyerl said that service growth will bring in the additional revenue to make those payments. He is optimistic about the new services getting started. Debt service payments will be about \$200,000 per month on the new and existing debt and the next year (2026) budget will really need to identify those growth trends. Peyerl added that the hospital also does capital spending of \$1 – 1.5 million annually and that the Hospital Board has reviewed the budget and recommended approval.

Benson noted the hospital had prior year surpluses of funds and inquired where the investment savings came from. Peyerl said that they were from revenues and 2020 was a good year with the COVID funds the hospital received. He said that recently Medicare had a cyber attack and stopped payments, which is about half of their revenue, but due to strong cash reserves the hospital did not have an issue until they got the Medicare reimbursements. They also have some non-growth things that cost money and will need financial flexibility. He was on a call with the MN Hospital Association where PERA, the State pension system, is not fully funded so there is a liability for that shown on the hospital audit. He added that other community hospitals envy Windom as we have cash reserves.

Jones said it would be good to have this discussion during budget time and hospital staff can attend.

**Motion by Grunig second by Quade to approve the Windom Area Health budget as presented.  
Motion carried 5 – 0.**

8. Consumer Confidence Report

Ryan Anderson, Water/Wastewater Superintendent, reviewed the 2024 Consumer Confidence Report testing numbers and everything was well within guidelines on lead, copper, nitrates, fluoride and other tested items. The water utility will do another testing in 2024. He said the new lead and copper State rule goes into effect in October 2024 where all water service lines, privately owned, need to be inventoried. Anderson said the City would start with a survey to homeowners and follow up as needed. There is some State grant funds to help with this identification and mapping effort.

Jones asked if PFAS, also known as forever chemicals, has been tested in Windom. Anderson said there was some voluntary testing done and there were no high levels detected. The water system results were excellent and voluntary testing would continue with the MPCA for wastewater.

9. Community Center – HVAC Replacement:

Tim Snyder, Community Center Director, said that over a year ago there was hail damage to the facility's equipment. An insurance settlement was received and rather than repair 1999 units they solicited quotes to replace the units. The quote recommended by the Community Center Commission is from Schwalbach Plumbing & Heating and the new units will increase airflow and efficiency.

**Motion by Benson second by Nelson to accept the HVAC quote from Schwalbach Plumbing & Heating for replacement of the Community Center's units. Motion carried 5 – 0.**

10. South Cottonwood Lake Subdivision:

Tiffany Lamb, EDA Director, said that there are two items related to this property. First is the approval of plans and specifications for the subdivision. The Department Heads were provided the information and had a few minor modifications and the plans went to the Utility Commission for input. A request was made to have another foot of cover over the waterline and to confirm the requirement for the back-up generator at the lift station. Both those items were taken care of and the plans and specifications are now ready for Council action.

Grunig noted that the demolition and some dirt work is starting on site.

**Motion by Grunig second by Nelson to approve the plans and specifications for the South Cottonwood Lake Subdivision as presented. Motion carried 5 – 0.**

Lamb said the second item is to approve amendments to the development agreement between the City and DVK, the developers of the South Cottonwood Lake site, primarily for date changes. She said that Cemstone used the entire possessory period, which was not anticipated, so that pushed the project timelines back. The EDA Board and staff have reviewed the amendments and are recommending approval of amending the development agreement.

**Motion by Nelson second by Benson to approve the Amendment to the Development Agreement between the City of Windom and DVK as presented. Motion carried 5 – 0.**

11. MN DOT Carbon Reduction Program – Grant Application Resolution:

Lamb said that the SW Regional Development Commission staff had contacted City staff about a possible grant opportunity. City staff researched if the grant could be used for the local share of the traffic lights that MN DOT is going to do in the community. The traffic lights would be eligible and there has not been much demand yet for this grant so we have a reasonable chance.

Jones asked if the Council thought this was a path to help fund the traffic lights that Council could support. Council consensus was that it would definitely help the discussion.

Grunig noted that the grant would cover up to 80% of the cost for the traffic lights. Lamb replied that is correct. If the maximum is requested and awarded, the City's cost could be closer to \$35,000 for the City versus the \$177,000 MN DOT estimate.

Jones said that the input he is getting from the Council is to apply for the maximum 80% grant. Consensus of the Council to apply for the maximum.

**Council Member Benson introduced the Resolution No. 2024-10, entitled "RESOLUTION AUTHORIZING SUBMISSION OF MN DOT CARBON REDUCTION PROGRAM GRANT APPLICATION" and moved its adoption. The Resolution was seconded by Nelson and on roll call vote: Aye: Benson, Esplan, Nelson, Quade and Grunig. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.**

12. Call for A Public Hearing – MN DOT Layout Trunk Highway 60 – Municipal Consent Approval:  
Nasby said that MN DOT reviewed the process when they were at the last Council meeting and he got their official notice to start the process. The letter gave the City 15 days to set a public hearing date and then there is up to 60 days to hold the hearing. He said the public hearing proposed is for June 4<sup>th</sup> and that would give MN DOT time to do open houses and to get information out to the public.

Benson asked if the public hearing is at City Hall or could it be at the Community Center. Nasby said the Council can host it where it wants, but the notice is for City Hall as that has the TV capabilities and that is not available at the Community Center.

**Council Member Esplan introduced the Resolution No. 2024-11, entitled “RESOLUTION CALLING FOR A PUBLIC HEARING FOR MUNICIPAL CONSENT TRUNK HIGHWAY 60 PROJECT” and moved its adoption. The Resolution was seconded by Grunig and on roll call vote: Aye: Nelson, Grunig, Esplan, Benson and Quade. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.**

Nelson asked about the costs for the public hearing and open house. Nasby said the public hearing expense would be the City’s responsibility and the open house would be MN DOT’s. He noted that MN DOT has already worked to book a date at the Community Center.

13. Street Closure Request – June 6, 2024 – Chamber Pedal Pull:  
Jones said the request is to close 4<sup>th</sup> Avenue between 9<sup>th</sup> and 10<sup>th</sup> Streets for the Chamber Pedal Pull event for Riverfest.

**Motion by Grunig second by Nelson to approve the closure of 4<sup>th</sup> Avenue between 9<sup>th</sup> and 10<sup>th</sup> Streets on June 6, 2024 for the Chamber Pedal Pull event. Motion carried 5 – 0.**

14. 2024 Urban Deer Hunt:  
Nasby said that the 2023 hunt went well and thanked Sergeant Kopperud for his leadership of that event. The DNR date for requesting another urban hunt is approaching quickly. He said the memorandum in the Council packet contained the information from last year and several questions for the 2024 urban deer hunt if that is approved by the Council. The questions regard age of hunter, use of blinds, location and use of Mayflower Park. Nasby noted the Parks & Recreation Commission are recommending approval which includes the closure of Mayflower Park during the hunting season and inclusion of Ringle Park, which is the grassy area off River Road by the High School.

Jones said that he is okay with lowering the hunter age to 16 as the City requires a proficiency test. He is also okay with keeping the pack-in\pack-out blinds. He would like to see the inclusion of Ringle Park as a hunting site.

**Motion by Benson second by Quade to authorize staff to apply for a 2024 Urban Deer Hunt with the MN DNR, to make the amendment to the age requirement per City rules and to add Ringle Park. Motion carried 5 – 0.**

15. Personnel –:  
Nasby noted that Assistant Chief Hillesheim resigned in March and that Chief Peterson had proposed to keep that position vacant at this time. To help with the administrative duties and supervision Chief Peterson had asked the Personnel Committee to consider the addition of a Sergeant\Investigator position and this person would be on during the day and could provide the administrative help along with daytime supervision. Nasby noted that the position is in the union bargaining unit so a

## Preliminary

Memorandum of Agreement is needed and a draft is included for the Council's consideration. The Personnel Committee is recommending approval of the MOA contingent on union agreement.

**Motion by Quade second by Grunig to approve the MOA for a Sergeant/Investigator position contingent upon union approval. Motion carried 5 – 0.**

Jones said that the Street & Parks Department is asking for Council to approve seasonal hirings of Henry Erickson, Camryn Elness and Ken Derickson. All have worked for the Department in the past.

**Motion by Benson second by Quade to approve the hiring of Henry Erickson at \$13.75/hour; Camryn Elness at \$13.75/hour and Ken Derickson at \$14.75/hour. Motion carried 5 – 0.**

16. Contractor Payment and Change Order:

John Nelson said that Sussner Construction had submitted Pay Request #5 which was reviewed and recommended for approval by the architects in the amount of \$72,717.27.

**Motion by Benson second by Quade to approve Pay Request #5 for Sussner Construction for \$72,717.27 for the Liquor Store project. Motion carried 5 – 0.**

John Nelson said the second item is a change order deduction as they decided not to paint the interior of the storage room and a portion of the wall by the back ramp. No customers are going into these areas so they opted for a cost savings of \$1,605.00.

**Motion by Benson second by Quade to approve Change Order #9 deducting \$1,605.00 for painting. Motion carried 5 – 0.**

17. New Business:

Jones said that he would like to re-appoint Terry Tegels to the Hospital Board. There is another vacancy and he is working on it.

**Motion by Grunig second by Quade to approve the re-appointment of Terry Tegels to the Hospital Board. Motion carried 5 – 0.**

18. Old Business:

None.

19. Council Comments:

Benson said with people getting out on the water he encouraged the use of life jackets and everyone to be careful.

Quade said that the Street Committee will be discussing projects and priorities as the City did not get the Local Road Improvement grant. They will look at costs and budgets so the public can be better informed on what is coming up in the future. She also strongly encouraged residents not to put items out on the curb for Spring Clean-up as that date is not until May 18<sup>th</sup>. She noted that only 10 items are picked up but people can bring additional items to the drop off site. Last she mentioned the local tragedies and it is great to see people coming together to support these families.

Jones said he feels the Street Committee should consider mill and overlay for possible street work as that is needed in many areas. Esplan said that street projects are extremely costly and he would like to see overlay as the road surface and base can stay in place. He also noted that the public needs to attend the MN DOT open house on the highway project. Jones read a public comment the City had received about the highway and the comment felt the road should stay four lane and go back the way it was.

Preliminary

Grunig mentioned the coyote in the environmental center. Peterson said there is no new information.

Nasby said items on curbs too early, as mentioned by Quade, is a concern. He also noted the County Electronics recycling event on April 20<sup>th</sup>.

20. Adjournment:

**Mayor Jones adjourned the meeting by unanimous consent at 8:11 p.m.**

\_\_\_\_\_  
Dominic Jones, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

**UTILITY COMMISSION MINUTES**  
**Council Chambers**  
**April 24, 2024**

**Call Meeting to Order:** The Utility Commission meeting was called to order at 10:00 AM

**Members Present:** Utility Commission Chairperson: Mike Schwalbach  
Members Present: Tom Riordan and Glen Francis  
Member Absent: None  
City Council Liaison: Marv Grunig  
Staff Present: Jason Sykora, Electric Superintendent; Ryan Anderson, Water/Wastewater Superintendent; Steve Nasby, City Administrator (Left Meeting at 10:27 AM); Mary Hensen, Administrative Assistant (11:38 AM) and Leesa Arndt, Utility Billing/Analyst

**APPROVE MINUTES**

**Motion by Riordan second by Francis to approve March 27, 2024 Minutes. Motion carried 3 – 0.**

**ELECTRIC ITEMS**

Transmission Line – Final Pay Request

Sykora said the Transmission Line Project is complete. The included Change Order subtracts the remaining contingency monies from the project. The used contingency monies were used for pole upsizing in a few areas and adjusted for removing a pole in another area. The contract balance is \$147,958.27 and all project paperwork has been completed.

**Motion by Francis second by Riordan to approve Pay Request #6 - Final Pay Request in the amount of \$147,958.27 for the Transmission Line Project. Motion carried 3 – 0.**

Generation Plant Project Update

Sykora noted that the roof is nearing completion and electricians have been working installing lights. The building floor is all poured in preparation for the first generator that is scheduled for delivery next week. Sykora added the City of Marshall is interested in touring the progress of the facility with the generators.

Generation Plant Pay Request #6

Sykora said the pay request covers floor concrete, walls and electrical work.

**Motion by Riordan second by Francis to approve Pay Request #6 in the amount of \$640,015 for the Generation Plant Project. Motion carried 3 – 0.**

Generation Plant Proposal Request #1

Sykora explained the Proposal Request #1 is to pay for insulation around the footing wall. The payment will be for material only (no labor) and was caught by the general contractor on the project. The Project Engineer and Architect are recommending payment.

**Motion by Francis second by Riordan to approve Proposal Request #1 in the amount of \$1,004 for the Generation Plant Project. Motion carried 3 – 0.**

#### Generation Plant Proposal Request #5

Staff researched the option of removing the turbine exhaust from the Generation Plant roof during this project to lower future costs of removal. The contractor will remove the structure to the deck and the exhaust will be craned off of the roof. The opening will be foamed and capped. The city will be in charge of disposal costs. The cost for this addition will be taken out of the contingency monies for the project.

**Motion by Riordan second by Francis to approve Proposal Request #5 in the amount of \$8,232 for the Generation Plant Project. Motion carried 3 – 0.**

#### New Wood Chipper

Sykora briefed the Commission on the needed repairs for the existing wood chipper. He added that Vermeer brought a new chipper down for demonstration. Staff noted the additional safety features of the machine along with the idle feature when it is not being fed. Sykora requested that they order the next size up (double horse-power) for an additional \$2,000. The Electric Department has \$40,000 in their equipment replacement fund, along with additional monies unused from their new truck fund. The Street Department may be able to cover any additional costs. Any funds from the old chipper machine sale will go towards the new chipper cost. Additionally, the Street Department will perform the needed maintenance on the machine for a portion of their cost share.

**Motion by Riordan second by Francis to approve the purchase of a Wood Chipper. Motion carried 3 – 0.**

#### New Heavy Electric Load Customer

Sykora has been approached by a data processing company about available capacity in Windom. The customer is seeking a long-term lease near a Windom sub-station. The expected wheeling charges is \$300,000-\$500,000 a year. The customer would pay for their own infrastructure, but the cost to bring it to the service location would be an incurred expense for the city. Sykora estimates the line upgrade would be \$60,000, with monthly income back of \$25-30,000. The power would be purchased on the open market, and the customer would pay their own portion of transmission fees from CMPAS. The Utility Commission discussed the type of customer and potential noise pollution issues, with the possibility of a "pre-sound" study in the chosen location. A conditional use permit would have to be sought out by the customer as well. The facility will be 350 feet from the nearest residential houses and sound barriers may be an option for them. The customer would be fully interruptible with no generation required from the City of Windom during emergency outages. A nearby community has this type of customer and has shared their purchase agreement/terms with staff along with their concerns. Commission consensus is to continue with conversations with the customer and gather additional information.

#### Other Electric Items

Sykora has received notice that WAPA is raising rates and their base fee to aid in maintenance costs. Additional overhead costs will also raise the cost per Megawatt.

Sykora said the Brookings CAPX second circuit project is moving slowly. There were documents that had to be resigned as names had changed from the original agreement; no contractual language was noted. Of the three lines, one will be double circuited and completed by September of this year. The remaining lines are salted for completion in September of 2025.

The reserve funds will cover this year's costs and CMPAS will request reserve fund replacement beginning in 2025.

Staff has been working on boring a service out to the new Cottonwood County Shop. The service line is bored to the property edge as of now. USIC has been completing locates for CenturyLink.

### **WATER/WASTEWATER ITEMS**

#### **RRRWS Extension Request/New Agreement Proposal – Continued**

Anderson and Schwalbach met with representatives from Red Rock Rural Water System and Pat Deering, DGR Engineer on Monday to discuss SIU agreement terms. Current bond/interest payments were considered along with depreciation expenses. RRRWS is requesting a maximum of 10 million gallons a year, with a limit of 2 million in one month's time and a daily limit of 300,000 gallons. RRRWS will also have a monthly stipend of \$718.81 (\$8,625.73 annual cost) and purchased water will be rated at \$2.88/1,000 gallons. This agreement will be reviewed annually to include any future shared expenditures and improvements. The Utility Commission recommended the start date of the contract be retro-active to March 1<sup>st</sup> in lieu of late fees that RRRWS has incurred.

**Motion by Francis second by Riordan to approve the contract terms with Red Rock Rural Water System as discussed, with waiving latest late fees in lieu of a March 1<sup>st</sup>, 2024 contract start date. Motion carried 3 – 0.**

#### **Other Water/Wastewater Items**

Anderson stated there was a recent article in the Citizen about the water agreement with RRRWS. Staff will reach out to the writer for clarification.

Riordan inquired about what securities the city has on cyber attacks on Water/Wastewater Plants. Anderson replied that the water treatment plant is "off-grid" and not tied into the SCADA system. He will work with the IT department about the security with the fiber from the wells to the plant. The Wastewater Plant is on the city network and requires a VPN.

Anderson will be working with the MN Department of Health on wellhead protection. He will be seeking an RFP for engineer involvement.

Anderson noted that Tiffany Lamb, EDA Director, confirmed that the backup generator requirement for the South Cottonwood Lake Subdivision.

### **REGULAR BILLS**

**Motion by Riordan second by Francis to approve the Regular bills. Motion carried 3 – 0.**

### **OLD BUSINESS**

Schwalbach met with the Hospital Board and further discusses the loaned monies. The Board agreed to repay the loan amount of \$172,695 to be allocated to the Utility Commission Reserve Account. The Commission thanked Schwalbach for all his efforts in getting the debt repaid.

**Motion by Riordan second by Francis to approve the repayment of \$172,695 from Windom Area Health for funds that were loaned for doctor recruitment; repayment excludes any current services/utilities Windom Area Health is using. Motion carried 3 – 0.**

**NEW BUSINESS**

The next regular meeting was set for May 29 at 10:00 AM in the City Council Chambers.

**ADJOURN**

Schwalbach adjourned the meeting at 11:46 AM.

\_\_\_\_\_  
Mike Schwalbach, Chairperson

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN

April 17, 2024 at 8:00 a.m.

A regular meeting of the Board of Directors was held on April 17, 2024 at Hillside Manor. Board Members present: Jean Fast, Linda Jaakola, Joel LaCanne and Tony Scott. Also present was Executive Director Linda Loewen and Operations Manager Tami Wahdan. Absent: Margaret McDonald excused and City Liaison Jim Nelson.

The Regular Board Meeting was called to order at 8:07 a.m. with the consent agenda approved which included minutes from the March meeting, the Agenda, Balance Report and Bills Report. (LaCanne/Scott)

Scheduled Guests: none

Old Business consisted of:

1. The Executive Director Introduced Dennis Hall to our maintenance team.
2. The Executive Director reported Bergen will begin coating Riverview and Hillside parking lots in April.
3. The Executive Director reported that Linda and Tami will be leaving for the Working Together conference in Brooklyn Center after the board meeting, for the remainder of the week.
4. The Executive Director reported that the last 3 refrigerators have been ordered for RV. They will be arriving the end of the month.

New Business consists of:

1. The Executive Director reported two of the washing machines at RV are having problems with the pumps. Quotes were presented for repair as well as for replacement. After some discussion, a motion was made to repair both machines in the amount of \$599.98. The repairs will be paid out of the Laundry account. (Scott/Jaakola)
2. The Executive Director presented Quotes for replacement of the copy machine. After some discussion, a motion was made to purchase the machine from A&B Business Supply in the amount of \$1,936.14. (Jaakola/LaCanne)
3. The Executive Director reported that Ron's Electric will be giving us quotes for replacing the electrical panels at RV and HS as they no longer meet code.
4. The Executive Director presented quotes from Direct TV. After some discussion a motion was made to update HS to 36 Channels at \$24,745.56 and RV 46 channels at \$26,834.44 for setup, equipment and a monthly fee of \$344.00 and \$581.50. There will be no change to the Tenants monthly fee. (LaCanne/Scott)
5. The Executive Director presented the increase of income limits as follows: (1) \$51,350 (2) \$58,650 (3) \$66,000 (4) \$73,300.
6. The Executive Director reported the PHAS score for Windom has been documented as a High Performer.
7. The Executive Director reported on a Tenant complaint for the increase on the cost of washer and dryers. After some discussion, no action will be taken.
8. The Executive Director reviewed the April overview.

Upcoming Board Meetings are scheduled for May 8<sup>th</sup> (RV) at 8:30 a.m. and June 12<sup>th</sup> (HS) at 8:30a.m.

With no further business, the meeting was adjourned at 8:50 a.m. (LaCanne/Scott)

Jean Fast, Chairman

Linda Loewen, Executive Director

# Windom Street Committee

Minutes for May 2, 2024

At Street Department

**Roll Call:**

**Present:** Jenny Quade, Dennis Esplan

City Staff: Jon Ketzenberg

Public: Dan Van Schepen DGR

**Absent:** None

**Call the Meeting to Order at 2 p.m.**

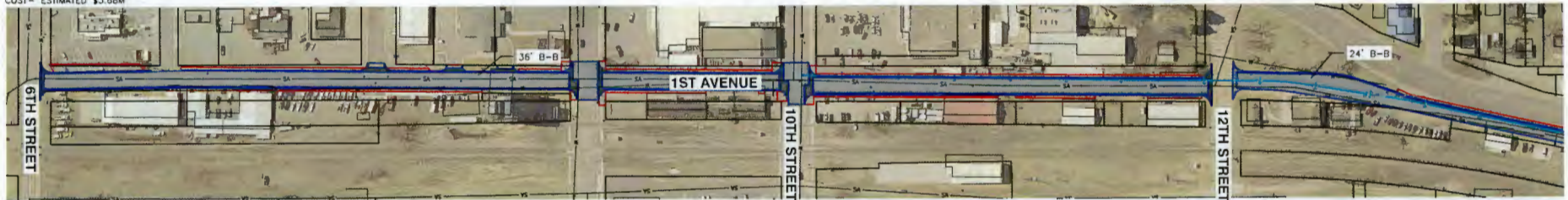
1. **Reconstruction of streets:** Street Committee discussed street reconstruction projects. The consensus is that 1<sup>st</sup> Avenue is top on the priority list. From 6<sup>th</sup> Street to the HWY 60. DGR has a preliminary estimated price of \$3,681,000.

We would also like to repair the alleys & the parking lots that run from 3<sup>rd</sup> avenue to 5<sup>th</sup> avenue, south of 11<sup>th</sup> street. Preliminary Estimated cost is \$474,000.

2. **Vehicle speed feedback sign:** Street Committee discussed installing a speed feedback sign south of Kwik Trip by the welcome to Windom sign. All Traffic Solutions has a quote of \$4519.00. It has 3 year warranty, Traffic Data Collection; stores vehicle statistics for later analysis. Violator Alert; White flash helps draw attention to driver's speed. AC supply, Talked to Jason Sykora & there is a couple of options for power. Have not looked into the price of wiring the unit, due to deciding on the location for sure. The Street Committee is in support of installing a Vehicle Speed feedback sign.
3. **Old Business:**
4. **New Business:** None
5. **Commission Comments:** None
6. **Adjourn meeting.** Meeting was adjourned at 3:15pm
7. **Next Meeting:** To be determined

- 6" BITUMINOUS ROAD RECONSTRUCTION W/ PCC CURB & GUTTER
- ONLY REPLACING THE EXISTING CURB & GUTTER NORTH OF 12TH STREET
- 12" SUBGRADE PREPARATION
- 12" AGGREGATE BASE
- DROP CURB AND GUTTER BOTH WAYS
- REPLACE VALLEY GUTTERS
- REPLACE 6" CONCRETE DRIVEWAYS
- 4 BLOCK WATER MAIN LOOP (10TH-14TH)
- EXISTING 21" SANITARY-PREVIOUSLY LINED-NO ACTION
- EXISTING STORM SEWER-NO ACTION
- MAY WANT TO COMPLETE SOIL BORINGS SOON TO DETERMINE IF ANY CONTAMINATED SOIL MITIGATION MAY BE NECESSARY

COST - ESTIMATED \$3.68M



**STREET SCOPE STUDY 7-19-23**  
**NOT FOR CONSTRUCTION**

| REV | DATE | DESCRIPTION |
|-----|------|-------------|
|     |      |             |
|     |      |             |
|     |      |             |



Project Manager: DLV  
 Designer: DLV  
 Project Number: 373179  
 Phone: (712) 472-2531

STREET IMPROVEMENTS  
 WINDOM, MINNESOTA

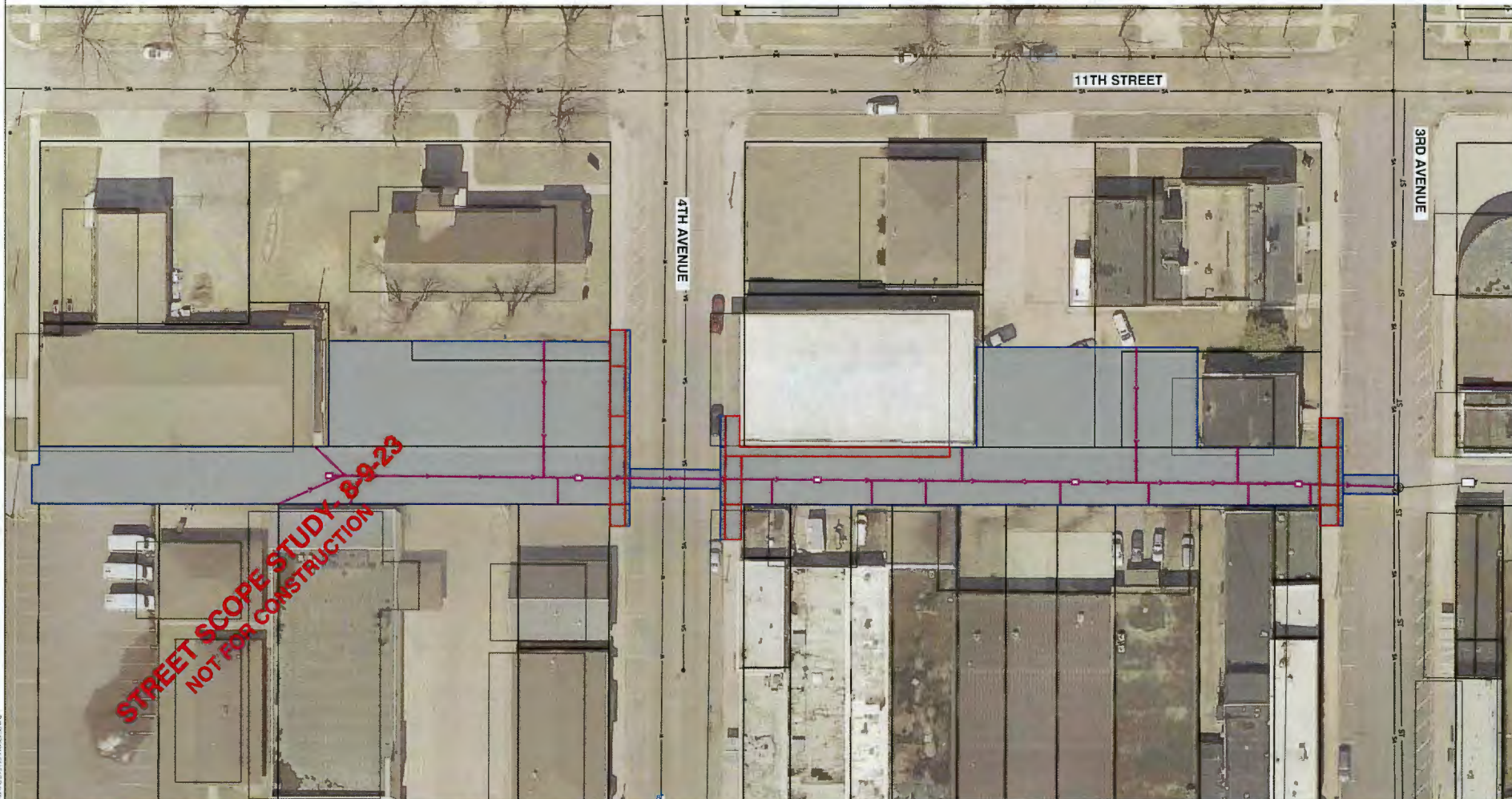
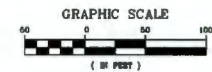
PROJECT SCOPE  
 1ST AVENUE

S  
H  
E  
E  
T

D.01

-4" BITUMINOUS ALLEY AND PARKING  
 RECONSTRUCTION  
 -12" SUBGRADE PREPARATION  
 -8" AGGREGATE BASE  
 -REPLACE 6" SIDEWALK  
 -REPLACE CURB AND GUTTER  
 -INSTALL GUTTER DRAINS, STORM  
 SEWER, AND INTAKES

COST- ESTIMATED \$474K



| REV | DATE | DESCRIPTION |
|-----|------|-------------|
|     |      |             |
|     |      |             |
|     |      |             |



Project Manager: DLV  
 Designer: DLV  
 Project Number: 373179  
 Phone: (712) 472-2531

STREET IMPROVEMENTS  
 WINDOM, MINNESOTA

PROJECT SCOPE  
 PARKING LOT

SHEET  
 D.05



Windom, MN

# Expense Approval Report

## By Fund

Payment Dates 4/13/2024 - 5/3/2024

| Vendor Name                                          | Payable Number           | Post Date  | Description (Item)         | Account Number | Amount           |
|------------------------------------------------------|--------------------------|------------|----------------------------|----------------|------------------|
| <b>Fund: 100 - GENERAL</b>                           |                          |            |                            |                |                  |
| LAWRENCE J HAMILTON                                  | 47918-7                  | 04/16/2024 | CREDIT REFUND              | 100-20191      | 166.03           |
| SAMUEL HARRISON & SHARO                              | 4910-9                   | 04/16/2024 | CREDIT REFUND              | 100-20191      | 297.12           |
| ANGEL R YUCA MUNOZ                                   | 54574-6                  | 04/16/2024 | CREDIT REFUND              | 100-20191      | 43.23            |
| DONALD SCHAFER                                       | 5678-8                   | 04/16/2024 | CREDIT REFUND              | 100-20191      | 8.65             |
| MN REVENUE                                           | MARCH 24                 | 04/17/2024 | SALES TAX                  | 100-20202      | 5,827.00         |
| MN REVENUE                                           | MARCH 24                 | 04/17/2024 | SALES TAX                  | 100-20202      | 9.00             |
| MN REVENUE                                           | MARCH 24                 | 04/17/2024 | SALES TAX                  | 100-20202      | 60.00            |
| MN REVENUE                                           | MARCH 24                 | 04/17/2024 | SALES TAX                  | 100-20202      | 68.02            |
| MN REVENUE                                           | MARCH 24                 | 04/17/2024 | SALES TAX                  | 100-20202      | 18,350.79        |
|                                                      |                          |            |                            |                | <b>24,829.84</b> |
| <b>Activity: 41110 - Mayor &amp; Council</b>         |                          |            |                            |                |                  |
| ELECTRIC FUND                                        | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 100-41110-326  | 27.12            |
| US BANK                                              | March 2024 US BANK       | 04/09/2024 | Zoom Meeting               | 100-41110-326  | 17.09            |
| CITIZEN PUBLISHING CO                                | 03-31-24                 | 04/08/2024 | ADVERTISING/PRINTING       | 100-41110-350  | 245.25           |
| CITIZEN PUBLISHING CO                                | 03-31-24                 | 04/08/2024 | ADVERTISING/PRINTING       | 100-41110-350  | 66.47            |
| CITIZEN PUBLISHING CO                                | 03-31-24                 | 04/08/2024 | ADVERTISING/PRINTING       | 100-41110-350  | 245.25           |
| CITIZEN PUBLISHING CO                                | 03-31-24                 | 04/08/2024 | ADVERTISING/PRINTING       | 100-41110-350  | 245.25           |
| CONVENT. & VISITOR BUREAU                            | APRIL 2024               | 04/26/2024 | LODGING TAX/AMERICAINN     | 100-41110-491  | 2,172.05         |
| CONVENT. & VISITOR BUREAU                            | APRIL 2024               | 04/26/2024 | LODGING TAX/RED CARPET     | 100-41110-491  | 411.28           |
| <b>Activity 41110 - Mayor &amp; Council Total:</b>   |                          |            |                            |                | <b>3,429.76</b>  |
| <b>Activity: 41310 - Administration</b>              |                          |            |                            |                |                  |
| SW/WC SERVICE COOPERATIV                             | MAY 24                   | 04/23/2024 | EAP                        | 100-41310-131  | 3.60             |
| NCPERS MINNESOTA                                     | 844600052024             | 04/16/2024 | INSURANCE 5-1-24 - 5-31-24 | 100-41310-133  | 88.00            |
| HOMETOWN SANITATION SER                              | 0000557094               | 04/04/2024 | CITY HALL/REFUSE DISPOSAL  | 100-41310-200  | 114.99           |
| QUADIANT LEASING USA, INC                            | 17322693                 | 04/22/2024 | LEASE PAYMENT/INK REPLACE  | 100-41310-200  | 9.37             |
| US BANK                                              | March 2024 US BANK       | 04/09/2024 | Moneysoft                  | 100-41310-200  | 199.00           |
| NORTHERN CONSULTING ACT                              | WIN-2024-03              | 04/08/2024 | CONSULTING & AUDITING      | 100-41310-301  | 2,000.00         |
| ELECTRIC FUND                                        | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 100-41310-321  | 72.07            |
| ELECTRIC FUND                                        | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 100-41310-326  | 294.73           |
| US BANK                                              | March 2024 US BANK       | 04/09/2024 | Maddens                    | 100-41310-334  | 399.46           |
| TYLER TECHNOLOGIES, INC                              | 025-457457               | 03/26/2024 | ANNUAL SUBSCRIPTION        | 100-41310-444  | 4,182.15         |
| <b>Activity 41310 - Administration Total:</b>        |                          |            |                            |                | <b>7,363.37</b>  |
| <b>Activity: 41910 - Building &amp; Zoning</b>       |                          |            |                            |                |                  |
| SW/WC SERVICE COOPERATIV                             | MAY 24                   | 04/23/2024 | EAP                        | 100-41910-131  | 1.80             |
| NCPERS MINNESOTA                                     | 844600052024             | 04/16/2024 | INSURANCE 5-1-24 - 5-31-24 | 100-41910-133  | 40.00            |
| QUADIANT LEASING USA, INC                            | 17322693                 | 04/22/2024 | LEASE PAYMENT/INK REPLACE  | 100-41910-200  | 9.37             |
| INDOFF, INC                                          | 3719306                  | 04/08/2024 | B&Z/SUPPLIES               | 100-41910-200  | 72.80            |
| INDOFF, INC                                          | 3720973                  | 04/19/2024 | B&Z/SUPPLIES               | 100-41910-200  | 16.29            |
| SEH                                                  | 464417                   | 04/22/2024 | ENG/CIP PERKINS FLOOD PLAI | 100-41910-303  | 4,999.94         |
| ELECTRIC FUND                                        | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 100-41910-321  | 58.40            |
| <b>Activity 41910 - Building &amp; Zoning Total:</b> |                          |            |                            |                | <b>5,198.60</b>  |
| <b>Activity: 41940 - City Hall</b>                   |                          |            |                            |                |                  |
| COLE PAPERS INC.                                     | 10426100                 | 04/22/2024 | CITY OFFICE/CLEANING/SUPP  | 100-41940-211  | 290.14           |
| ELECTRIC FUND                                        | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 100-41940-381  | 509.02           |
| ELECTRIC FUND                                        | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 100-41940-382  | 64.67            |
| ELECTRIC FUND                                        | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 100-41940-385  | 146.59           |
| MELISSA PENAS                                        | APRIL 2024               | 04/30/2024 | CLEANING/CITY HALL         | 100-41940-406  | 390.00           |
| SANDRA HERDER                                        | APRIL 2024               | 04/30/2024 | CLEANING/CITY HALL         | 100-41940-406  | 286.00           |
| COTTONWOOD CO AUD/TREA                               | MAY-24                   | 04/30/2024 | PROPERTY TAX               | 100-41940-460  | 100.00           |
| <b>Activity 41940 - City Hall Total:</b>             |                          |            |                            |                | <b>1,786.42</b>  |
| <b>Activity: 42120 - Crime Control</b>               |                          |            |                            |                |                  |
| SW/WC SERVICE COOPERATIV                             | MAY 24                   | 04/23/2024 | EAP                        | 100-42120-131  | 10.80            |

## Expense Approval Report

Payment Dates: 4/13/2024 - 5/3/2024

| Vendor Name                           | Payable Number           | Post Date  | Description (Item)         | Account Number | Amount   |
|---------------------------------------|--------------------------|------------|----------------------------|----------------|----------|
| NCPERS MINNESOTA                      | 844600052024             | 04/16/2024 | INSURANCE 5-1-24 - 5-31-24 | 100-42120-133  | 128.00   |
| QUADIENT LEASING USA, INC             | 17322693                 | 04/22/2024 | LEASE PAYMENT/INK REPLACE  | 100-42120-200  | 9.37     |
| INDOFF, INC                           | 3720974                  | 04/19/2024 | POLICE/SUPPLIES            | 100-42120-200  | 343.03   |
| KWIK TRIP INC & SUBSIDIARIE           | MAR 2024                 | 04/15/2024 | MOTOR FUEL                 | 100-42120-212  | 800.78   |
| WINDOM AREA HEALTH                    | 320950215                | 04/15/2024 | POLICE/MEDICAL FEES        | 100-42120-305  | 65.00    |
| MN WEST COLLEGE                       | 1220521                  | 04/16/2024 | POLICE/TRAINING & REGISTR  | 100-42120-308  | 450.00   |
| ELECTRIC FUND                         | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 100-42120-321  | 33.17    |
| LEASE FINANCE PARTNERS                | 3250 04-19-24            | 04/23/2024 | POLICE/DATA PROCESSING     | 100-42120-326  | 398.00   |
| M. J. DONOVAN ENTERPRISES             | 156471                   | 04/19/2024 | POLICE/PRINTING            | 100-42120-350  | 623.20   |
| US BANK                               | March 2024 US BANK       | 04/09/2024 | Easy ID                    | 100-42120-350  | 61.00    |
| STOP STICK, LTD.                      | 0033078-IN               | 04/16/2024 | POLICE/MAINTENANCE - OFFI  | 100-42120-404  | 47.00    |
| US BANK                               | March 2024 US BANK       | 04/09/2024 | Axon                       | 100-42120-404  | 724.50   |
| MIKE'S LLC                            | 1028                     | 04/16/2024 | POLICE/MAINTENANCE - VEHI  | 100-42120-405  | 142.00   |
| CRYSTAL CLEAN CAR WASH LL             | 1093                     | 04/15/2024 | POLICE/MAINTENANCE - VEHI  | 100-42120-405  | 30.00    |
| CRYSTAL WINDSHIELD REPAIR             | 4054                     | 04/15/2024 | POLICE/MAINTENANCE - VEHI  | 100-42120-405  | 65.00    |
| COTTONWOOD CO AUD/TREA                | MAY 2024                 | 04/22/2024 | RENT                       | 100-42120-412  | 2,050.00 |
| FLEET SERVICES DIVISION               | 2024090001               | 04/15/2024 | POLICE/VEHICLE LEASE       | 100-42120-419  | 2,266.53 |
| US BANK                               | March 2024 US BANK       | 04/09/2024 | firsttech dronemobile      | 100-42120-433  | 143.64   |
| SCHWALBACH HARDWARE                   | MARCH 24 SCHWALBACH      | 04/15/2024 | Police other maint         | 100-42120-480  | 4.99     |
| Activity 42120 - Crime Control Total: |                          |            |                            |                | 8,396.01 |

## Activity: 42220 - Fire Fighting

|                                       |                          |            |                            |               |          |
|---------------------------------------|--------------------------|------------|----------------------------|---------------|----------|
| ARAMARK                               | 2560239430               | 04/16/2024 | FIRE/OPERATING SUPPLIES    | 100-42220-211 | 34.95    |
| ARAMARK                               | 2560249058               | 04/23/2024 | FIRE/CLEANING/SUPPLIES     | 100-42220-211 | 34.95    |
| RUNNINGS SUPPLY, INC                  | MARCH 2024 RUNNINGS      | 04/15/2024 | Fire                       | 100-42220-217 | 38.39    |
| US BANK                               | March 2024 US BANK       | 04/09/2024 | Amazon                     | 100-42220-217 | 73.28    |
| MUNICIPAL EMERGENCY SER               | IN2036905                | 04/23/2024 | FIRE/TRAINING & REGISTRATI | 100-42220-308 | 1,962.50 |
| ELECTRIC FUND                         | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 100-42220-321 | 42.58    |
| US BANK                               | March 2024 US BANK       | 04/09/2024 | Amazon                     | 100-42220-323 | 56.00    |
| US BANK                               | March 2024 US BANK       | 04/09/2024 | Amazon                     | 100-42220-323 | 231.83   |
| ELECTRIC FUND                         | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 100-42220-381 | 372.64   |
| ELECTRIC FUND                         | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 100-42220-382 | 17.76    |
| HOMETOWN SANITATION SER               | 0000557138               | 04/05/2024 | FIRE/REFUSE DISPOSAL       | 100-42220-384 | 46.00    |
| ELECTRIC FUND                         | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 100-42220-385 | 41.10    |
| RUNNINGS SUPPLY, INC                  | MARCH 2024 RUNNINGS      | 04/15/2024 | Fire                       | 100-42220-404 | 12.45    |
| SCHWALBACH HARDWARE                   | MARCH 24 SCHWALBACH      | 04/15/2024 | Fire maint office          | 100-42220-404 | 82.99    |
| SCHWALBACH HARDWARE                   | MARCH 24 SCHWALBACH      | 04/15/2024 | Fire Maint Office          | 100-42220-404 | 11.97    |
| SCHWALBACH HARDWARE                   | MARCH 24 SCHWALBACH      | 04/15/2024 | Fire Maint Office          | 100-42220-404 | 23.16    |
| US BANK                               | March 2024 US BANK       | 04/09/2024 | Amazon                     | 100-42220-405 | 116.13   |
| Activity 42220 - Fire Fighting Total: |                          |            |                            |               | 3,198.68 |

## Activity: 42500 - Civil Defense

|                           |                          |            |                 |               |          |
|---------------------------|--------------------------|------------|-----------------|---------------|----------|
| CARQUEST - SMITH AUTO SUP | MARCH 24                 | 04/23/2024 | MAINTENANCE     | 100-42500-215 | 1,366.68 |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY | 100-42500-381 | 34.07    |

Activity 42500 - Civil Defense Total: 1,400.75

## Activity: 43100 - Streets

|                            |                          |            |                            |               |          |
|----------------------------|--------------------------|------------|----------------------------|---------------|----------|
| SW/WC SERVICE COOPERATIV   | MAY 24                   | 04/23/2024 | EAP                        | 100-43100-131 | 1.80     |
| NCPERS MINNESOTA           | 844600052024             | 04/16/2024 | INSURANCE 5-1-24 - 5-31-24 | 100-43100-133 | 80.00    |
| QUADIENT LEASING USA, INC  | 17322693                 | 04/22/2024 | LEASE PAYMENT/INK REPLACE  | 100-43100-200 | 9.37     |
| MN MUNICIPAL UTILITIES ASS | 63761                    | 04/23/2024 | OPERATING SUPPLIES         | 100-43100-217 | 41.25    |
| ELECTRIC FUND              | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 100-43100-217 | 70.00    |
| ECONO SIGNS LLC            | 10-988958                | 04/15/2024 | STREET/STREET MAINTENANC   | 100-43100-224 | 3,924.52 |
| COUNTRY PRIDE SERVICE      | 9031695                  | 04/19/2024 | STREET/STREET MAINTENANC   | 100-43100-224 | 30.00    |
| COUNTRY PRIDE SERVICE      | 9031908                  | 04/30/2024 | STREET/STREET MAINTENANC   | 100-43100-224 | 30.00    |
| COUNTRY PRIDE SERVICE      | 9031912                  | 04/30/2024 | STREET MAINTENANCE MATE    | 100-43100-224 | 30.00    |
| GMS INDUSTRIAL SUPPLIES, I | 107490A                  | 04/30/2024 | STREET/SMALL TOOLS         | 100-43100-241 | 107.58   |
| US BANK                    | March 2024 US BANK       | 04/09/2024 | Concrete paving            | 100-43100-308 | 200.00   |
| ELECTRIC FUND              | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 100-43100-321 | 20.55    |
| JONATHON KETZENBERG        | 4-16-2024                | 04/16/2024 | MEALS                      | 100-43100-334 | 35.35    |
| ELECTRIC FUND              | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 100-43100-381 | 237.95   |
| ELECTRIC FUND              | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 100-43100-381 | 1,832.23 |

## Expense Approval Report

Payment Dates: 4/13/2024 - 5/3/2024

| Vendor Name             | Payable Number           | Post Date  | Description (Item)        | Account Number                         | Amount           |
|-------------------------|--------------------------|------------|---------------------------|----------------------------------------|------------------|
| ELECTRIC FUND           | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY           | 100-43100-382                          | 20.40            |
| HOMETOWN SANITATION SER | 0000557095               | 04/01/2024 | STREET/REFUSE DISPOSAL    | 100-43100-384                          | 116.99           |
| ELECTRIC FUND           | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY           | 100-43100-385                          | 45.05            |
| WINDOM FARM SERVICE     | 194715                   | 04/26/2024 | STREET/GRADER #46         | 100-43100-404                          | 40.16            |
| RUNNINGS SUPPLY, INC    | MARCH 2024 RUNNINGS      | 04/15/2024 | Street                    | 100-43100-404                          | 120.99           |
| RD OFFUTT COMPANY       | P2834604                 | 04/08/2024 | STREET/MAINTENANCE - OFFI | 100-43100-404                          | 3,559.37         |
| COTTONWOOD CO AUD/TREA  | MAY-24                   | 04/30/2024 | PROPERTY TAX              | 100-43100-460                          | 100.00           |
|                         |                          |            |                           | <b>Activity 43100 - Streets Total:</b> | <b>10,653.56</b> |

## Activity: 45120 - Recreation

|                           |          |            |                           |                                           |             |
|---------------------------|----------|------------|---------------------------|-------------------------------------------|-------------|
| QUADIENT LEASING USA, INC | 17322693 | 04/22/2024 | LEASE PAYMENT/INK REPLACE | 100-45120-200                             | 9.37        |
|                           |          |            |                           | <b>Activity 45120 - Recreation Total:</b> | <b>9.37</b> |

## Activity: 45202 - Park Areas

|                           |                          |            |                            |                                           |                  |
|---------------------------|--------------------------|------------|----------------------------|-------------------------------------------|------------------|
| NCPERS MINNESOTA          | 844600052024             | 04/16/2024 | INSURANCE 5-1-24 - 5-31-24 | 100-45202-133                             | 16.00            |
| QUADIENT LEASING USA, INC | 17322693                 | 04/22/2024 | LEASE PAYMENT/INK REPLACE  | 100-45202-200                             | 9.37             |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 100-45202-326                             | 266.67           |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 100-45202-381                             | 477.52           |
| HOMETOWN SANITATION SER   | 0000557096               | 04/01/2024 | SQUARE/REFUSE DISPOSAL     | 100-45202-384                             | 67.99            |
| HOMETOWN SANITATION SER   | 0000557107               | 04/01/2024 | ISLAND/REFUSE DISPOSAL     | 100-45202-384                             | 51.98            |
| HOMETOWN SANITATION SER   | 0000557108               | 04/01/2024 | TEGELS/REFUSE DISPOSAL     | 100-45202-384                             | 39.98            |
| HOMETOWN SANITATION SER   | 0000557109               | 04/01/2024 | KASTLE/REFUSE DISPOSAL     | 100-45202-384                             | 51.98            |
| HOMETOWN SANITATION SER   | 0000557119               | 04/01/2024 | MAYFLOWER/REFUSE DISPOS    | 100-45202-384                             | 47.98            |
| HOMETOWN SANITATION SER   | 0000557144               | 04/01/2024 | ABBY/REFUSE DISPOSAL       | 100-45202-384                             | 22.99            |
| RUNNINGS SUPPLY, INC      | MARCH 2024 RUNNINGS      | 04/15/2024 | Parks                      | 100-45202-404                             | 49.98            |
| CARQUEST - SMITH AUTO SUP | MARCH 24                 | 04/23/2024 | MAINTENANCE                | 100-45202-405                             | 180.25           |
| RUNNINGS SUPPLY, INC      | MARCH 2024 RUNNINGS      | 04/15/2024 | Parks                      | 100-45202-406                             | 10.35            |
| RUNNINGS SUPPLY, INC      | MARCH 2024 RUNNINGS      | 04/15/2024 | Parks                      | 100-45202-406                             | 22.36            |
| RUNNINGS SUPPLY, INC      | MARCH 2024 RUNNINGS      | 04/15/2024 | parks                      | 100-45202-406                             | 59.96            |
| COTTONWOOD CO AUD/TREA    | MAY-24                   | 04/30/2024 | PROPERTY TAX               | 100-45202-460                             | 95.00            |
| COTTONWOOD CO AUD/TREA    | MAY-24                   | 04/30/2024 | PROPERTY TAX               | 100-45202-460                             | 111.00           |
|                           |                          |            |                            | <b>Activity 45202 - Park Areas Total:</b> | <b>1,581.36</b>  |
|                           |                          |            |                            | <b>Fund 100 - GENERAL Total:</b>          | <b>67,847.72</b> |

## Fund: 211 - LIBRARY

## Activity: 45501 - Library

|                     |                          |            |                            |               |        |
|---------------------|--------------------------|------------|----------------------------|---------------|--------|
| NCPERS MINNESOTA    | 844600052024             | 04/16/2024 | INSURANCE 5-1-24 - 5-31-24 | 211-45501-133 | 16.00  |
| INDOFF, INC         | 3721783                  | 04/23/2024 | LIBRARY/SUPPLIES           | 211-45501-200 | 97.49  |
| US BANK             | March 2024 US BANK       | 04/09/2024 | Amazon                     | 211-45501-200 | 96.50  |
| US BANK             | March 2024 US BANK       | 04/09/2024 | Amazon                     | 211-45501-200 | 50.48  |
| US BANK             | March 2024 US BANK       | 04/09/2024 | Amazon - credit            | 211-45501-200 | -18.99 |
| US BANK             | March 2024 US BANK       | 04/09/2024 | Amazon                     | 211-45501-200 | 13.03  |
| SCHWALBACH HARDWARE | MARCH 24 SCHWALBACH      | 04/15/2024 | Library office supplies    | 211-45501-211 | 36.33  |
| US BANK             | March 2024 US BANK       | 04/09/2024 | Amazon                     | 211-45501-217 | 147.43 |
| ELECTRIC FUND       | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 211-45501-321 | 166.81 |
| ELECTRIC FUND       | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 211-45501-326 | 70.00  |
| ELECTRIC FUND       | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 211-45501-381 | 184.11 |
| ELECTRIC FUND       | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 211-45501-382 | 20.75  |
| ELECTRIC FUND       | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 211-45501-385 | 46.19  |
| ARAMARK             | 256004648                | 04/16/2024 | LIBRARY/CREDIT MEMO        | 211-45501-402 | -1.13  |
| ARAMARK             | 2560217966               | 04/16/2024 | LIBRARY/MAINTENANCE - STR  | 211-45501-402 | 36.38  |
| ARAMARK             | 2560246654               | 04/12/2024 | LIBRARY/MAINTENANCE - STR  | 211-45501-402 | 44.65  |
| ARAMARK             | 2560251453               | 04/30/2024 | LIBRARY/MAINTENANCE - STR  | 211-45501-402 | 44.65  |
| MELISSA PENAS       | APRIL 2024               | 04/30/2024 | CLEANING/LIBRARY           | 211-45501-402 | 390.00 |
| SANDRA HERDER       | APRIL 2024               | 04/30/2024 | CLEANING/LIBRARY           | 211-45501-402 | 286.00 |
| US BANK             | March 2024 US BANK       | 04/09/2024 | Wave jk                    | 211-45501-402 | 40.00  |
| US BANK             | March 2024 US BANK       | 04/09/2024 | bottom line                | 211-45501-433 | 39.00  |
| US BANK             | March 2024 US BANK       | 04/09/2024 | House Beautiful            | 211-45501-433 | 30.00  |
| US BANK             | March 2024 US BANK       | 04/09/2024 | Readers Digest             | 211-45501-433 | 39.98  |
| US BANK             | March 2024 US BANK       | 04/09/2024 | Southern Living            | 211-45501-433 | 19.96  |
| MICROMARKETING, LLC | 511175                   | 04/19/2024 | LIBRARY/BOOKS/PAMPHLETS    | 211-45501-435 | 59.48  |
| US BANK             | March 2024 US BANK       | 04/09/2024 | Amazon                     | 211-45501-435 | 65.91  |

## Expense Approval Report

Payment Dates: 4/13/2024 - 5/3/2024

| Vendor Name            | Payable Number     | Post Date  | Description (Item) | Account Number                         | Amount          |
|------------------------|--------------------|------------|--------------------|----------------------------------------|-----------------|
| US BANK                | March 2024 US BANK | 04/09/2024 | Amazon             | 211-45501-435                          | 21.19           |
| US BANK                | March 2024 US BANK | 04/09/2024 | Amazon             | 211-45501-435                          | 226.17          |
| COTTONWOOD CO AUD/TREA | MAY-24             | 04/30/2024 | PROPERTY TAX       | 211-45501-460                          | 100.00          |
|                        |                    |            |                    | <b>Activity 45501 - Library Total:</b> | <b>2,368.37</b> |
|                        |                    |            |                    | <b>Fund 211 - LIBRARY Total:</b>       | <b>2,368.37</b> |

**Fund: 225 - AIRPORT****Activity: 45127 - Airport**

|                        |            |            |                     |                                        |                 |
|------------------------|------------|------------|---------------------|----------------------------------------|-----------------|
| SOUTHWEST MN BROADBAN  | 04-15-2024 | 04/15/2024 | TELEPHONE           | 225-45127-321                          | 27.38           |
| SYN-TECH SYSTEMS, INC  | 283078     | 04/16/2024 | AIRPORT/FUEL SYSTEM | 225-45127-404                          | 280.50          |
| COTTONWOOD CO AUD/TREA | MAY-24     | 04/30/2024 | PROPERTY TAX        | 225-45127-460                          | 649.46          |
| COTTONWOOD CO AUD/TREA | MAY-24     | 04/30/2024 | PROPERTY TAX        | 225-45127-460                          | 129.00          |
| COTTONWOOD CO AUD/TREA | MAY-24     | 04/30/2024 | PROPERTY TAX        | 225-45127-462                          | 325.53          |
|                        |            |            |                     | <b>Activity 45127 - Airport Total:</b> | <b>1,411.87</b> |

**Activity: 49950 - Capital Outlay**

|     |        |            |                          |                                               |                  |
|-----|--------|------------|--------------------------|-----------------------------------------------|------------------|
| SEH | 464347 | 04/22/2024 | AIRPORT/ENVIR ASSESSM CR | 225-49950-500                                 | 10,890.00        |
|     |        |            |                          | <b>Activity 49950 - Capital Outlay Total:</b> | <b>10,890.00</b> |
|     |        |            |                          | <b>Fund 225 - AIRPORT Total:</b>              | <b>12,301.87</b> |

**Fund: 230 - POOL****Activity: 45124 - Pool**

|               |                          |            |                 |                                     |               |
|---------------|--------------------------|------------|-----------------|-------------------------------------|---------------|
| HAWKINS, INC  | 6709139                  | 03/19/2024 | POOL/CHEMICALS  | 230-45124-216                       | 40.00         |
| ELECTRIC FUND | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY | 230-45124-217                       | 133.33        |
| ELECTRIC FUND | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY | 230-45124-381                       | 36.19         |
|               |                          |            |                 | <b>Activity 45124 - Pool Total:</b> | <b>209.52</b> |
|               |                          |            |                 | <b>Fund 230 - POOL Total:</b>       | <b>209.52</b> |

**Fund: 235 - AMBULANCE****Activity: 42153 - Ambulance**

|                           |                          |            |                            |               |          |
|---------------------------|--------------------------|------------|----------------------------|---------------|----------|
| SW/WC SERVICE COOPERATIV  | MAY 24                   | 04/23/2024 | EAP                        | 235-42153-131 | 1.80     |
| NCPERS MINNESOTA          | 844600052024             | 04/16/2024 | INSURANCE 5-1-24 - 5-31-24 | 235-42153-133 | 16.00    |
| QUADIENT LEASING USA, INC | 17322693                 | 04/22/2024 | LEASE PAYMENT/INK REPLACE  | 235-42153-200 | 9.37     |
| ARAMARK                   | 2560239430               | 04/16/2024 | AMBO/OPERATING SUPPLIES    | 235-42153-217 | 34.95    |
| ARAMARK                   | 2560249058               | 04/23/2024 | AMBO/CLEANING/SUPPLIES     | 235-42153-217 | 34.95    |
| STANDARD TEXTILE CO INC   | 7327443                  | 04/19/2024 | AMBO/OPERATING SUPPLIES    | 235-42153-217 | 244.80   |
| LINDE GAS & EQUIPMENT INC | 42089944                 | 04/08/2024 | AMBO/OTHER MERCHADISE      | 235-42153-261 | 613.59   |
| US BANK                   | March 2024 US BANK       | 04/09/2024 | vitality med               | 235-42153-261 | -3.42    |
| US BANK                   | March 2024 US BANK       | 04/09/2024 | vitality med               | 235-42153-261 | 135.02   |
| CYNDI HANSEN              | 02-01-2024               | 04/30/2024 | AMBO/RECERTIFICATION       | 235-42153-308 | 25.00    |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 235-42153-321 | 28.38    |
| EXPERT BILLING LLC        | 12342                    | 04/15/2024 | AMBO/DATA PROCESSING       | 235-42153-326 | 2,030.00 |
| DAN MESNER                | 4-11-24 - 4-14-24        | 04/16/2024 | AMBO/MEALS/LODGING         | 235-42153-334 | 70.72    |
| KIM POWERS                | 4-16-24                  | 04/30/2024 | AMBO/MEALS                 | 235-42153-334 | 18.88    |
| DONNA MARCY               | 4-16-24 - 4-17-24        | 04/30/2024 | AMBO/MEALS                 | 235-42153-334 | 48.58    |
| MEGAN BRAMSTEDT           | 4-16-24 - 4-25-24        | 04/30/2024 | AMBO/MEALS                 | 235-42153-334 | 114.46   |
| JIM AXFORD                | 4-19-24                  | 04/30/2024 | AMBO/MEALS                 | 235-42153-334 | 26.52    |
| DAN MESNER                | 4-19-24                  | 04/30/2024 | AMBO/MEALS                 | 235-42153-334 | 28.27    |
| AMBER SVOBODA             | 4-2-24 - 4-3-24          | 04/16/2024 | AMBO/MEALS/LODGING         | 235-42153-334 | 30.07    |
| LANDON JOHNSON            | 4-27-24                  | 04/30/2024 | AMBO/MEALS                 | 235-42153-334 | 57.19    |
| KIM POWERS                | 4-5-24 - 4-8-24          | 04/16/2024 | AMBO/MEALS/LODGING         | 235-42153-334 | 90.28    |
| DONNA MARCY               | 4-6-24                   | 04/16/2024 | AMBO/MEALS/LODGING         | 235-42153-334 | 23.90    |
| JIM AXFORD                | 4-9-24 - 4-11-24         | 04/16/2024 | AMBO/MEALS/LODGING         | 235-42153-334 | 31.38    |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 235-42153-381 | 248.42   |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 235-42153-382 | 111.84   |
| HOMETOWN SANITATION SER   | 0000557138               | 04/05/2024 | AMBO/REFUSE DISPOSAL       | 235-42153-384 | 45.99    |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 235-42153-385 | 27.40    |
| SIRIUS XM RADIO INC       | X8-1215570478            | 04/23/2024 | AMBO/MAINTENANCE - VEHI    | 235-42153-405 | 5.16     |
| US BANK                   | March 2024 US BANK       | 04/09/2024 | medicare app               | 235-42153-480 | 709.00   |

## Expense Approval Report

Payment Dates: 4/13/2024 - 5/3/2024

| Vendor Name | Payable Number     | Post Date  | Description (Item)    | Account Number                           | Amount          |
|-------------|--------------------|------------|-----------------------|------------------------------------------|-----------------|
| US BANK     | March 2024 US BANK | 04/09/2024 | medicare app - credit | 235-42153-480                            | -688.00         |
|             |                    |            |                       | <b>Activity 42153 - Ambulance Total:</b> | <b>4,070.50</b> |
|             |                    |            |                       | <b>Fund 235 - AMBULANCE Total:</b>       | <b>4,070.50</b> |

## Fund: 250 - EDA GENERAL

## Activity: 46520 - EDA

|                           |                          |            |                            |                                      |                 |
|---------------------------|--------------------------|------------|----------------------------|--------------------------------------|-----------------|
| NCPERS MINNESOTA          | 844600052024             | 04/16/2024 | INSURANCE 5-1-24 - 5-31-24 | 250-46520-133                        | 24.00           |
| QUADIENT LEASING USA, INC | 17322693                 | 04/22/2024 | LEASE PAYMENT/INK REPLACE  | 250-46520-200                        | 9.37            |
| INDOFF, INC               | 3720973                  | 04/19/2024 | EDA/SUPPLIES               | 250-46520-200                        | 16.30           |
| US BANK                   | March 2024 US BANK       | 04/09/2024 | Adobe                      | 250-46520-200                        | 21.36           |
| SCHRAMMEL LAW OFFICE      | MARCH 2024               | 04/16/2024 | EDA/PORTILLO LOT           | 250-46520-304                        | 1,720.00        |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 250-46520-321                        | 58.40           |
| CITIZEN PUBLISHING CO     | 03-31-24                 | 04/08/2024 | ADVERTISING/PRINTING       | 250-46520-350                        | 99.75           |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 250-46520-381                        | 53.14           |
| COTTONWOOD CO AUD/TREA    | MAY-24                   | 04/30/2024 | PROPERTY TAX               | 250-46520-462                        | 48.00           |
|                           |                          |            |                            | <b>Activity 46520 - EDA Total:</b>   | <b>2,050.32</b> |
|                           |                          |            |                            | <b>Fund 250 - EDA GENERAL Total:</b> | <b>2,050.32</b> |

## Fund: 254 - NORTH IND PARK

## Activity: 46520 - EDA

|                        |        |            |              |                                         |               |
|------------------------|--------|------------|--------------|-----------------------------------------|---------------|
| COTTONWOOD CO AUD/TREA | MAY-24 | 04/30/2024 | PROPERTY TAX | 254-46520-462                           | 726.00        |
|                        |        |            |              | <b>Activity 46520 - EDA Total:</b>      | <b>726.00</b> |
|                        |        |            |              | <b>Fund 254 - NORTH IND PARK Total:</b> | <b>726.00</b> |

## Fund: 274 - TIF 1-19 NWIP II

## Activity: 46530 - TIF Districts

|                        |        |            |              |                                              |                 |
|------------------------|--------|------------|--------------|----------------------------------------------|-----------------|
| COTTONWOOD CO AUD/TREA | MAY-24 | 04/30/2024 | PROPERTY TAX | 274-46530-462                                | 62.00           |
| COTTONWOOD CO AUD/TREA | MAY-24 | 04/30/2024 | PROPERTY TAX | 274-46530-462                                | 87.00           |
| COTTONWOOD CO AUD/TREA | MAY-24 | 04/30/2024 | PROPERTY TAX | 274-46530-462                                | 397.00          |
| COTTONWOOD CO AUD/TREA | MAY-24 | 04/30/2024 | PROPERTY TAX | 274-46530-462                                | 2,253.00        |
|                        |        |            |              | <b>Activity 46530 - TIF Districts Total:</b> | <b>2,809.00</b> |
|                        |        |            |              | <b>Fund 274 - TIF 1-19 NWIP II Total:</b>    | <b>2,809.00</b> |

## Fund: 308 - 2020 STREET PROJECT

## Activity: 41000 - General Government

|                        |        |            |              |                                                   |                 |
|------------------------|--------|------------|--------------|---------------------------------------------------|-----------------|
| COTTONWOOD CO AUD/TREA | MAY-24 | 04/30/2024 | PROPERTY TAX | 308-41000-480                                     | 111.71          |
| COTTONWOOD CO AUD/TREA | MAY-24 | 04/30/2024 | PROPERTY TAX | 308-41000-480                                     | 104.09          |
| COTTONWOOD CO AUD/TREA | MAY-24 | 04/30/2024 | PROPERTY TAX | 308-41000-480                                     | 1,946.65        |
| COTTONWOOD CO AUD/TREA | MAY-24 | 04/30/2024 | PROPERTY TAX | 308-41000-480                                     | 81.24           |
|                        |        |            |              | <b>Activity 41000 - General Government Total:</b> | <b>2,243.69</b> |
|                        |        |            |              | <b>Fund 308 - 2020 STREET PROJECT Total:</b>      | <b>2,243.69</b> |

## Fund: 401 - GENERAL CAPITAL PROJECTS

## Activity: 49950 - Capital Outlay

|                         |            |            |                            |                                                   |                 |
|-------------------------|------------|------------|----------------------------|---------------------------------------------------|-----------------|
| SUNSET LAW ENFORCEMENT, | 0009887-IN | 04/02/2024 | POLICE/POLICE FORFEITURE F | 401-49950-501                                     | 3,500.60        |
|                         |            |            |                            | <b>Activity 49950 - Capital Outlay Total:</b>     | <b>3,500.60</b> |
|                         |            |            |                            | <b>Fund 401 - GENERAL CAPITAL PROJECTS Total:</b> | <b>3,500.60</b> |

## Fund: 601 - WATER

## Activity: 49400 - Water

|                           |                          |            |                            |               |          |
|---------------------------|--------------------------|------------|----------------------------|---------------|----------|
| SW/WC SERVICE COOPERATIV  | MAY 24                   | 04/23/2024 | EAP                        | 601-49400-131 | 1.80     |
| NCPERS MINNESOTA          | 844600052024             | 04/16/2024 | INSURANCE 5-1-24 - 5-31-24 | 601-49400-133 | 48.00    |
| QUADIENT LEASING USA, INC | 17322693                 | 04/22/2024 | LEASE PAYMENT/INK REPLACE  | 601-49400-200 | 9.37     |
| HAWKINS, INC              | 6709138                  | 03/19/2024 | WATER/CHEMICALS            | 601-49400-216 | 10.00    |
| HAWKINS, INC              | 6721057                  | 04/04/2024 | WATER/CHEMICALS            | 601-49400-216 | 5,307.18 |
| MN VALLEY TESTING         | 1246631                  | 04/19/2024 | WATER/LAB TESTING          | 601-49400-310 | 77.50    |
| GOPHER STATE ONE CALL     | 4030847                  | 04/08/2024 | LOCATES                    | 601-49400-321 | 9.79     |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 601-49400-321 | 50.92    |
| INNOVATIVE SYSTEMS LLC    | INV-17345                | 04/22/2024 | POSTAGE                    | 601-49400-322 | 255.54   |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 601-49400-326 | 70.00    |
| INNOVATIVE SYSTEMS LLC    | INV-17159                | 04/22/2024 | DATA PROCESSING            | 601-49400-326 | 517.50   |
| INNOVATIVE SYSTEMS LLC    | INV-17159                | 04/22/2024 | DATA PROCESSING            | 601-49400-326 | 866.63   |

## Expense Approval Report

Payment Dates: 4/13/2024 - 5/3/2024

| Vendor Name                   | Payable Number           | Post Date  | Description (Item)       | Account Number | Amount    |
|-------------------------------|--------------------------|------------|--------------------------|----------------|-----------|
| INNOVATIVE SYSTEMS LLC        | INV-17345                | 04/22/2024 | PROCESSING               | 601-49400-326  | 159.84    |
| US BANK                       | March 2024 US BANK       | 04/09/2024 | Parking                  | 601-49400-331  | 4.50      |
| US BANK                       | March 2024 US BANK       | 04/09/2024 | Country Inn              | 601-49400-334  | 563.84    |
| US BANK                       | March 2024 US BANK       | 04/09/2024 | Breezy point             | 601-49400-334  | 106.30    |
| US BANK                       | March 2024 US BANK       | 04/09/2024 | Applebees                | 601-49400-334  | 34.59     |
| US BANK                       | March 2024 US BANK       | 04/09/2024 | Green mill               | 601-49400-334  | 43.70     |
| US BANK                       | March 2024 US BANK       | 04/09/2024 | Best Western             | 601-49400-334  | 354.78    |
| US BANK                       | March 2024 US BANK       | 04/09/2024 | Pollution control        | 601-49400-334  | 15.32     |
| INNOVATIVE SYSTEMS LLC        | INV-17345                | 04/22/2024 | INSERTS                  | 601-49400-350  | 64.69     |
| ELECTRIC FUND                 | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY          | 601-49400-381  | 3,931.23  |
| ELECTRIC FUND                 | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY          | 601-49400-382  | 19.49     |
| ELECTRIC FUND                 | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY          | 601-49400-385  | 42.02     |
| ELECTRIC FUND                 | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY          | 601-49400-386  | 33.00     |
| SCHWALBACH HARDWARE           | MARCH 24 SCHWALBACH      | 04/15/2024 | Water maint structure    | 601-49400-402  | 39.99     |
| CORE & MAIN LP                | T969138                  | 04/23/2024 | WATER/CASEY HYDRANT      | 601-49400-408  | 1,730.69  |
| CORE & MAIN LP                | U675892                  | 04/23/2024 | WATER/MAINTENANCE - DIST | 601-49400-408  | 318.29    |
| TYLER TECHNOLOGIES, INC       | 025-457457               | 03/26/2024 | ANNUAL SUBSCRIPTION      | 601-49400-444  | 2,509.29  |
| SW/WC SERVICE COOPERATIV      | MAY 2024                 | 04/23/2024 | HEALTH INSURANCE         | 601-49400-480  | 944.96    |
| SW/WC SERVICE COOPERATIV      | MAY 24                   | 04/23/2024 | EAP                      | 601-49400-480  | 1.80      |
| Activity 49400 - Water Total: |                          |            |                          |                | 18,142.55 |
| Fund 601 - WATER Total:       |                          |            |                          |                | 18,142.55 |

## Fund: 602 - SEWER

## Activity: 49450 - Sewer

|                           |                          |            |                            |               |          |
|---------------------------|--------------------------|------------|----------------------------|---------------|----------|
| NCPERS MINNESOTA          | 844600052024             | 04/16/2024 | INSURANCE 5-1-24 - 5-31-24 | 602-49450-133 | 32.00    |
| QUADIENT LEASING USA, INC | 17322693                 | 04/22/2024 | LEASE PAYMENT/INK REPLACE  | 602-49450-200 | 9.37     |
| HAWKINS, INC              | 6709455                  | 03/19/2024 | SEWER/CHEMICALS            | 602-49450-216 | 10.00    |
| HAWKINS, INC              | 6715032                  | 03/22/2024 | SEWER/CHEMICALS            | 602-49450-216 | 1,283.55 |
| HD SUPPLY INC             | INV00329804              | 04/19/2024 | SEWER/CHEMICALS            | 602-49450-216 | 215.74   |
| DACOTAH PAPER CO          | 68826                    | 04/05/2024 | SEWER/SUPPLIES             | 602-49450-217 | 141.62   |
| RUNNINGS SUPPLY, INC      | MARCH 2024 RUNNINGS      | 04/15/2024 | sewer                      | 602-49450-217 | 75.95    |
| RUNNINGS SUPPLY, INC      | MARCH 2024 RUNNINGS      | 04/15/2024 | Sewer                      | 602-49450-217 | 68.81    |
| US BANK                   | March 2024 US BANK       | 04/09/2024 | MN POLLUTION CONTROL       | 602-49450-308 | 8.39     |
| US BANK                   | March 2024 US BANK       | 04/09/2024 | MN POLLUTION CONTROL       | 602-49450-308 | 390.00   |
| MN VALLEY TESTING         | 1244230                  | 04/17/2024 | SEWER/LAB TESTING          | 602-49450-310 | 91.20    |
| MN VALLEY TESTING         | 1246237                  | 04/19/2024 | SEWER/LAB TESTING          | 602-49450-310 | 106.80   |
| MN VALLEY TESTING         | 1246373                  | 04/19/2024 | SEWER/LAB TESTING          | 602-49450-310 | 266.80   |
| MN VALLEY TESTING         | 1246595                  | 04/19/2024 | SEWER/LAB TESTING          | 602-49450-310 | 170.80   |
| MN VALLEY TESTING         | 1247154                  | 04/19/2024 | SEWER/LAB TESTING          | 602-49450-310 | 266.80   |
| MN VALLEY TESTING         | 1247164                  | 04/19/2024 | SEWER/LAB TESTING          | 602-49450-310 | 126.00   |
| MN VALLEY TESTING         | 1247271                  | 04/19/2024 | SEWER/LAB TESTING          | 602-49450-310 | 141.60   |
| MN VALLEY TESTING         | 1247510                  | 04/19/2024 | SEWER/LAB TESTING          | 602-49450-310 | 170.80   |
| MN VALLEY TESTING         | 1248157                  | 04/19/2024 | SEWER/LAB TESTING          | 602-49450-310 | 142.00   |
| MN VALLEY TESTING         | 1248492                  | 04/23/2024 | SEWER/LAB TESTING          | 602-49450-310 | 282.80   |
| MN VALLEY TESTING         | 1248743                  | 04/23/2024 | SEWER/LAB TESTING          | 602-49450-310 | 170.80   |
| HAWKINS, INC              | 6707167                  | 03/19/2024 | WATER/LAB TESTING          | 602-49450-310 | 697.31   |
| CORE & MAIN LP            | INV0006556               | 04/17/2024 | SEWER/LAB TESTING          | 602-49450-310 | 35.29    |
| GOPHER STATE ONE CALL     | 4030847                  | 04/08/2024 | LOCATES                    | 602-49450-321 | 9.79     |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 602-49450-321 | 176.88   |
| INNOVATIVE SYSTEMS LLC    | INV-17345                | 04/22/2024 | POSTAGE                    | 602-49450-322 | 255.54   |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 602-49450-326 | 70.00    |
| INNOVATIVE SYSTEMS LLC    | INV-17159                | 04/22/2024 | DATA PROCESSING            | 602-49450-326 | 866.62   |
| INNOVATIVE SYSTEMS LLC    | INV-17159                | 04/22/2024 | DATA PROCESSING            | 602-49450-326 | 517.50   |
| INNOVATIVE SYSTEMS LLC    | INV-17345                | 04/22/2024 | PROCESSING                 | 602-49450-326 | 159.84   |
| INNOVATIVE SYSTEMS LLC    | INV-17345                | 04/22/2024 | INSERTS                    | 602-49450-350 | 64.69    |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 602-49450-381 | 9,091.51 |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 602-49450-382 | 250.22   |
| HOMETOWN SANITATION SER   | 0000557098               | 04/04/2024 | WASTEWATER/REFUSE DISPO    | 602-49450-384 | 119.98   |
| US BANK                   | March 2024 US BANK       | 04/09/2024 | Realvnc                    | 602-49450-404 | 149.67   |

## Expense Approval Report

Payment Dates: 4/13/2024 - 5/3/2024

| Vendor Name                   | Payable Number | Post Date  | Description (Item)  | Account Number | Amount    |
|-------------------------------|----------------|------------|---------------------|----------------|-----------|
| TYLER TECHNOLOGIES, INC       | 025-457457     | 03/26/2024 | ANNUAL SUBSCRIPTION | 602-49450-444  | 2,509.29  |
| Activity 49450 - Sewer Total: |                |            |                     |                | 19,145.96 |
| Fund 602 - SEWER Total:       |                |            |                     |                | 19,145.96 |

## Fund: 604 - ELECTRIC

|                          |                |            |                           |           |           |
|--------------------------|----------------|------------|---------------------------|-----------|-----------|
| ELECTRIC FUND            | # 539 RETURN   | 04/15/2024 | EL/INVENTORY              | 604-14200 | 7.76      |
| ELECTRIC FUND            | # 541 RETURN   | 04/15/2024 | EL/INVENTORY              | 604-14200 | 338.55    |
| ELECTRIC FUND            | # 542 RETURN   | 04/15/2024 | EL/INVENTORY              | 604-14200 | 30.70     |
| WESCO DISTRIBUTION, INC  | 383165         | 04/19/2024 | EL/INVENTORY              | 604-14200 | 327.44    |
| DAKOTA SUPPLY GROUP      | 5103607512.001 | 04/05/2024 | EL/INVENTORY              | 604-14200 | 308.33    |
| DGR ENGINEERING          | 00267365       | 04/26/2024 | EL/TRANSMISSION PROJECT   | 604-16480 | 1,539.50  |
| DGR ENGINEERING          | 00267366       | 04/26/2024 | EL/GENERATION ADDITION    | 604-16480 | 23,841.56 |
| DGR ENGINEERING          | 00267367       | 04/26/2024 | EL/VEHICLE STORAGE BUILDI | 604-16480 | 3,274.04  |
| AMERICAN ENGINEERING TES | INV-186029     | 04/05/2024 | EL/GENERATION BLDG        | 604-16480 | 1,224.55  |
| MN REVENUE               | MARCH 24       | 04/17/2024 | SALES TAX                 | 604-20202 | 0.21      |
| KAREN E SCHMIDT          | 10030-7        | 04/16/2024 | DEPOSIT REFUND            | 604-22000 | 299.49    |
| JOSEPH GRAW              | 13869-6        | 04/16/2024 | DEPOSIT REFUND            | 604-22000 | 300.00    |
| MIKE R ALEXANDER         | 20526-7        | 04/30/2024 | UTILITY REFUND            | 604-22000 | 300.00    |
| REMIGIO A MIRANDA        | 24361-6        | 04/16/2024 | DEPOSIT REFUND            | 604-22000 | 300.00    |
| MARIELA & ROLANDO BONILL | 41744-5        | 04/16/2024 | DEPOSIT REFUND            | 604-22000 | 300.00    |
| THREADS AND DECOR        | 7725-0         | 04/16/2024 | DEPOSIT REFUND            | 604-22000 | 300.00    |
|                          |                |            |                           |           | 32,602.13 |

## Activity: 49550 - Electric

|                            |                          |            |                                 |               |            |
|----------------------------|--------------------------|------------|---------------------------------|---------------|------------|
| SW/WC SERVICE COOPERATIV   | MAY 24                   | 04/23/2024 | EAP                             | 604-49550-131 | 1.80       |
| NCPERS MINNESOTA           | 844600052024             | 04/16/2024 | INSURANCE 5-1-24 - 5-31-24      | 604-49550-133 | 88.00      |
| QUADIENT LEASING USA, INC  | 17322693                 | 04/22/2024 | LEASE PAYMENT/INK REPLACE       | 604-49550-200 | 9.37       |
| AMAZON CAPITAL SERVICES, I | 1YGC-9JNF-P77P           | 04/16/2024 | EL/SUPPLIES                     | 604-49550-200 | 80.80      |
| INDOFF, INC                | 3719150                  | 04/15/2024 | EL/SUPPLIES                     | 604-49550-200 | 129.52     |
| SCHWALBACH HARDWARE        | MARCH 24 SCHWALBACH      | 04/15/2024 | Electric office supplies        | 604-49550-200 | 33.98      |
| SCHWALBACH HARDWARE        | MARCH 24 SCHWALBACH      | 04/15/2024 | Electric office supplies        | 604-49550-200 | 57.56      |
| SCHWALBACH HARDWARE        | MARCH 24 SCHWALBACH      | 04/15/2024 | Electric office supplies        | 604-49550-200 | 129.52     |
| SCHWALBACH HARDWARE        | MARCH 24 SCHWALBACH      | 04/15/2024 | Electric cleaning supplies      | 604-49550-211 | 47.96      |
| COUNTRY PRIDE SERVICE      | 9031291                  | 04/05/2024 | EL/FORK LIFT/MOTOR FUELS        | 604-49550-212 | 30.00      |
| RAILROAD MANAGEMENT CO     | 491779                   | 04/23/2024 | EL/OPERATING SUPPLIES           | 604-49550-217 | 12,321.54  |
| LOCATORS & SUPPLIES, INC   | 0313057-IN               | 04/04/2024 | EL/UNIFORMS                     | 604-49550-218 | 106.75     |
| AMAZON CAPITAL SERVICES, I | 1JR1-N1QG-G67P           | 04/04/2024 | EL/UNIFORMS                     | 604-49550-218 | 50.62      |
| AMARIL UNIFORM COMPANY     | IV259446                 | 04/15/2024 | EL/UNIFORMS                     | 604-49550-218 | 1,728.34   |
| AMARIL UNIFORM COMPANY     | IV260058                 | 04/26/2024 | EL/UNIFORMS                     | 604-49550-218 | 217.25     |
| AMARIL UNIFORM COMPANY     | IV260071                 | 04/26/2024 | EL/UNIFORMS                     | 604-49550-218 | 399.30     |
| RUNNINGS SUPPLY, INC       | MARCH 2024 RUNNINGS      | 04/15/2024 | Electric                        | 604-49550-241 | 312.71     |
| SCHWALBACH HARDWARE        | MARCH 24 SCHWALBACH      | 04/15/2024 | Electric small tools all purpos | 604-49550-241 | 97.34      |
| SCHWALBACH HARDWARE        | MARCH 24 SCHWALBACH      | 04/15/2024 | Electric small tools all purpos | 604-49550-241 | 94.30      |
| CMP - CENTRAL MUNICIPAL P  | 7692                     | 04/15/2024 | EL/TRANSMISSION                 | 604-49550-263 | 120,790.79 |
| CMP - CENTRAL MUNICIPAL P  | 7692                     | 04/15/2024 | EL/ENERGY                       | 604-49550-263 | 75,171.76  |
| DEPARTMENT OF ENERGY       | BFPB000800324            | 04/05/2024 | EL/MERCHANDISE FOR RESAL        | 604-49550-263 | 71,534.42  |
| SCHRAMMEL LAW OFFICE       | MARCH 2024               | 04/16/2024 | PUC                             | 604-49550-304 | 210.00     |
| MN MUNICIPAL UTILITIES ASS | 63623                    | 04/16/2024 | EL/TRAINING & REGISTRATIO       | 604-49550-308 | 2,224.50   |
| GOPHER STATE ONE CALL      | 4030847                  | 04/08/2024 | LOCATES                         | 604-49550-321 | 9.79       |
| ELECTRIC FUND              | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY                 | 604-49550-321 | 51.24      |
| INNOVATIVE SYSTEMS LLC     | INV-17345                | 04/22/2024 | POSTAGE                         | 604-49550-322 | 255.54     |
| ELECTRIC FUND              | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY                 | 604-49550-326 | 90.00      |
| INNOVATIVE SYSTEMS LLC     | INV-17159                | 04/22/2024 | DATA PROCESSING                 | 604-49550-326 | 1,035.00   |
| INNOVATIVE SYSTEMS LLC     | INV-17159                | 04/22/2024 | DATA PROCESSING                 | 604-49550-326 | 1,733.26   |
| INNOVATIVE SYSTEMS LLC     | INV-17345                | 04/22/2024 | PROCESSING                      | 604-49550-326 | 159.84     |
| STEVE NASBY                | 04-17-2024               | 04/22/2024 | EL/CMPAS MEETING                | 604-49550-331 | 182.11     |
| INNOVATIVE SYSTEMS LLC     | INV-17345                | 04/22/2024 | INSERTS                         | 604-49550-350 | 64.69      |
| ELECTRIC FUND              | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY                 | 604-49550-381 | 150.11     |
| ELECTRIC FUND              | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY                 | 604-49550-382 | 22.32      |
| HOMETOWN SANITATION SER    | 0000557099               | 04/04/2024 | ELECTRIC/REFUSE DISPOSAL        | 604-49550-384 | 117.98     |
| ELECTRIC FUND              | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY                 | 604-49550-385 | 46.82      |

## Expense Approval Report

Payment Dates: 4/13/2024 - 5/3/2024

| Vendor Name                      | Payable Number      | Post Date  | Description (Item)        | Account Number | Amount     |
|----------------------------------|---------------------|------------|---------------------------|----------------|------------|
| SCHWALBACH HARDWARE              | MARCH 24 SCHWALBACH | 04/15/2024 | Electric maint structure  | 604-49550-402  | 5.29       |
| SCHWALBACH HARDWARE              | MARCH 24 SCHWALBACH | 04/15/2024 | Electric maint structure  | 604-49550-402  | 103.94     |
| SCHWALBACH HARDWARE              | MARCH 24 SCHWALBACH | 04/15/2024 | Electric maint structure  | 604-49550-402  | 3.00       |
| SCHWALBACH HARDWARE              | MARCH 24 SCHWALBACH | 04/15/2024 | Electric maint structure  | 604-49550-402  | 119.12     |
| SCHWALBACH HARDWARE              | MARCH 24 SCHWALBACH | 04/15/2024 | Electric maint structure  | 604-49550-402  | 9.12       |
| SCHWALBACH HARDWARE              | MARCH 24 SCHWALBACH | 04/15/2024 | Electric maint structure  | 604-49550-402  | 24.48      |
| SCHWALBACH HARDWARE              | MARCH 24 SCHWALBACH | 04/15/2024 | Electric maint structure  | 604-49550-402  | 23.12      |
| SCHWALBACH HARDWARE              | MARCH 24 SCHWALBACH | 04/15/2024 | Electric maint structure  | 604-49550-402  | 9.98       |
| GDF ENTERPRISES, INC             | A26244              | 04/16/2024 | EL/MAINTENANCE - OFFICE   | 604-49550-404  | 450.00     |
| CARQUEST - SMITH AUTO SUP        | MARCH 24            | 04/23/2024 | MAINTENANCE               | 604-49550-404  | 9.18       |
| CARQUEST - SMITH AUTO SUP        | MARCH 24            | 04/23/2024 | MAINTENANCE               | 604-49550-404  | 310.00     |
| CARQUEST - SMITH AUTO SUP        | MARCH 24            | 04/23/2024 | MAINTENANCE               | 604-49550-404  | -310.00    |
| RD OFFUTT COMPANY                | W2149204            | 04/05/2024 | EL/MAINTENANCE - OFFICE   | 604-49550-404  | 5,538.27   |
| MATTHEW L MASTERS                | JAN - MARCH 2024    | 04/15/2024 | EL/SNOW REMOVAL SIDEWAL   | 604-49550-406  | 140.00     |
| SCHWALBACH HARDWARE              | MARCH 24 SCHWALBACH | 04/15/2024 | Electric maint grounds    | 604-49550-406  | 39.96      |
| ELECTRIC FUND                    | # 890               | 04/15/2024 | STREET/MAINTENANCE - DIST | 604-49550-408  | 32.91      |
| ELECTRIC FUND                    | # 891               | 04/15/2024 | STREET/MAINTENANCE - DIST | 604-49550-408  | 47.04      |
| ELECTRIC FUND                    | # 892               | 04/16/2024 | EL/MAINTENANCE - DISTRIBU | 604-49550-408  | 24.58      |
| ELECTRIC FUND                    | # 894               | 04/19/2024 | EL/MAINTENANCE - DISTRIBU | 604-49550-408  | 28.24      |
| ELECTRIC FUND                    | # 895               | 04/19/2024 | EL/MAINTENANCE - DISTRIBU | 604-49550-408  | 179.93     |
| ELECTRIC FUND                    | # 896               | 04/30/2024 | EL/MAINTENANCE - DISTRIBU | 604-49550-408  | 28.27      |
| FLAGSHOOTER, INC.                | 240321002           | 04/23/2024 | EL/MAINTENANCE - DISTRIBU | 604-49550-408  | 327.23     |
| RUNNINGS SUPPLY, INC             | MARCH 2024 RUNNINGS | 04/15/2024 | Electric                  | 604-49550-409  | 15.95      |
| SCHWALBACH HARDWARE              | MARCH 24 SCHWALBACH | 04/15/2024 | Electric maint utilities  | 604-49550-409  | 10.55      |
| SCHWALBACH HARDWARE              | MARCH 24 SCHWALBACH | 04/15/2024 | Electric maint utilities  | 604-49550-409  | 4.99       |
| SCHWALBACH HARDWARE              | MARCH 24 SCHWALBACH | 04/15/2024 | Electric maint utilities  | 604-49550-409  | 9.99       |
| SCHWALBACH HARDWARE              | MARCH 24 SCHWALBACH | 04/15/2024 | Electric maint utilities  | 604-49550-409  | 3.59       |
| RUNNINGS SUPPLY, INC             | MARCH 2024 RUNNINGS | 04/15/2024 | Electric                  | 604-49550-410  | 182.84     |
| SCHWALBACH HARDWARE              | MARCH 24 SCHWALBACH | 04/15/2024 | Electric maint generation | 604-49550-410  | 19.98      |
| SCHWALBACH HARDWARE              | MARCH 24 SCHWALBACH | 04/15/2024 | Electric maint utilities  | 604-49550-410  | 9.99       |
| SCHWALBACH HARDWARE              | MARCH 24 SCHWALBACH | 04/15/2024 | Electric maint generation | 604-49550-413  | 17.79      |
| MN POLLUTION CONTROL AG          | 10000186125         | 04/16/2024 | EL/DUES                   | 604-49550-433  | 25.00      |
| CNA SURETY                       | 5-07-24 - 5-07-25   | 04/15/2024 | EL/DUES                   | 604-49550-433  | 100.00     |
| MN DEPT OF LABOR & INDUS         | ABR0326599X         | 04/15/2024 | EL/DUES                   | 604-49550-433  | 30.00      |
| TYLER TECHNOLOGIES, INC          | 025-457457          | 03/26/2024 | ANNUAL SUBSCRIPTION       | 604-49550-444  | 2,509.29   |
| JASON ELLA                       | 4-29-24             | 04/30/2024 | EL/CONSERVATION - ENERGY  | 604-49550-450  | 425.00     |
| CMP - CENTRAL MUNICIPAL P        | 7692                | 04/15/2024 | EL/CIP                    | 604-49550-450  | 3,599.92   |
| MN REVENUE                       | MARCH 24            | 04/17/2024 | SALES TAX                 | 604-49550-460  | 358.00     |
| COTTONWOOD CO AUD/TREA           | MAY-24              | 04/30/2024 | PROPERTY TAX              | 604-49550-460  | 100.00     |
| Activity 49550 - Electric Total: |                     |            |                           |                | 304,353.37 |
| Fund 604 - ELECTRIC Total:       |                     |            |                           |                | 337,045.50 |

## Fund: 609 - LIQUOR STORE

|                          |             |            |                     |           |           |
|--------------------------|-------------|------------|---------------------|-----------|-----------|
| TSP                      | 0060905     | 04/16/2024 | LIQUOR S/RENOVATION | 609-16200 | 4,119.85  |
| SUSSNER CONSTRUCTION, IN | PAYMENT # 5 | 04/17/2024 | LIQUOR S/BUILDING   | 609-16200 | 72,717.27 |
| MN REVENUE               | MARCH 24    | 04/17/2024 | SALES TAX           | 609-20202 | 15,366.00 |
|                          |             |            |                     |           | 92,203.12 |

## Activity: 49751 - Liquor Store

|                           |                     |            |                            |               |          |
|---------------------------|---------------------|------------|----------------------------|---------------|----------|
| SW/WC SERVICE COOPERATIV  | MAY 24              | 04/23/2024 | EAP                        | 609-49751-131 | 1.80     |
| NCPERS MINNESOTA          | 844600052024        | 04/16/2024 | INSURANCE 5-1-24 - 5-31-24 | 609-49751-133 | 64.00    |
| QUADIENT LEASING USA, INC | 17322693            | 04/22/2024 | LEASE PAYMENT/INK REPLACE  | 609-49751-200 | 9.37     |
| ARAMARK                   | 2560246657          | 04/12/2024 | LIQUOR S/CLEANING/SUPPLIE  | 609-49751-211 | 69.07    |
| ARAMARK                   | 2560251456          | 04/30/2024 | LIQUOR S/CLEANING/SUPPLIE  | 609-49751-211 | 69.07    |
| AH HERMEL COMPANY         | 1014628/1014628     | 03/26/2024 | LIQUOR S/OPERATING SUPPLI  | 609-49751-217 | 302.48   |
| AH HERMEL COMPANY         | 1017107/1017107     | 04/17/2024 | LIQUOR S/OPERATING SUPPLI  | 609-49751-217 | 42.63    |
| O'MALLEY'S STORAGE AND RE | 3536                | 04/23/2024 | LIQUOR S/STORAGE 4-28-24 - | 609-49751-217 | 200.00   |
| STAN MORGAN & ASSOCIATES  | 62082               | 04/12/2024 | LIQUOR S/OPERATING SUPPLI  | 609-49751-217 | 221.50   |
| SCHWALBACH HARDWARE       | MARCH 24 SCHWALBACH | 04/15/2024 | Liquor operating supplies  | 609-49751-217 | 5.99     |
| BELLBOY CORP              | 0203276500          | 04/26/2024 | LIQUOR S/LIQUOR/WINE/FREI  | 609-49751-251 | 750.50   |
| BREAKTHRU BEVERAGE MN     | 115009861           | 04/01/2024 | LIQUOR S/MERCHANDISE       | 609-49751-251 | 3,503.78 |

## Expense Approval Report

Payment Dates: 4/13/2024 - 5/3/2024

| Vendor Name               | Payable Number           | Post Date  | Description (Item)        | Account Number | Amount    |
|---------------------------|--------------------------|------------|---------------------------|----------------|-----------|
| BREAKTHRU BEVERAGE MN     | 115251691                | 04/12/2024 | LIQUOR S/LIQUOR/MERCHAN   | 609-49751-251  | 1,434.27  |
| DOLL DISTRIBUTING, LLC    | 1465814-C                | 04/16/2024 | LIQUOR S/LIQUOR/BEER      | 609-49751-251  | -20.04    |
| DOLL DISTRIBUTING, LLC    | 1476829                  | 04/12/2024 | LIQUOR S/LIQUOR/BEER/NON  | 609-49751-251  | 274.80    |
| DOLL DISTRIBUTING, LLC    | 1482015                  | 04/12/2024 | LIQUOR S/LIQUOR/BEER/NON  | 609-49751-251  | 119.00    |
| SOUTHERN GLAZER'S OF MN   | 2461614                  | 04/01/2024 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-251  | 2,104.96  |
| SOUTHERN GLAZER'S OF MN   | 2464347                  | 04/12/2024 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-251  | 2,831.96  |
| SOUTHERN GLAZER'S OF MN   | 2466959                  | 04/12/2024 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-251  | 794.87    |
| JOHNSON BROS.             | 2513829                  | 04/12/2024 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-251  | 3,147.92  |
| JOHNSON BROS.             | 2518185                  | 04/12/2024 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-251  | 1,697.99  |
| BEVERAGE WHOLESALERS      | 321251                   | 04/12/2024 | LIQUOR S/LIQUOR/BEER/NON  | 609-49751-251  | 94.00     |
| BEVERAGE WHOLESALERS      | 322299                   | 04/12/2024 | LIQUOR S/LIQUOR/BEER/NON  | 609-49751-251  | 210.40    |
| ROUND LAKE VINEYARDS & W  | 4115                     | 04/12/2024 | LIQUOR S/LIQUOR           | 609-49751-251  | 150.00    |
| PHILLIPS WINE & SPIRITS   | 6762364                  | 04/12/2024 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-251  | 3,656.40  |
| PHILLIPS WINE & SPIRITS   | 6765811                  | 04/12/2024 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-251  | 3,572.48  |
| LOST SANITY BREWING LLC   | 000780                   | 04/26/2024 | LIQUOR S/BEER             | 609-49751-252  | 534.00    |
| BLUE CLOUD DISTRIBUTION O | 100942859                | 04/26/2024 | LIQUOR S/BEER             | 609-49751-252  | 1,600.50  |
| DOLL DISTRIBUTING, LLC    | 1465814-C                | 04/16/2024 | LIQUOR S/LIQUOR/BEER      | 609-49751-252  | -17.88    |
| DOLL DISTRIBUTING, LLC    | 1476829                  | 04/12/2024 | LIQUOR S/LIQUOR/BEER/NON  | 609-49751-252  | 8,636.05  |
| DOLL DISTRIBUTING, LLC    | 1482015                  | 04/12/2024 | LIQUOR S/LIQUOR/BEER/NON  | 609-49751-252  | 3,718.25  |
| DOLL DISTRIBUTING, LLC    | 1482017                  | 04/12/2024 | LIQUOR S/BEER             | 609-49751-252  | 35.80     |
| DOLL DISTRIBUTING, LLC    | 1487209                  | 04/26/2024 | LIQUOR S/BEER/            | 609-49751-252  | 191.55    |
| DOLL DISTRIBUTING, LLC    | 1487209                  | 04/26/2024 | LIQUOR S/BEER             | 609-49751-252  | -30.00    |
| BEVERAGE WHOLESALERS      | 320204                   | 04/01/2024 | LIQUOR S/BEER/NON ALCOHL  | 609-49751-252  | 8,218.25  |
| BEVERAGE WHOLESALERS      | 320204-C                 | 04/01/2024 | LIQUOR S/BEER             | 609-49751-252  | -2.40     |
| BEVERAGE WHOLESALERS      | 320857                   | 04/01/2024 | LIQUOR S/BEER             | 609-49751-252  | 81.60     |
| BEVERAGE WHOLESALERS      | 321251                   | 04/12/2024 | LIQUOR S/LIQUOR/BEER/NON  | 609-49751-252  | 6,590.90  |
| BEVERAGE WHOLESALERS      | 322299                   | 04/12/2024 | LIQUOR S/LIQUOR/BEER/NON  | 609-49751-252  | 10,691.38 |
| BEVERAGE WHOLESALERS      | 322299-C                 | 04/17/2024 | LIQUOR S/BEER             | 609-49751-252  | -74.90    |
| ARTISAN BEER COMPANY      | 3671257                  | 04/12/2024 | LIQUOR S/BEER             | 609-49751-252  | 135.05    |
| ARTISAN BEER COMPANY      | 3672888                  | 04/12/2024 | LIQUOR S/BEER             | 609-49751-252  | 174.60    |
| BELLBOY CORP              | 0203276500               | 04/26/2024 | LIQUOR S/LIQUOR/WINE/FREI | 609-49751-253  | 120.00    |
| VINOCOPIA, INC            | 0348783-IN               | 04/12/2024 | LIQUOR S/WINE/SOFT DRINKS | 609-49751-253  | 768.00    |
| BREAKTHRU BEVERAGE MN     | 115009861                | 04/01/2024 | LIQUOR S/MERCHANDISE      | 609-49751-253  | 171.00    |
| DOLL DISTRIBUTING, LLC    | 1476829                  | 04/12/2024 | LIQUOR S/LIQUOR/BEER/NON  | 609-49751-253  | 97.20     |
| PAUSTIS WINE COMPANY      | 232442                   | 04/04/2024 | LIQUOR S/WINE/FREIGHT     | 609-49751-253  | 848.00    |
| SOUTHERN GLAZER'S OF MN   | 2461615                  | 04/01/2024 | LIQUOR S/WINE/FREIGHT     | 609-49751-253  | 647.44    |
| SOUTHERN GLAZER'S OF MN   | 2464348                  | 04/12/2024 | LIQUOR S/WINE/FREIGHT     | 609-49751-253  | 649.14    |
| SOUTHERN GLAZER'S OF MN   | 2466960                  | 04/12/2024 | LIQUOR S/WINE/FREIGHT     | 609-49751-253  | 339.00    |
| JOHNSON BROS.             | 2513830                  | 04/12/2024 | LIQUOR S/WINE/FREIGHT     | 609-49751-253  | 516.00    |
| JOHNSON BROS.             | 2518186                  | 04/12/2024 | LIQUOR S/WINE/SOFT DRINKS | 609-49751-253  | 196.54    |
| PHILLIPS WINE & SPIRITS   | 6762365                  | 04/12/2024 | LIQUOR S/WINE/SOFT DRINKS | 609-49751-253  | 185.60    |
| VINOCOPIA, INC            | 0348783-IN               | 04/12/2024 | LIQUOR S/WINE/SOFT DRINKS | 609-49751-254  | 120.00    |
| AH HERMEL COMPANY         | 1014625/1014625          | 03/26/2024 | LIQUOR S/MERCHANDISE/FRE  | 609-49751-254  | 102.45    |
| AH HERMEL COMPANY         | 1017109/1017109          | 04/17/2024 | LIQUOR S/MERCHANDISE      | 609-49751-254  | 159.31    |
| BREAKTHRU BEVERAGE MN     | 115009861                | 04/01/2024 | LIQUOR S/MERCHANDISE      | 609-49751-254  | 84.22     |
| BREAKTHRU BEVERAGE MN     | 115251691                | 04/12/2024 | LIQUOR S/LIQUOR/MERCHAN   | 609-49751-254  | 24.00     |
| JOHNSON BROS.             | 2518186                  | 04/12/2024 | LIQUOR S/WINE/SOFT DRINKS | 609-49751-254  | 37.00     |
| PHILLIPS WINE & SPIRITS   | 6762365                  | 04/12/2024 | LIQUOR S/WINE/SOFT DRINKS | 609-49751-254  | 29.50     |
| AH HERMEL COMPANY         | 1017109/1017109          | 04/17/2024 | LIQUOR S/MERCHANDISE      | 609-49751-256  | 225.12    |
| HOME CITY ICE COMPANY     | 7511240235               | 04/30/2024 | LIQUOR S/ICE/FREIGHT      | 609-49751-257  | 107.84    |
| DOLL DISTRIBUTING, LLC    | 1476829                  | 04/12/2024 | LIQUOR S/LIQUOR/BEER/NON  | 609-49751-259  | 97.80     |
| DOLL DISTRIBUTING, LLC    | 1482015                  | 04/12/2024 | LIQUOR S/LIQUOR/BEER/NON  | 609-49751-259  | 64.30     |
| DOLL DISTRIBUTING, LLC    | 1487209                  | 04/26/2024 | LIQUOR S/BEER/NON-ALCHOL  | 609-49751-259  | 131.30    |
| BEVERAGE WHOLESALERS      | 320204                   | 04/01/2024 | LIQUOR S/BEER/NON ALCOHL  | 609-49751-259  | 25.75     |
| BEVERAGE WHOLESALERS      | 321251                   | 04/12/2024 | LIQUOR S/LIQUOR/BEER/NON  | 609-49751-259  | 130.35    |
| BEVERAGE WHOLESALERS      | 322299                   | 04/12/2024 | LIQUOR S/LIQUOR/BEER/NON  | 609-49751-259  | 28.80     |
| AH HERMEL COMPANY         | 1014625/1014625          | 03/26/2024 | LIQUOR S/MERCHANDISE/FRE  | 609-49751-261  | 12.33     |
| SCHRAMMEL LAW OFFICE      | MARCH 2024               | 04/16/2024 | LIQUOR S                  | 609-49751-304  | 270.00    |
| US BANK                   | March 2024 US BANK       | 04/09/2024 | Vine Lab                  | 609-49751-308  | 320.00    |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY           | 609-49751-321  | 226.51    |

## Expense Approval Report

Payment Dates: 4/13/2024 - 5/3/2024

| Vendor Name             | Payable Number           | Post Date  | Description (Item)        | Account Number | Amount   |
|-------------------------|--------------------------|------------|---------------------------|----------------|----------|
| ELECTRIC FUND           | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY           | 609-49751-326  | 537.97   |
| BELLBOY CORP            | 0203276500               | 04/26/2024 | LIQUOR S/LIQUOR/WINE/FREI | 609-49751-333  | 20.00    |
| VINOCOPIA, INC          | 0348783-IN               | 04/12/2024 | LIQUOR S/WINE/SOFT DRINKS | 609-49751-333  | 18.00    |
| AH HERMEL COMPANY       | 1014625/1014625          | 03/26/2024 | LIQUOR S/MERCHANDISE/FRE  | 609-49751-333  | 8.95     |
| AH HERMEL COMPANY       | 1017109/1017109          | 04/17/2024 | LIQUOR S/MERCHANDISE      | 609-49751-333  | 8.95     |
| BREAKTHRU BEVERAGE MN   | 115009861                | 04/01/2024 | LIQUOR S/MERCHANDISE      | 609-49751-333  | 49.64    |
| BREAKTHRU BEVERAGE MN   | 115251691                | 04/12/2024 | LIQUOR S/LIQUOR/MERCHAN   | 609-49751-333  | 32.38    |
| PAUSTIS WINE COMPANY    | 232442                   | 04/04/2024 | LIQUOR S/WINE/FREIGHT     | 609-49751-333  | 12.00    |
| SOUTHERN GLAZER'S OF MN | 2461614                  | 04/01/2024 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-333  | 24.96    |
| SOUTHERN GLAZER'S OF MN | 2461615                  | 04/01/2024 | LIQUOR S/WINE/FREIGHT     | 609-49751-333  | 18.62    |
| SOUTHERN GLAZER'S OF MN | 2464347                  | 04/12/2024 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-333  | 44.75    |
| SOUTHERN GLAZER'S OF MN | 2464348                  | 04/12/2024 | LIQUOR S/WINE/FREIGHT     | 609-49751-333  | 20.50    |
| SOUTHERN GLAZER'S OF MN | 2466959                  | 04/12/2024 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-333  | 10.68    |
| SOUTHERN GLAZER'S OF MN | 2466960                  | 04/12/2024 | LIQUOR S/WINE/FREIGHT     | 609-49751-333  | 12.30    |
| JOHNSON BROS.           | 2513829                  | 04/12/2024 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-333  | 68.68    |
| JOHNSON BROS.           | 2513830                  | 04/12/2024 | LIQUOR S/WINE/FREIGHT     | 609-49751-333  | 16.24    |
| JOHNSON BROS.           | 2518185                  | 04/12/2024 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-333  | 56.84    |
| JOHNSON BROS.           | 2518186                  | 04/12/2024 | LIQUOR S/WINE/SOFT DRINKS | 609-49751-333  | 10.15    |
| PHILLIPS WINE & SPIRITS | 6762364                  | 04/12/2024 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-333  | 69.02    |
| PHILLIPS WINE & SPIRITS | 6762365                  | 04/12/2024 | LIQUOR S/WINE/SOFT DRINKS | 609-49751-333  | 6.09     |
| PHILLIPS WINE & SPIRITS | 6765811                  | 04/12/2024 | LIQUOR S/LIQUOR/FREIGHT   | 609-49751-333  | 64.96    |
| HOME CITY ICE COMPANY   | 7511240235               | 04/30/2024 | LIQUOR S/ICE/FREIGHT      | 609-49751-333  | 7.50     |
| KDOM RADIO              | 0229 3-31-2024           | 04/04/2024 | LIQUOR S/ADVERTISING      | 609-49751-340  | 720.63   |
| CITIZEN PUBLISHING CO   | 346699                   | 04/12/2024 | LIQUOR S/ADVERTISING      | 609-49751-340  | 371.00   |
| CITIZEN PUBLISHING CO   | 346815                   | 04/12/2024 | LIQUOR S/ADVERTISING      | 609-49751-340  | 15.00    |
| ELECTRIC FUND           | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY           | 609-49751-381  | 377.66   |
| ELECTRIC FUND           | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY           | 609-49751-382  | 22.01    |
| HOMETOWN SANITATION SER | 0000557097               | 04/04/2024 | LIQUOR S/REFUSE DISPOSAL  | 609-49751-384  | 193.99   |
| ELECTRIC FUND           | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY           | 609-49751-385  | 45.87    |
| LUCAN COMMUNITY TV INC  | 1806                     | 04/09/2024 | LIQUOR S/MAINTENANCE - ST | 609-49751-402  | 40.00    |
| SCHWALBACH HARDWARE     | MARCH 24 SCHWALBACH      | 04/15/2024 | Liquor maint structure    | 609-49751-404  | 18.99    |
| US BANK                 | March 2024 US BANK       | 04/09/2024 | city hive                 | 609-49751-433  | 49.00    |
| TYLER TECHNOLOGIES, INC | 025-457457               | 03/26/2024 | ANNUAL SUBSCRIPTION       | 609-49751-444  | 2,509.29 |
| MN REVENUE              | MARCH 24                 | 04/17/2024 | SALES TAX                 | 609-49751-460  | 66.00    |
| COTTONWOOD CO AUD/TREA  | MAY-24                   | 04/30/2024 | PROPERTY TAX              | 609-49751-460  | 100.00   |
| SCHWALBACH HARDWARE     | MARCH 24 SCHWALBACH      | 04/15/2024 | Liquor other misc         | 609-49751-480  | 89.99    |

Activity 49751 - Liquor Store Total: 78,265.06

Fund 609 - LIQUOR STORE Total: 170,468.18

## Fund: 614 - TELECOM

## Activity: 49870 - Telecom

|                           |                          |            |                            |               |          |
|---------------------------|--------------------------|------------|----------------------------|---------------|----------|
| SW/WC SERVICE COOPERATIV  | MAY 24                   | 04/23/2024 | EAP                        | 614-49870-131 | 1.80     |
| NCPERS MINNESOTA          | 844600052024             | 04/16/2024 | INSURANCE 5-1-24 - 5-31-24 | 614-49870-133 | 80.00    |
| QUADIENT LEASING USA, INC | 17322693                 | 04/22/2024 | LEASE PAYMENT/INK REPLACE  | 614-49870-200 | 9.42     |
| CITY LAUNDERING CO.       | 1998792                  | 04/16/2024 | TELECOM/CLEANING/SUPPLIE   | 614-49870-211 | 21.91    |
| CITY LAUNDERING CO.       | 2003270                  | 04/23/2024 | TELECOM/CLEANING/SUPPLIE   | 614-49870-211 | 21.91    |
| US BANK                   | March 2024 US BANK       | 04/09/2024 | Ebay                       | 614-49870-217 | 175.00   |
| RUNNINGS SUPPLY, INC      | MARCH 2024 RUNNINGS      | 04/15/2024 | Telecom                    | 614-49870-227 | 17.49    |
| US BANK                   | March 2024 US BANK       | 04/09/2024 | Hy-vee                     | 614-49870-227 | 19.08    |
| ZIESKE LAND SURVEYING     | 04-04-2024               | 04/17/2024 | TELECOM/DISRUPTED SURVEY   | 614-49870-301 | 307.50   |
| OLSEN THIELEN & CO.,LTD   | 84208                    | 04/01/2024 | TELECOM/LEGAL FEES         | 614-49870-304 | 108.16   |
| GOPHER STATE ONE CALL     | 4030847                  | 04/08/2024 | LOCATES                    | 614-49870-321 | 9.78     |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 614-49870-321 | 191.29   |
| INNOVATIVE SYSTEMS LLC    | INV-17345                | 04/22/2024 | POSTAGE                    | 614-49870-322 | 255.54   |
| INNOVATIVE SYSTEMS LLC    | INV-16885                | 04/19/2024 | DATA PROCESSING            | 614-49870-326 | 1,200.00 |
| INNOVATIVE SYSTEMS LLC    | INV-17159                | 04/22/2024 | DATA PROCESSING            | 614-49870-326 | 1,035.00 |
| INNOVATIVE SYSTEMS LLC    | INV-17159                | 04/22/2024 | DATA PROCESSING            | 614-49870-326 | 1,733.26 |
| INNOVATIVE SYSTEMS LLC    | INV-17159                | 04/22/2024 | DATA PROCESSING            | 614-49870-326 | 997.11   |
| INNOVATIVE SYSTEMS LLC    | INV-17345                | 04/22/2024 | PROCESSING                 | 614-49870-326 | 159.84   |
| KDOM RADIO                | 24030401                 | 04/01/2024 | TELECOM/ADVERTISING        | 614-49870-340 | 151.98   |
| INNOVATIVE SYSTEMS LLC    | INV-17345                | 04/22/2024 | INSERTS                    | 614-49870-350 | 64.69    |

## Expense Approval Report

Payment Dates: 4/13/2024 - 5/3/2024

| Vendor Name                 | Payable Number           | Post Date  | Description (Item)       | Account Number | Amount   |
|-----------------------------|--------------------------|------------|--------------------------|----------------|----------|
| ELECTRIC FUND               | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY          | 614-49870-381  | 3,039.55 |
| ELECTRIC FUND               | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY          | 614-49870-382  | 20.98    |
| HOMETOWN SANITATION SER     | 0000557100               | 04/01/2024 | TELECOM/REFUSE DISPOSAL  | 614-49870-384  | 105.00   |
| ELECTRIC FUND               | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY          | 614-49870-385  | 42.65    |
| ELITE MECHANICAL SYSTEMS    | 15548                    | 04/15/2024 | TELECOM/MAINTENANCE - O  | 614-49870-404  | 135.00   |
| ELITE MECHANICAL SYSTEMS    | 15549                    | 04/15/2024 | TELECOM/MAINTENANCE - O  | 614-49870-404  | 90.00    |
| ELITE MECHANICAL SYSTEMS    | 15550                    | 04/15/2024 | TELECOM/MAINTENANCE - O  | 614-49870-404  | 90.00    |
| ELITE MECHANICAL SYSTEMS    | 15551                    | 04/15/2024 | TELECOM/MAINTENANCE - O  | 614-49870-404  | 856.36   |
| ELITE MECHANICAL SYSTEMS    | 23350                    | 04/15/2024 | TELECOM/MAINTENANCE - O  | 614-49870-404  | 714.63   |
| TITAN ENERGY SYSTEMS INC    | 240326-001               | 04/16/2024 | TELECOM/MAINTENANCE - O  | 614-49870-404  | 1,225.00 |
| CENTURY LINK                | 7242105D-D-24108         | 04/17/2024 | CABS                     | 614-49870-441  | 39.50    |
| CONSOLIDATED COMMUNICA      | 04-01-24                 | 04/15/2024 | TELECOM/SUBSCRIBER FEES  | 614-49870-442  | 1,444.95 |
| BIG TEN NETWORK, LLC        | 289656                   | 04/15/2024 | TELECOM/SUBSCRIBER FEES  | 614-49870-442  | 1,345.52 |
| FOX TELEVISION STATIONS, LL | 289657                   | 04/12/2024 | TELECOM/SUBSCRIBER FEES  | 614-49870-442  | 248.43   |
| FOX TELEVISION STATIONS, LL | 289658                   | 04/12/2024 | TELECOM/SUBSCRIBER FEES  | 614-49870-442  | 3,185.00 |
| ARVIG ENTERPRISES, INC      | 342996                   | 04/23/2024 | TELECOM/SUBSCRIBER FEES  | 614-49870-442  | 318.50   |
| NEXSTAR BROADCASTING GR     | 563748                   | 04/12/2024 | TELECOM/SUBSCRIBER FEES  | 614-49870-442  | 219.51   |
| MLB NETWORK                 | 564168                   | 04/12/2024 | TELECOM/SUBSCRIBER FEES  | 614-49870-442  | 366.96   |
| SHOWTIME NETWORKS INC       | 78706                    | 04/12/2024 | TELECOM/SUBSCRIBER FEES  | 614-49870-442  | 163.20   |
| US BANK                     | March 2024 US BANK       | 04/09/2024 | USCO Licensing Division  | 614-49870-442  | 510.60   |
| BALLY SPORTS NORTH          | V86183                   | 04/12/2024 | TELECOM/SUBSCRIBER FEES  | 614-49870-442  | 6,627.52 |
| UNIVERSAL SERVICE ADMIN C   | UBD10001442568           | 04/26/2024 | 499A CONTRIBUTION        | 614-49870-443  | 2,021.06 |
| TYLER TECHNOLOGIES, INC     | 025-457457               | 03/26/2024 | ANNUAL SUBSCRIPTION      | 614-49870-444  | 2,509.29 |
| CONSOLIDATED CALL CENTER    | 25019                    | 04/16/2024 | TELECOM/SWITCH FEES      | 614-49870-445  | 112.04   |
| E-911 - INDEPENDENT EMERG   | APR 01 2024              | 04/16/2024 | TELECOM/SWITCH FEES      | 614-49870-445  | 40.00    |
| 1623 FARNAM LLC             | 00009170                 | 04/04/2024 | TELECOM/INTERNET EXPENSE | 614-49870-447  | 200.00   |
| ZAYO GROUP, LLC             | 2024040027696            | 04/04/2024 | TELECOM/INTERNET EXPENSE | 614-49870-447  | 1,950.00 |
| US BANK                     | March 2024 US BANK       | 04/09/2024 | Dream Host Web Hosting   | 614-49870-447  | 139.00   |
| SWWC - SOUTHWEST WEST C     | 75233                    | 04/04/2024 | TELECOM/ON CALL SUPPORT  | 614-49870-448  | 950.00   |
| ZAYO GROUP, LLC             | 202404002376             | 04/04/2024 | TELECOM/ON CALL SUPPORT  | 614-49870-451  | 3,673.29 |
| ONVOY, LLC dba INTELIGENT   | 425734                   | 04/04/2024 | TELECOM/ON CALL SUPPORT  | 614-49870-451  | 3,116.25 |
| CENTURY LINK                | APR 16 2024              | 04/22/2024 | SERVICE 831-1075 104     | 614-49870-451  | 91.47    |
| MN REVENUE                  | MARCH 24                 | 04/17/2024 | SALES TAX                | 614-49870-460  | 338.00   |
| COTTONWOOD CO AUD/TREA      | MAY-24                   | 04/30/2024 | PROPERTY TAX             | 614-49870-460  | 100.00   |

Activity 49870 - Telecom Total: 42,590.02

Fund 614 - TELECOM Total: 42,590.02

## Fund: 615 - ARENA

## Activity: 49850 - Arena

|                           |                          |            |                            |               |          |
|---------------------------|--------------------------|------------|----------------------------|---------------|----------|
| SW/WC SERVICE COOPERATIV  | MAY 24                   | 04/23/2024 | EAP                        | 615-49850-131 | 1.80     |
| NCPERS MINNESOTA          | 844600052024             | 04/16/2024 | INSURANCE 5-1-24 - 5-31-24 | 615-49850-133 | 32.00    |
| QUADIANT LEASING USA, INC | 17322693                 | 04/22/2024 | LEASE PAYMENT/INK REPLACE  | 615-49850-200 | 9.37     |
| ARAMARK                   | 2560244265               | 04/16/2024 | ARENA/CLEANING/SUPPLIES    | 615-49850-211 | 63.47    |
| COUNTRY PRIDE SERVICE     | 9031323                  | 04/19/2024 | ARENA/MOTOR FUELS          | 615-49850-212 | 70.00    |
| US LBM OPERATING CO 3009  | 2394547                  | 04/16/2024 | ARENA/OPERATING SUPPLIES   | 615-49850-217 | 71.03    |
| RUNNINGS SUPPLY, INC      | MARCH 2024 RUNNINGS      | 04/15/2024 | Arena                      | 615-49850-217 | 21.99    |
| CARQUEST - SMITH AUTO SUP | MARCH 24                 | 04/23/2024 | MAINTENANCE                | 615-49850-217 | 6.81     |
| SCHWALBACH HARDWARE       | MARCH 24 SCHWALBACH      | 04/15/2024 | Arena operating supplies   | 615-49850-217 | 33.98    |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 615-49850-321 | 126.24   |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 615-49850-326 | 433.00   |
| CITIZEN PUBLISHING CO     | 03-31-24                 | 04/08/2024 | ADVERTISING/PRINTING       | 615-49850-340 | 56.35    |
| US BANK                   | March 2024 US BANK       | 04/09/2024 | Canva Pro                  | 615-49850-340 | 486.45   |
| US BANK                   | March 2024 US BANK       | 04/09/2024 | Canva Pro                  | 615-49850-340 | 119.99   |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 615-49850-381 | 6,036.41 |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 615-49850-382 | 163.37   |
| HOMETOWN SANITATION SER   | 0000557101               | 04/04/2024 | ARENA/REFUSE DISPOSAL      | 615-49850-384 | 178.99   |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY            | 615-49850-385 | 100.35   |
| ELITE MECHANICAL SYSTEMS  | 23210                    | 04/16/2024 | ARENA/MAINTENANCE - STR    | 615-49850-402 | 968.94   |
| RICHIE WATER CONDITIONIN  | 03-31-24                 | 04/16/2024 | ARENA/MAINTENANCE - OFFI   | 615-49850-404 | 499.40   |
| MN REVENUE                | MARCH 24                 | 04/17/2024 | SALES TAX                  | 615-49850-460 | -0.02    |
| SW/WC SERVICE COOPERATIV  | MAY 2024                 | 04/23/2024 | HEALTH INSURANCE           | 615-49850-480 | 944.96   |

## Expense Approval Report

Payment Dates: 4/13/2024 - 5/3/2024

| Vendor Name              | Payable Number | Post Date  | Description (Item) | Account Number                       | Amount           |
|--------------------------|----------------|------------|--------------------|--------------------------------------|------------------|
| SW/WC SERVICE COOPERATIV | MAY 24         | 04/23/2024 | EAP                | 615-49850-480                        | 1.80             |
|                          |                |            |                    | <b>Activity 49850 - Arena Total:</b> | <b>10,426.68</b> |
|                          |                |            |                    | <b>Fund 615 - ARENA Total:</b>       | <b>10,426.68</b> |

**Fund: 617 - M/P CENTER**

|            |          |            |           |           |               |
|------------|----------|------------|-----------|-----------|---------------|
| MN REVENUE | MARCH 24 | 04/17/2024 | SALES TAX | 617-20202 | 361.00        |
|            |          |            |           |           | <b>361.00</b> |

**Activity: 49860 - M/P Center**

|                           |                          |            |                               |               |          |
|---------------------------|--------------------------|------------|-------------------------------|---------------|----------|
| SW/WC SERVICE COOPERATIV  | MAY 24                   | 04/23/2024 | EAP                           | 617-49860-131 | 1.80     |
| NCBERS MINNESOTA          | 844600052024             | 04/16/2024 | INSURANCE 5-1-24 - 5-31-24    | 617-49860-133 | 48.00    |
| QUADIENT LEASING USA, INC | 17322693                 | 04/22/2024 | LEASE PAYMENT/INK REPLACE     | 617-49860-200 | 9.37     |
| ARAMARK                   | 2560241807               | 04/30/2024 | WCC/CLEANING/SUPPLIES         | 617-49860-211 | 75.59    |
| ARAMARK                   | 2560251449               | 04/30/2024 | WCC/CLEANING/SUPPLIES         | 617-49860-211 | 18.52    |
| INDOFF, INC               | 3721781                  | 04/23/2024 | WCC/CLEANING/SUPPLIES         | 617-49860-211 | 55.99    |
| SCHWALBACH HARDWARE       | MARCH 24 SCHWALBACH      | 04/15/2024 | MP cleaning supplies          | 617-49860-211 | 22.36    |
| SCHWALBACH HARDWARE       | MARCH 24 SCHWALBACH      | 04/15/2024 | MP cleaning supplies          | 617-49860-211 | 13.58    |
| ARAMARK                   | 256004922                | 04/30/2024 | WCC/OPERATING SUPPLIES        | 617-49860-217 | 172.49   |
| DOLL DISTRIBUTING, LLC    | 1476839                  | 04/26/2024 | WCC/LIQUOR                    | 617-49860-251 | 44.50    |
| DOLL DISTRIBUTING, LLC    | 1476840                  | 04/26/2024 | WCC/LIQUOR/BEER               | 617-49860-251 | 59.50    |
| DOLL DISTRIBUTING, LLC    | 1479155                  | 04/15/2024 | WCC/LIQUOR                    | 617-49860-251 | 185.00   |
| DOLL DISTRIBUTING, LLC    | 1482025                  | 04/15/2024 | WCC/LIQUOR                    | 617-49860-251 | 215.75   |
| BEVERAGE WHOLESALERS      | 322298                   | 04/15/2024 | WCC/LIQUOR                    | 617-49860-251 | 210.40   |
| DOLL DISTRIBUTING, LLC    | 1476840                  | 04/26/2024 | WCC/LIQUOR/BEER               | 617-49860-252 | 584.00   |
| DOLL DISTRIBUTING, LLC    | 1482026                  | 04/15/2024 | WCC/BEER                      | 617-49860-252 | 192.00   |
| BEVERAGE WHOLESALERS      | 320203                   | 03/28/2024 | WCC/BEER                      | 617-49860-252 | 675.05   |
| US BANK                   | March 2024 US BANK       | 04/09/2024 | HyVee-Variety of water & soft | 617-49860-254 | 105.06   |
| US BANK                   | March 2024 US BANK       | 04/09/2024 | HyVee- Variety of water & so  | 617-49860-254 | 28.97    |
| US BANK                   | March 2024 US BANK       | 04/09/2024 | Hy-Vee                        | 617-49860-261 | 50.87    |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY               | 617-49860-321 | 61.86    |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY               | 617-49860-326 | 403.33   |
| CITIZEN PUBLISHING CO     | 03-31-24                 | 04/08/2024 | ADVERTISING/PRINTING          | 617-49860-340 | 507.15   |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY               | 617-49860-381 | 1,103.75 |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY               | 617-49860-382 | 73.90    |
| HOMETOWN SANITATION SER   | 0000557102               | 04/01/2024 | WCC/REFUSE DISPOSAL           | 617-49860-384 | 172.99   |
| INDOFF, INC               | 3721781                  | 04/23/2024 | WCC/REFUSE DISPOSAL           | 617-49860-384 | 85.99    |
| ELECTRIC FUND             | APR. 2024 city utilities | 04/10/2024 | MONTHLY UTILITY               | 617-49860-385 | 158.36   |
| SCHWALBACH HARDWARE       | MARCH 24 SCHWALBACH      | 04/15/2024 | MP maint grounds              | 617-49860-406 | 26.99    |
| MN REVENUE                | MARCH 24                 | 04/17/2024 | SALES TAX                     | 617-49860-460 | 176.00   |
| US BANK                   | March 2024 US BANK       | 04/09/2024 | Hy-vee                        | 617-49860-480 | 49.19    |
| US BANK                   | March 2024 US BANK       | 04/09/2024 | Hy-vee                        | 617-49860-480 | 26.61    |

**Activity 49860 - M/P Center Total: 5,614.92****Fund 617 - M/P CENTER Total: 5,975.92****Fund: 651 - RIVERLBUFF TOWNHOMES**

|                        |        |            |              |           |               |
|------------------------|--------|------------|--------------|-----------|---------------|
| COTTONWOOD CO AUD/TREA | MAY-24 | 04/30/2024 | PROPERTY TAX | 651-11501 | 100.00        |
|                        |        |            |              |           | <b>100.00</b> |

**Fund 651 - RIVERLBUFF TOWNHOMES Total: 100.00****Fund: 700 - PAYROLL**

|                               |            |            |                         |           |           |
|-------------------------------|------------|------------|-------------------------|-----------|-----------|
| Internal Revenue Service-Payr | INV0002428 | 04/19/2024 | Federal Tax Withholding | 700-21701 | 11,531.45 |
| Internal Revenue Service-Payr | INV0002433 | 05/03/2024 | Federal Tax Withholding | 700-21701 | 11,518.50 |
| MN Department of Revenue -    | INV0002429 | 04/19/2024 | State Withholding       | 700-21702 | 5,769.49  |
| MN Department of Revenue -    | INV0002434 | 05/03/2024 | State Withholding       | 700-21702 | 5,655.10  |
| Internal Revenue Service-Payr | INV0002428 | 04/19/2024 | Social Security         | 700-21703 | 14,416.26 |
| Internal Revenue Service-Payr | INV0002433 | 05/03/2024 | Social Security         | 700-21703 | 14,204.36 |
| MN Pera                       | INV0002426 | 04/19/2024 | PERA                    | 700-21704 | 921.60    |
| MN Pera                       | INV0002426 | 04/19/2024 | PERA                    | 700-21704 | 8,829.33  |
| MN Pera                       | INV0002426 | 04/19/2024 | PERA                    | 700-21704 | 16,104.37 |
| MN Pera                       | INV0002431 | 05/03/2024 | PERA                    | 700-21704 | 880.66    |
| MN Pera                       | INV0002431 | 05/03/2024 | PERA                    | 700-21704 | 7,620.10  |
| MN Pera                       | INV0002431 | 05/03/2024 | PERA                    | 700-21704 | 16,090.58 |

## Expense Approval Report

Payment Dates: 4/13/2024 - 5/3/2024

| Vendor Name                   | Payable Number | Post Date  | Description (Item)         | Account Number | Amount                   |
|-------------------------------|----------------|------------|----------------------------|----------------|--------------------------|
| MN State Deferred             | INV0002427     | 04/19/2024 | Deferred Roth              | 700-21705      | 1,343.16                 |
| MN State Deferred             | INV0002427     | 04/19/2024 | Deferred Compensation      | 700-21705      | 5,715.00                 |
| MN State Deferred             | INV0002432     | 05/03/2024 | Deferred Compensation      | 700-21705      | 5,815.00                 |
| MN State Deferred             | INV0002432     | 05/03/2024 | Deferred Roth              | 700-21705      | 1,433.37                 |
| SW/WC SERVICE COOPERATIV      | MAY 2024       | 04/23/2024 | HEALTH INSURANCE           | 700-21706      | 31,424.12                |
| Internal Revenue Service-Payr | INV0002428     | 04/19/2024 | Medicare Withholding       | 700-21711      | 4,198.58                 |
| Internal Revenue Service-Payr | INV0002433     | 05/03/2024 | Medicare Withholding       | 700-21711      | 4,049.12                 |
| WEX Health Inc                | 04-10-2024     | 04/10/2024 | FLEX SPENDING              | 700-21712      | 221.10                   |
| WEX Health Inc                | 4-10-2024      | 04/10/2024 | FLEX SPENDING              | 700-21712      | 59.90                    |
| WEX Health Inc                | 4-14-2024      | 04/14/2024 | FLEX SPENDING              | 700-21712      | 25.49                    |
| WEX Health Inc                | 4-16-2024      | 04/16/2024 | FLEX SPENDING              | 700-21712      | 150.00                   |
| WEX Health Inc                | 4-18-2024      | 04/18/2024 | FLEX SPENDING              | 700-21712      | 60.00                    |
| WEX Health Inc                | 4-18-24        | 04/18/2024 | FLEX SPENDING              | 700-21712      | 1,296.04                 |
| WEX Health Inc                | 4-23-2024      | 04/23/2024 | FLEX SPENDING              | 700-21712      | 425.60                   |
| WEX Health Inc                | 4-25-2024      | 04/25/2024 | FLEX SPENDING              | 700-21712      | 620.28                   |
| WEX Health Inc                | 4-9-2024       | 04/09/2024 | FLEX SPENDING              | 700-21712      | 540.00                   |
| AFLAC                         | 684251         | 04/22/2024 | APRIL INSURANCE            | 700-21715      | 499.73                   |
| AFLAC                         | 684251         | 04/22/2024 | APRIL INSURANCE            | 700-21716      | 704.23                   |
| MN BENEFIT ASSOCIATION        | 2024-0256099   | 04/16/2024 | INSURANCE                  | 700-21717      | 5.84                     |
| NCPERS MINNESOTA              | 844600052024   | 04/16/2024 | INSURANCE 5-1-24 - 5-31-24 | 700-21718      | 16.00                    |
| MN BENEFIT ASSOCIATION        | 2024-0256099   | 04/16/2024 | INSURANCE                  | 700-21719      | 668.36                   |
| WEX Health Inc                | INV0002425     | 04/19/2024 | VEBA Employer Contribution | 700-21720      | 1,696.61                 |
| WEX Health Inc                | INV0002424     | 04/19/2024 | HSA Employer Contribution  | 700-21722      | 997.79                   |
| WEX Health Inc                | INV0002423     | 04/19/2024 | HSA Employee Contribution  | 700-21723      | 536.32                   |
| WEX Health Inc                | INV0002430     | 05/03/2024 | HSA Employee Contribution  | 700-21723      | 536.32                   |
|                               |                |            |                            |                | <u>176,579.76</u>        |
| Fund 700 - PAYROLL Total:     |                |            |                            |                | <u>176,579.76</u>        |
| Grand Total:                  |                |            |                            |                | <u><u>876,602.16</u></u> |

## Report Summary

## Fund Summary

| Fund                           | Payment Amount    |
|--------------------------------|-------------------|
| 100 - GENERAL                  | 67,847.72         |
| 211 - LIBRARY                  | 2,368.37          |
| 225 - AIRPORT                  | 12,301.87         |
| 230 - POOL                     | 209.52            |
| 235 - AMBULANCE                | 4,070.50          |
| 250 - EDA GENERAL              | 2,050.32          |
| 254 - NORTH IND PARK           | 726.00            |
| 274 - TIF 1-19 NWIP II         | 2,809.00          |
| 308 - 2020 STREET PROJECT      | 2,243.69          |
| 401 - GENERAL CAPITAL PROJECTS | 3,500.60          |
| 601 - WATER                    | 18,142.55         |
| 602 - SEWER                    | 19,145.96         |
| 604 - ELECTRIC                 | 337,045.50        |
| 609 - LIQUOR STORE             | 170,468.18        |
| 614 - TELECOM                  | 42,590.02         |
| 615 - ARENA                    | 10,426.68         |
| 617 - M/P CENTER               | 5,975.92          |
| 651 - RIVERLBUFF TOWNHOMES     | 100.00            |
| 700 - PAYROLL                  | 176,579.76        |
| <b>Grand Total:</b>            | <b>878,602.16</b> |

## Account Summary

| Account Number | Account Name             | Payment Amount |
|----------------|--------------------------|----------------|
| 100-20191      | Unapplied Cash           | 515.03         |
| 100-20202      | Sales Tax Payable        | 24,314.81      |
| 100-41110-326  | Data Processing          | 44.21          |
| 100-41110-350  | Printing & Design        | 802.22         |
| 100-41110-491  | Payments to Other Orga   | 2,583.33       |
| 100-41310-131  | Employer Paid Insurance  | 3.60           |
| 100-41310-133  | Employer Paid Insurance  | 88.00          |
| 100-41310-200  | Office Supplies          | 323.36         |
| 100-41310-301  | Auditing & Consulting Se | 2,000.00       |
| 100-41310-321  | Telephone                | 72.07          |
| 100-41310-326  | Data Processing          | 294.73         |
| 100-41310-334  | Meals/Lodging            | 399.46         |
| 100-41310-444  | License Fees             | 4,182.15       |
| 100-41910-131  | Employer Paid Insurance  | 1.80           |
| 100-41910-133  | Employer Paid Insurance  | 40.00          |
| 100-41910-200  | Office Supplies          | 98.46          |
| 100-41910-303  | Engineering and Surveyi  | 4,999.94       |
| 100-41910-321  | Telephone                | 58.40          |
| 100-41940-211  | Cleaning Supplies        | 290.14         |
| 100-41940-381  | Electric Utility         | 509.02         |
| 100-41940-382  | Water Utility            | 64.67          |
| 100-41940-385  | Sewer Utility            | 146.59         |
| 100-41940-406  | Repairs & Maint - Groun  | 676.00         |
| 100-41940-460  | Miscellaneous Taxes      | 100.00         |
| 100-42120-131  | Employer Paid Insurance  | 10.80          |
| 100-42120-133  | Employer Paid Insurance  | 128.00         |
| 100-42120-200  | Office Supplies          | 352.40         |
| 100-42120-212  | Motor Fuels              | 800.78         |
| 100-42120-305  | Medical & Dental Fees    | 65.00          |
| 100-42120-308  | Training & Registrations | 450.00         |
| 100-42120-321  | Telephone                | 33.17          |
| 100-42120-326  | Data Processing          | 398.00         |
| 100-42120-350  | Printing & Design        | 684.20         |
| 100-42120-404  | Repairs & Maint - M&E    | 771.50         |

## Account Summary

| Account Number | Account Name             | Payment Amount |
|----------------|--------------------------|----------------|
| 100-42120-405  | Repairs & Maint - Vehicl | 237.00         |
| 100-42120-412  | Rentals - Building       | 2,050.00       |
| 100-42120-419  | Vehicle Lease            | 2,266.53       |
| 100-42120-433  | Dues & Subscriptions     | 143.64         |
| 100-42120-480  | Other Miscellaneous      | 4.99           |
| 100-42220-211  | Cleaning Supplies        | 69.90          |
| 100-42220-217  | Other Operating Supplie  | 111.67         |
| 100-42220-308  | Training & Registrations | 1,962.50       |
| 100-42220-321  | Telephone                | 42.58          |
| 100-42220-323  | Radio Units              | 287.83         |
| 100-42220-381  | Electric Utility         | 372.64         |
| 100-42220-382  | Water Utility            | 17.76          |
| 100-42220-384  | Refuse Disposal          | 46.00          |
| 100-42220-385  | Sewer Utility            | 41.10          |
| 100-42220-404  | Repairs & Maint - M&E    | 130.57         |
| 100-42220-405  | Repairs & Maint - Vehicl | 116.13         |
| 100-42500-215  | Materials & Equipment    | 1,366.68       |
| 100-42500-381  | Electric Utility         | 34.07          |
| 100-43100-131  | Employer Paid Insurance  | 1.80           |
| 100-43100-133  | Employer Paid Insurance  | 80.00          |
| 100-43100-200  | Office Supplies          | 9.37           |
| 100-43100-217  | Other Operating Supplie  | 111.25         |
| 100-43100-224  | Street Maint Materials   | 4,014.52       |
| 100-43100-241  | Small Tools              | 107.58         |
| 100-43100-308  | Training & Registrations | 200.00         |
| 100-43100-321  | Telephone                | 20.55          |
| 100-43100-334  | Meals/Lodging            | 35.35          |
| 100-43100-381  | Electric Utility         | 2,070.18       |
| 100-43100-382  | Water Utility            | 20.40          |
| 100-43100-384  | Refuse Disposal          | 116.99         |
| 100-43100-385  | Sewer Utility            | 45.05          |
| 100-43100-404  | Repairs & Maint - M&E    | 3,720.52       |
| 100-43100-460  | Miscellaneous Taxes      | 100.00         |
| 100-45120-200  | Office Supplies          | 9.37           |
| 100-45202-133  | Employer Paid Insurance  | 16.00          |
| 100-45202-200  | Office Supplies          | 9.37           |
| 100-45202-326  | Data Processing          | 266.67         |
| 100-45202-381  | Electric Utility         | 477.52         |
| 100-45202-384  | Refuse Disposal          | 282.90         |
| 100-45202-404  | Repairs & Maint - M&E    | 49.98          |
| 100-45202-405  | Repairs & Maint - Vehicl | 180.25         |
| 100-45202-406  | Repairs & Maint - Groun  | 92.67          |
| 100-45202-460  | Miscellaneous Taxes      | 206.00         |
| 211-45501-133  | Employer Paid Insurance  | 16.00          |
| 211-45501-200  | Office Supplies          | 238.51         |
| 211-45501-211  | Cleaning Supplies        | 36.33          |
| 211-45501-217  | Other Operating Supplie  | 147.43         |
| 211-45501-321  | Telephone                | 166.81         |
| 211-45501-326  | Data Processing          | 70.00          |
| 211-45501-381  | Electric Utility         | 184.11         |
| 211-45501-382  | Water Utility            | 20.75          |
| 211-45501-385  | Sewer Utility            | 46.19          |
| 211-45501-402  | Repairs & Maint - Struct | 840.55         |
| 211-45501-433  | Dues & Subscriptions     | 128.94         |
| 211-45501-435  | Books and Pamphlets      | 372.75         |
| 211-45501-460  | Miscellaneous Taxes      | 100.00         |
| 225-45127-321  | Telephone                | 27.38          |
| 225-45127-404  | Repairs & Maint - M&E    | 280.50         |

## Account Summary

| Account Number | Account Name              | Payment Amount |
|----------------|---------------------------|----------------|
| 225-45127-460  | Miscellaneous Taxes       | 778.46         |
| 225-45127-462  | Real Estate Taxes         | 325.53         |
| 225-49950-500  | Capital Outlay            | 10,890.00      |
| 230-45124-216  | Chemicals and Chemical    | 40.00          |
| 230-45124-217  | Other Operating Supplie   | 133.33         |
| 230-45124-381  | Electric Utility          | 36.19          |
| 235-42153-131  | Employer Paid Insurance   | 1.80           |
| 235-42153-133  | Employer Paid Insurance   | 16.00          |
| 235-42153-200  | Office Supplies           | 9.37           |
| 235-42153-217  | Other Operating Supplie   | 314.70         |
| 235-42153-261  | Other Merchandise-Med     | 745.19         |
| 235-42153-308  | Training & Registrations  | 25.00          |
| 235-42153-321  | Telephone                 | 28.38          |
| 235-42153-326  | Data Processing           | 2,030.00       |
| 235-42153-334  | Meals/Lodging             | 540.25         |
| 235-42153-381  | Electric Utility          | 248.42         |
| 235-42153-382  | Water Utility             | 11.84          |
| 235-42153-384  | Refuse Disposal           | 45.99          |
| 235-42153-385  | Sewer Utility             | 27.40          |
| 235-42153-405  | Repairs & Maint - Vehicl  | 5.16           |
| 235-42153-480  | Other Miscellaneous       | 21.00          |
| 250-46520-133  | Employer Paid Insurance   | 24.00          |
| 250-46520-200  | Office Supplies           | 47.03          |
| 250-46520-304  | Legal Fees                | 1,720.00       |
| 250-46520-321  | Telephone                 | 58.40          |
| 250-46520-350  | Printing & Design         | 99.75          |
| 250-46520-381  | Electric Utility          | 53.14          |
| 250-46520-462  | Real Estate Taxes         | 48.00          |
| 254-46520-462  | Real Estate Taxes         | 726.00         |
| 274-46530-462  | Real Estate Taxes         | 2,809.00       |
| 308-41000-480  | Other Miscellaneous       | 2,243.69       |
| 401-49950-501  | Capital Outlay - Police   | 3,500.60       |
| 601-49400-131  | Employer Paid Insurance   | 1.80           |
| 601-49400-133  | Employer Paid Insurance   | 48.00          |
| 601-49400-200  | Office Supplies           | 9.37           |
| 601-49400-216  | Chemicals and Chemical    | 5,317.18       |
| 601-49400-310  | Lab Testing               | 77.50          |
| 601-49400-321  | Telephone                 | 60.71          |
| 601-49400-322  | Postage                   | 255.54         |
| 601-49400-326  | Data Processing           | 1,613.97       |
| 601-49400-331  | Travel Expense            | 4.50           |
| 601-49400-334  | Meals/Lodging             | 1,118.53       |
| 601-49400-350  | Printing & Design         | 64.69          |
| 601-49400-381  | Electric Utility          | 3,931.23       |
| 601-49400-382  | Water Utility             | 19.49          |
| 601-49400-385  | Sewer Utility             | 42.02          |
| 601-49400-386  | Landfill                  | 33.00          |
| 601-49400-402  | Repairs & Maint - Struct  | 39.99          |
| 601-49400-408  | Repairs & Maint - Distrib | 2,048.98       |
| 601-49400-444  | License Fees              | 2,509.29       |
| 601-49400-480  | Other Miscellaneous       | 946.76         |
| 602-49450-133  | Employer Paid Insurance   | 32.00          |
| 602-49450-200  | Office Supplies           | 9.37           |
| 602-49450-216  | Chemicals and Chemical    | 1,509.29       |
| 602-49450-217  | Other Operating Supplie   | 286.38         |
| 602-49450-308  | Training & Registrations  | 398.39         |
| 602-49450-310  | Lab Testing               | 2,669.00       |
| 602-49450-321  | Telephone                 | 186.67         |

## Account Summary

| Account Number | Account Name               | Payment Amount |
|----------------|----------------------------|----------------|
| 602-49450-322  | Postage                    | 255.54         |
| 602-49450-326  | Data Processing            | 1,613.96       |
| 602-49450-350  | Printing & Design          | 64.69          |
| 602-49450-381  | Electric Utility           | 9,091.51       |
| 602-49450-382  | Water Utility              | 250.22         |
| 602-49450-384  | Refuse Disposal            | 119.98         |
| 602-49450-404  | Repairs & Maint - M&E      | 149.67         |
| 602-49450-444  | License Fees               | 2,509.29       |
| 604-14200      | Inventory                  | 1,012.78       |
| 604-16480      | CIP-Const in Progress      | 29,879.65      |
| 604-20202      | Sales Tax Payable          | 0.21           |
| 604-22000      | Prepayments                | 1,799.49       |
| 604-49550-131  | Employer Paid Insurance    | 1.80           |
| 604-49550-133  | Employer Paid Insurance    | 88.00          |
| 604-49550-200  | Office Supplies            | 440.75         |
| 604-49550-211  | Cleaning Supplies          | 47.96          |
| 604-49550-212  | Motor Fuels                | 30.00          |
| 604-49550-217  | Other Operating Supplie    | 12,321.54      |
| 604-49550-218  | Uniforms                   | 2,502.26       |
| 604-49550-241  | Small Tools                | 504.35         |
| 604-49550-263  | Merchandise for Resale -   | 267,496.97     |
| 604-49550-304  | Legal Fees                 | 210.00         |
| 604-49550-308  | Training & Registrations   | 2,224.50       |
| 604-49550-321  | Telephone                  | 61.03          |
| 604-49550-322  | Postage                    | 255.54         |
| 604-49550-326  | Data Processing            | 3,018.10       |
| 604-49550-331  | Travel Expense             | 182.11         |
| 604-49550-350  | Printing & Design          | 64.69          |
| 604-49550-381  | Electric Utility           | 150.11         |
| 604-49550-382  | Water Utility              | 22.32          |
| 604-49550-384  | Refuse Disposal            | 117.98         |
| 604-49550-385  | Sewer Utility              | 46.82          |
| 604-49550-402  | Repairs & Maint - Struct   | 298.05         |
| 604-49550-404  | Repairs & Maint - M&E      | 5,997.45       |
| 604-49550-406  | Repairs & Maint - Groun    | 179.96         |
| 604-49550-408  | Repairs & Maint - Distrib  | 668.20         |
| 604-49550-409  | Repairs & Maint - Utilitie | 45.07          |
| 604-49550-410  | Repairs & Maint - Gener    | 212.81         |
| 604-49550-413  | Repairs & Maint - Trans    | 17.79          |
| 604-49550-433  | Dues & Subscriptions       | 155.00         |
| 604-49550-444  | License Fees               | 2,509.29       |
| 604-49550-450  | Conservation               | 4,024.92       |
| 604-49550-460  | Miscellaneous Taxes        | 458.00         |
| 609-16200      | Buildings                  | 76,837.12      |
| 609-20202      | Sales Tax Payable          | 15,366.00      |
| 609-49751-131  | Employer Paid Insurance    | 1.80           |
| 609-49751-133  | Employer Paid Insurance    | 64.00          |
| 609-49751-200  | Office Supplies            | 9.37           |
| 609-49751-211  | Cleaning Supplies          | 138.14         |
| 609-49751-217  | Other Operating Supplie    | 772.60         |
| 609-49751-251  | Liquor                     | 24,323.29      |
| 609-49751-252  | Beer                       | 40,482.75      |
| 609-49751-253  | Wine                       | 4,537.92       |
| 609-49751-254  | Soft Drinks & Mix          | 556.48         |
| 609-49751-256  | Tobacco Products           | 225.12         |
| 609-49751-257  | Ice                        | 107.84         |
| 609-49751-259  | Non- Alcoholic             | 478.30         |
| 609-49751-261  | Other Merchandise          | 12.33          |

## Account Summary

| Account Number | Account Name             | Payment Amount |
|----------------|--------------------------|----------------|
| 609-49751-304  | Legal Fees               | 270.00         |
| 609-49751-308  | Training & Registrations | 320.00         |
| 609-49751-321  | Telephone                | 226.51         |
| 609-49751-326  | Data Processing          | 537.97         |
| 609-49751-333  | Freight and Express      | 581.21         |
| 609-49751-340  | Advertising & Promotion  | 1,106.63       |
| 609-49751-381  | Electric Utility         | 377.66         |
| 609-49751-382  | Water Utility            | 22.01          |
| 609-49751-384  | Refuse Disposal          | 193.99         |
| 609-49751-385  | Sewer Utility            | 45.87          |
| 609-49751-402  | Repairs & Maint - Struct | 40.00          |
| 609-49751-404  | Repairs & Maint - M&E    | 18.99          |
| 609-49751-433  | Dues & Subscriptions     | 49.00          |
| 609-49751-444  | License Fees             | 2,509.29       |
| 609-49751-460  | Miscellaneous Taxes      | 166.00         |
| 609-49751-480  | Other Miscellaneous      | 89.99          |
| 614-49870-131  | Employer Paid Insurance  | 1.80           |
| 614-49870-133  | Employer Paid Insurance  | 80.00          |
| 614-49870-200  | Office Supplies          | 9.42           |
| 614-49870-211  | Cleaning Supplies        | 43.82          |
| 614-49870-217  | Other Operating Supplie  | 175.00         |
| 614-49870-227  | Utility System Maint Sup | 36.57          |
| 614-49870-301  | Auditing & Consulting Se | 307.50         |
| 614-49870-304  | Legal Fees               | 108.16         |
| 614-49870-321  | Telephone                | 201.07         |
| 614-49870-322  | Postage                  | 255.54         |
| 614-49870-326  | Data Processing          | 5,125.21       |
| 614-49870-340  | Advertising & Promotion  | 151.98         |
| 614-49870-350  | Printing & Design        | 64.69          |
| 614-49870-381  | Electric Utility         | 3,039.55       |
| 614-49870-382  | Water Utility            | 20.98          |
| 614-49870-384  | Refuse Disposal          | 105.00         |
| 614-49870-385  | Sewer Utility            | 42.65          |
| 614-49870-404  | Repairs & Maint - M&E    | 3,110.99       |
| 614-49870-441  | Transmission Fees        | 39.50          |
| 614-49870-442  | Subscriber Fees          | 14,430.19      |
| 614-49870-443  | Intergovernmental Fees   | 2,021.06       |
| 614-49870-444  | License Fees             | 2,509.29       |
| 614-49870-445  | Switch Fees              | 152.04         |
| 614-49870-447  | Internet Expense         | 2,289.00       |
| 614-49870-448  | On-Call Support          | 950.00         |
| 614-49870-451  | Call Completion          | 6,881.01       |
| 614-49870-460  | Miscellaneous Taxes      | 438.00         |
| 615-49850-131  | Employer Paid Insurance  | 1.80           |
| 615-49850-133  | Employer Paid Insurance  | 32.00          |
| 615-49850-200  | Office Supplies          | 9.37           |
| 615-49850-211  | Cleaning Supplies        | 63.47          |
| 615-49850-212  | Motor Fuels              | 70.00          |
| 615-49850-217  | Other Operating Supplie  | 133.81         |
| 615-49850-321  | Telephone                | 126.24         |
| 615-49850-326  | Data Processing          | 433.00         |
| 615-49850-340  | Advertising & Promotion  | 662.79         |
| 615-49850-381  | Electric Utility         | 6,036.41       |
| 615-49850-382  | Water Utility            | 163.37         |
| 615-49850-384  | Refuse Disposal          | 178.99         |
| 615-49850-385  | Sewer Utility            | 100.35         |
| 615-49850-402  | Repairs & Maint - Struct | 968.94         |
| 615-49850-404  | Repairs & Maint - M&E    | 499.40         |

## Account Summary

| Account Number | Account Name              | Payment Amount    |
|----------------|---------------------------|-------------------|
| 615-49850-460  | Miscellaneous Taxes       | -0.02             |
| 615-49850-480  | Other Miscellaneous       | 946.76            |
| 617-20202      | Sales Tax Payable         | 361.00            |
| 617-49860-131  | Employer Paid Insurance   | 1.80              |
| 617-49860-133  | Employer Paid Insurance   | 48.00             |
| 617-49860-200  | Office Supplies           | 9.37              |
| 617-49860-211  | Cleaning Supplies         | 186.04            |
| 617-49860-217  | Other Operating Supplie   | 172.49            |
| 617-49860-251  | Liquor                    | 715.15            |
| 617-49860-252  | Beer                      | 1,451.05          |
| 617-49860-254  | Soft Drinks & Mix         | 134.03            |
| 617-49860-261  | Other Merchandise         | 50.87             |
| 617-49860-321  | Telephone                 | 61.86             |
| 617-49860-326  | Data Processing           | 403.33            |
| 617-49860-340  | Advertising & Promotion   | 507.15            |
| 617-49860-381  | Electric Utility          | 1,103.75          |
| 617-49860-382  | Water Utility             | 73.90             |
| 617-49860-384  | Refuse Disposal           | 258.98            |
| 617-49860-385  | Sewer Utility             | 158.36            |
| 617-49860-406  | Repairs & Maint - Groun   | 26.99             |
| 617-49860-460  | Miscellaneous Taxes       | 176.00            |
| 617-49860-480  | Other Miscellaneous       | 75.80             |
| 651-11501      | Accounts Receivable - Ot  | 100.00            |
| 700-21701      | Federal Withholding       | 23,049.95         |
| 700-21702      | State Withholding         | 11,424.59         |
| 700-21703      | FICA Tax Withholding      | 28,620.62         |
| 700-21704      | PERA Contributions        | 50,446.64         |
| 700-21705      | Retirement                | 14,306.53         |
| 700-21706      | Medical Insurance         | 31,424.12         |
| 700-21711      | Medicare Tax Withholdi    | 8,247.70          |
| 700-21712      | Flex Account              | 3,398.41          |
| 700-21715      | Individual Insurance-Afla | 499.73            |
| 700-21716      | Individual Insurance-Afla | 704.23            |
| 700-21717      | Individual Insurance-MB   | 5.84              |
| 700-21718      | Individual Insurance-NC   | 16.00             |
| 700-21719      | Individual Insurance-MB   | 668.36            |
| 700-21720      | VEBA Contributions        | 1,696.61          |
| 700-21722      | HSA Contribution          | 997.79            |
| 700-21723      | HSA Employee Contribu     | 1,072.64          |
|                | <b>Grand Total:</b>       | <b>878,602.16</b> |

## Project Account Summary

Project Account Key  
 \*\*None\*\*

Grand Total:

Payment Amount  
 878,602.16  
 878,602.16

*Donna Keizer*  
 5/2/24

*5/2/24*

## **RESOLUTION #2024-**

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
                  **Nay:**  
                  **Absent:**

### **2024 NATIONAL HOSPITAL WEEK PROCLAMATION**

---

**WHEREAS**, National Hospital Week is May 12-18, 2024, “We Are Health Care” #MyHospital stands with the more than 5,000 other U.S. hospitals in providing quality patient care to all Americans #HospitalWeek; and

**WHEREAS**, individuals all across the country will be celebrating this event; and

**WHEREAS**, our hospital and health care workers represent care, community, and comfort; and

**WHEREAS**, the hard working people who compose our hospitals deserve universal regard and appreciation for keeping our community healthy.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA**, that in recognition of this event, the City Council does hereby proclaim the week of May 12-18, 2024, as

#### **NATIONAL HOSPITAL WEEK.**

The Mayor and City Council encourage the community members to express their appreciation with a sincere “Thank You” to all the dedicated people who provide the skill, facilities and technologies that make trustworthy, reliable, quality patient health care possible in our community.

Adopted by the Council this 7th day of May, 2024.

---

Dominic Jones, Mayor

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator

**RESOLUTION #2024-**

**INTRODUCED:**

**SECONDED:**

**VOTED:      Aye:**

**Nay:**

**Absent:**

**CITY OF WINDOM PROCLAMATION  
RECOGNIZING LAW ENFORCEMENT OFFICERS**

---

**WHEREAS**, in 1962, President John F. Kennedy proclaimed May 15th as National Peace Officers Memorial Day and the calendar week in which May 15th falls as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others; and

**WHEREAS**, there are more than 800,000 law enforcement officers serving in communities across the United States, including the full-time uniformed law enforcement officers serving in Windom, Minnesota; and

**WHEREAS**, members of law enforcement deserve the appreciation and respect of the people of Windom, Minnesota for the merit, dignity, bravery, and reliability they exhibit each and every day. We must also honor the sacrifices made by families of police officers, as each day they must face constant fear as their loved ones work to protect us; and

**WHEREAS**, the names of these dedicated public servants who made the ultimate sacrifice are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.; and

**WHEREAS**, Minnesota's fallen officers will never be forgotten, nor will their service to their respective communities. By choosing to commit themselves to law enforcement, these brave individuals answered the call for service and willingly put their lives in jeopardy. We commend them for recognizing service as a noble career, and protecting the public safety; and also recognize all of those who are serving without incident to date; and

**WHEREAS**, the City of Windom and all Minnesota citizens have turned to members of law enforcement for assistance and support in times of distress, whether they are coping with a personal crisis, or struggling through civil disorder or a natural disaster. Our communities rely on these courageous individuals when it is difficult to stand on our own, and we are indebted to the unwavering public service of our local and state police. We are indeed fortunate and grateful for the contributions of law enforcement officers to the people of this community and state.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA**, that the City Council in recognition of this event publicly salutes the service of law enforcement officers in our community as well as those of our state and nation and honors officers who place their lives on the line for the safety and security of their communities.

The Mayor and City Council encourage the community to recognize all our dedicated law enforcement officers with a sincere "Thank You".

Adopted by the Council this 7th day of May, 2024.

---

Dominic Jones, Mayor

Attest: \_\_\_\_\_

Steven Nasby, City Administrator

## RESOLUTION #2024-

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
              **Nay:**  
              **Absent:**

### **City of Windom 2024 EMS Week Proclamation**

**WHEREAS**, emergency medical services are vital public services; and

**WHEREAS**, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, 7 days a week; and

**WHEREAS**, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

**WHEREAS**, the emergency medical services system has grown to fill a gap by providing important, out-of-hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

**WHEREAS**, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out-of-hospital medical care providers; and

**WHEREAS**, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

**WHEREAS**, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA**, that the City Council in recognition of this event with the theme, *Honoring Our Past. Forging Our Future*, does hereby proclaim the week of May 19-25 2024, as

#### **EMERGENCY MEDICAL SERVICES WEEK.**

The Mayor and City Council encourage the community to observe this week with a sincere "Thank You" to all our dedicated Emergency Medical Services members.

Adopted by the Council this 7th day of May, 2024.

\_\_\_\_\_  
Dominic Jones, Mayor

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator

## **RESOLUTION #2024-**

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
              **Nay:**  
              **Absent:**

**AUTHORIZATION TO ACCEPT DONATION FROM  
TOM WHITE  
FOR THE CITY OF WINDOM PARKS DEPARTMENT**

---

**WHEREAS,** Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

**WHEREAS,** Tom White is a supporter of the City of Windom and the Windom Parks Department; and

**WHEREAS,** the City of Windom has received a donation of \$8,500.00 from Tom White for the Windom Parks Department; and

**WHEREAS,** the donor requests that the donation be used for a cement sidewalk at Tegels Park.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA,** that the City Council accepts the donation from Tom White of \$8,500.00 to be used by the Windom Parks Department for a cement sidewalk at Tegels Park.

Adopted by the Council this 7th day of May, 2024.

\_\_\_\_\_  
Dominic Jones, Mayor

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator

## **RESOLUTION #2024-**

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
              **Nay:**  
              **Absent:**

### **AUTHORIZATION TO ACCEPT DONATIONS FROM THE WINDOM PRUDENCE LODGE #97 FOR THE WINDOM FIRE DEPARTMENT**

---

**WHEREAS,** Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

**WHEREAS,** Windom Prudence Lodge #97 is a supporter of the City of Windom and the Windom Fire Department; and

**WHEREAS,** the Windom Fire Department has received donations from the Windom Prudence Lodge #97 of two FST Fire Suppression Tools with retail value of \$2,400.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA,** that the City Council accepts the donations of two FST Fire Suppression Tools set valued at \$2,400.00 from Windom Prudence Lodge #97 for use by the Windom Fire Department.

Adopted by the Council this 7th day of May, 2024.

\_\_\_\_\_  
Dominic Jones, Mayor

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator

## ACTION ITEM



**CITY OF WINDOM**

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

[www.windom-mn.com](http://www.windom-mn.com)

**TO:** CITY COUNCIL  
**FROM:** TIFFANY LAMB, EDA DIRECTOR  
**CC MEETING DATE:** MAY 7, 2024  
**RE:** CALL FOR PUBLIC HEARING – RESIDENTIAL TAX ABATEMENT  
**DEPT:** EDA  
**CONTACT:** Tiffany Lamb, EDA Director, at 832-8661 or [tiffany.lamb@windommn.com](mailto:tiffany.lamb@windommn.com)

---

### Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action regarding a request for tax abatement:

1. Adopt attached RESOLUTION setting the public hearing on an application for residential tax abatement.
- 

### Issue Summary/Background

Background: Minnesota Statutes gives authority to cities to grant an abatement of property taxes imposed by the City if certain criteria are met. In December 2022, the City Council approved the updated Guidelines and renewal of the City's participation in the Cottonwood County Home Initiative Program for another 3-year period. The City Council also approved a cap of \$320,000 as the maximum valuation of a new single-family home eligible for tax abatement. This cap aligns with the cap approved by the County Commissioners and the Windom School Board. The program provides for a five-year abatement of property taxes on the increased market value of the property generated by the construction of a new home, duplex, or multi-family building. The abatement commences on the first year of taxes payable on the full assessed value related to the new home. The abatement does not include the property taxes on the land or any detached buildings on the property.

Current Application: The EDA received a request for abatement of the City's property taxes on a proposed new home to be constructed on property at **705 Plum Avenue**.

Pursuant to Minnesota Statutes, it is necessary to hold a public hearing on any proposed abatement of property taxes. Attached is a proposed Resolution calling for a public hearing to be held at the next City Council Meeting.

### Fiscal Impact

There is no fiscal impact to the City to call for a public hearing on this application. If after the public hearing the City Council approves the requested abatement, the potential impact is as follows:

Based on the capped value of \$320,000 and the 2024 tax rates, the estimated tax abatement for the City would be approximately \$1,844.03 per year. The total estimated tax abatement by the City of Windom for the five-year period is approximately \$9,220.15. (The market value for the project is only an estimate, since the new home has not yet been constructed. The tax rates will also change each year.)

### Attachments

1. Resolution Calling for Public Hearing on Proposed Tax Abatement for New Residential Project.
2. Application Letter, 1 attachment, and Beacon aerial. *(Full Application will be provided in packet for 5-21-24 Meeting.)*

## **RESOLUTION #2024-**

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
              **Nay:**  
              **Absent:**

### **CITY OF WINDOM**

#### **RESOLUTION CALLING FOR PUBLIC HEARING ON PROPOSED TAX ABATEMENT FOR NEW RESIDENTIAL PROJECT**

**WHEREAS,** Minnesota Statutes §469.1813 gives authority to the City of Windom to grant an abatement of taxes imposed by the City if certain criteria are met; and

**WHEREAS,** in addition to the statutory requirements, on December 20, 2022, the City Council of the City of Windom adopted Resolution #2022-77 approving the updated Cottonwood County Home Initiative Guidelines (for 2023-2025 application period), renewing the City's participation in the Cottonwood County Home Initiative Program, and establishing a cap of \$320,000 as the maximum value per new single-family home on which the City may grant tax abatement; and

**WHEREAS,** Borsgard Construction, LLC, a Minnesota limited liability company, ("Borsgard") is the owner of the following described real estate within Cottonwood County, Minnesota:

Parcel #:                   25-624-0020

Address of Property: 705 Plum Avenue, Windom, MN 56101

Legal Description of Property: Lot 2, Block 1 of Plum Bay Subdivision to the City of Windom, Cottonwood County, Minnesota; and

**WHEREAS,** Borsgard proposes to a construct a new home on this property; and

**WHEREAS,** Borsgard has requested tax abatement on this property pursuant to the Guidelines; and

**WHEREAS,** the abatement of taxes on the above-described parcel would be for the period of five (5) years commencing on the first year of taxes payable for the full assessed value related to the capital improvements as outlined in Cottonwood County Home Initiative Guidelines; and

**WHEREAS,** the estimated market value of the new home, submitted by the Applicant, is capped at \$320,000; and

WHEREAS, based on the Estimated Market Value for the new home and based on 2024 tax rates, the estimated tax abatement for the City of Windom for this property would be approximately \$1,844.03 per year. The total estimated tax abatement by the City of Windom for the five-year period is approximately \$9,220.15. (These figures were calculated using 2024 tax rates. The market value for the project is only an estimate, since the building has not yet been constructed. The tax rates will also change each year.)

WHEREAS, Minnesota Statutes require that a public hearing be held prior to the approval of the proposed tax abatement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, AS FOLLOWS:

1. Public Hearing. A public hearing to consider the proposed tax abatement, as set forth above, shall be held on Tuesday, May 21, 2024, in the Windom City Hall Council Chambers during the regular City Council Meeting which begins at 6:30 p.m.

2. Notice of Public Hearing. The City Administrator is authorized and directed to cause notice of the hearing to be published once in the official newspaper of the City at least ten (10) days prior to the date of hearing. The public hearing notice shall include a description of the property for which the abatement is being considered and the total estimated amount of the proposed tax abatement based on current information.

Adopted by the City Council this 7th day of May, 2024.

\_\_\_\_\_  
Dominic Jones, Mayor

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator

April 26, 2024

To: Cottonwood County Home Initiative Administrator  
c/o Tiffany Lamb, EDA Director  
Economic Development Authority of Windom  
444 Ninth Street  
P. O. Box 38  
Windom, MN 56101

Re: Request for Residential Tax Abatement

Dear Tiffany:

We plan to construct a new single-family home on Lot 2, Block 1 of Plum Bay Subdivision in Windom. We are requesting residential tax abatement for the new home pursuant to the Cottonwood County Home Initiative Program. Our plans are to begin construction of the new home this year.

Our application includes:

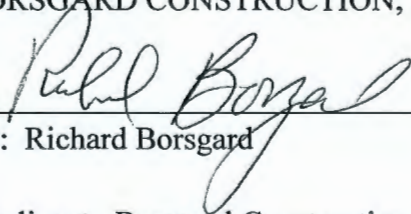
1. This letter requesting abatement;
2. Legal description, address, and Parcel ID No. of the property;
3. Aerial or plat map showing the lot lines of the property;
4. A site plan showing the proposed location and dimensions of the new home on the property;
5. Floor plans for the new home;
6. Estimated market value of the new home.

Even though our estimated valuation of the new home is in excess of \$320,000, we understand that the maximum valuation on which tax abatement will be granted for the new home is capped at that amount. A copy of the Building Permit issued by the Windom Building & Zoning Office will be provided when available.

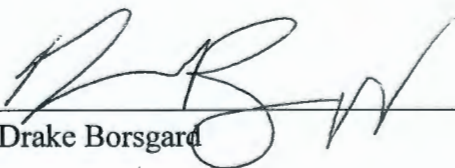
Should you have any questions or need additional information, please contact us.

Sincerely,

BORSGARD CONSTRUCTION, LLC



By: Richard Borsgard



By: Drake Borsgard

Applicant: Borsgard Construction, LLC

Mailing Address for Applicant: 2225 River Road, Windom, MN 56101

Contact Phone Nos.: Rick Borsgard - 507-822-1484; Drake Borsgard - 507-822-3845

Attachments

ATTACHMENT  
to  
COTTONWOOD COUNTY HOME INITIATIVE APPLICATION

Applicant: Borsgard Construction, LLC

Parcel ID No.: 25-624-0020

Address of the Property: 705 Plum Avenue, Windom, Minnesota 56101

Legal Description of the Property: Lot 2, Block 1 of Plum Bay Subdivision to the City of Windom, Cottonwood County, Minnesota.

Estimated Market Value of the New Home: \$408,000

Valuation Cap (per Guidelines): \$320,000



Parcel ID 256240020 Alternate ID n/a  
Sec/Twp/Rng 0-0-0 Class RESIDENTIAL VACANT LAND  
Property Address Acreage n/a  
WINDOM

Owner Address BORSGARD CONSTRUCTION LLC  
2225 RIVER ROAD  
WINDOM MN 56101

District n/a  
Brief Tax Description n/a

(Note: Not to be used on legal documents)

Date created: 4/26/2024  
Last Data Uploaded: 4/26/2024 4:51:43 AM

Developed by  **Schneider**  
GEOSPATIAL

## ACTION ITEM



**CITY OF WINDOM**

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** Water\Wastewater Superintendent & City Administrator  
**DATE:** April 29, 2024  
**RE:** Water Purchase Agreement  
**DEPT:** Water  
**CONTACT:** Ryan Anderson, Water\Wastewater Superintendent.: [Ryan.Anderson@windomnn.com](mailto:Ryan.Anderson@windomnn.com)

---

### **Recommendations/Options/Action Requested**

Staff recommends that the City Council take the following action:

1. Approve a new five-year Water Purchase Agreement between the City of Windom and Red Rock Rural Water System.

### **Issue Summary/Background**

The City of Windom and Red Rock Rural Water System (RRRWS) have a long-standing relationship to assist each other in the event of an emergency. This relationship is mutually beneficial and valuable to the City. In addition to the emergency back-up, the City has through prior agreements sold water to RRRWS. The last five-year agreement expired at the end of 2023 but was mutually extended through the end of February.

The Windom Utility Commission has been discussing with staff and RRRWS a continuation of our relationship and water purchase agreement. The new five-year agreement maintains our relationship, but reduces the amount of water RRRWS purchases from the City. Other changes to the agreement include the pay-off of the water lines the City purchased from RRRWS and the cost share between the parties for the South Meter Station. The Windom Utility Commission is recommending City Council approval of the new five-year agreement contingent on acceptance by the RRRWS Board.

### **Fiscal Impact**

Less water purchased by RRRWS; however, the capacity in the City's system will enable it to serve the Premium Iowa Pork without any significant changes in the Water Department budget.

### **Attachments**

1. Proposed Water Purchase Agreement between the City of Windom and RRRWS.

## **RESOLUTION #2024-**

**INTRODUCED:**

**SECONDED:**

**VOTED:**      **Aye:**  
                 **Nay:**  
                 **Absent:**

### **CITY OF WINDOM RESOLUTION APPROVING WATER PURCHASE AGREEMENT WITH RED ROCK RURAL WATER SYSTEM**

---

This Agreement, for the purchase of potable water (the "Agreement") is entered into as of March 1, 2024 by and between the City of Windom, Minnesota, (the "City") and Red Rock Rural Water System, a public body organized under M.S. 116 A et. seq., ("RRRWS"). City and RRRWS will be referred to collectively in this Agreement as the "Parties" and individually as a "Party".

**Whereas**, City is a home rule charter city under the laws of the State of Minnesota and operates a water supply system; and

**Whereas**, RRRWS operates a water supply system which provides potable water to individuals in rural counties in Southwest Minnesota; and

**Whereas**, RRRWS, anticipates extending its water supply system to serve existing and new users; and

**Whereas**, City and RRRWS routinely work together to serve the best interests of the public and activities to benefit both parties; and

**Whereas**, RRRWS, in order to serve existing and new users may need water from City; and

**Whereas**, by Resolution \_\_\_\_\_ the City Council of Windom approved this Agreement; and

**Whereas**, by Resolution \_\_\_\_\_, the Board of Commissioners of RRRWS approved this Agreement.

**NOW THEREFORE**, in consideration of the mutual promises, covenants, conditions and terms contained hereinafter, the receipt and sufficiency of which is hereby acknowledged, City and RRRWS, hereby agree as follows:

1. **Term:**

A. Subject to the terms stated at Paragraph 1B of this Agreement, this Agreement shall commence as of March 1, 2024, and shall terminate at midnight on December 31, 2028.

B. Notwithstanding any contrary terms of this Agreement, RRRWS or City may terminate this Agreement (for any reason or for no reason) prior to December 31, 2028 by delivering a written notice to the other Party which informs the other Party that they are terminating this Agreement. This Agreement shall terminate twenty-four months from the date the written termination notice is delivered.

2. **Quality/Quantity of Water and Time of Delivery** – City shall furnish RRRWS at the "Point of Delivery" (as herein after specified) potable water meeting applicable purity standards of the

State of Minnesota and the United States of America in the following quantities:

- A. From March 1, 2024 through the end of this Agreement, RRRWS may purchase a maximum of 10 million gallons of water each calendar year. However, if this Agreement terminates prior to the end of a calendar year, the 10 million gallon a year limit shall be pro-rated from March 1<sup>st</sup> to the date this Agreement terminates.
  - B. RRRWS may purchase a maximum of 2 (two) million gallons of water per calendar month.
  - C. RRRWS may purchase a maximum of 300,000 gallons of water per calendar day. A calendar day shall commence at midnight and terminate 24 hours later.
  - D. City shall have the sole and exclusive discretion to determine when the water is delivered to RRRWS and the flowage rate.
  - E. RRRWS is **not** obligated to purchase a minimum or maximum amount of water from City.
3. **Water Rates** – Starting on March 1, 2024, RRRWS shall pay City \$2.88 per 1,000 gallons of water City delivers to RRRWS, and RRRWS shall also pay City a fixed monthly fee of \$718.81. These amounts shall remain in effect until City adjusts these amounts pursuant to Paragraph 4 of this Agreement.
4. **Rate Adjustments** – At any time during this Agreement, City, at City's sole and exclusive discretion, may adjust both the water rate City charges RRRWS per 1,000 gallons of water and the monthly fixed fee amount City charges RRRWS. City shall give RRRWS a minimum of 60 calendar days written notice of any water rate and/or fixed fee increases before the new increases go into effect.
5. **No Connection Fee** – RRRWS shall not have to pay a connection fee, capacity fee or any other charges or fees to receive water from City. RRRWS's only costs shall be for the water it purchases from City, and the fixed monthly fee.
6. **South Meter Station**
- A. City shall at all times be deemed the sole owner of the South Meter Station and be responsible for all operational and maintenance costs thereof.
  - B. If RRRWS installs a SCADA monitoring system or communications system(s) at the South Meter Station it shall be at RRRWS sole cost and expense. In addition, RRRWS shall be responsible for all operational and maintenance cost of the SCADA and/or communication system(s).
  - C. City shall permit RRRWS reasonable access to the South Meter Station.
7. **Billing:**
- From March 1, 2024 through the end of this Agreement, the monthly invoice shall include the monthly fixed fee (which shall start at \$781.81 per month) and the fees for the water City delivered to RRRWS during the previous billing cycle. RRRWS shall pay the invoice in full within 15 calendar days from the date it was mailed by City.

## **8. Water Shortage/Failure to Deliver**

- A. The City shall reasonably, at all times, operate and maintain its system in an efficient manner and will take such action as may be necessary to furnish the RRRWS with the quantities of water specified above. Temporary or partial failures to deliver water shall be remedied with all possible dispatch.
- B. If City fails to deliver water to RRRWS for more than 14 calendar days during any calendar year, the fixed fee RRRWS pays City shall be reduced by  $1/365^{\text{th}}$  for each calendar day in excess of 14 calendar days that City fails to deliver water to RRRWS.

For example: If RRRWS pays City \$8,625.73 in fixed fees during a calendar year ( $\$718.81 \times 12 = \$8,625.73$ ) then for each calendar day City fails to deliver water to RRRWS beyond 14 calendar days during a calendar year, RRRWS shall receive a daily credit of \$22.63 ( $\$8,625.73 / 365 = \$22.63$ ).

- C. If City places restrictions on its residential customers, RRRWS shall place the same restrictions on its residential customers effective at the same time City places the restrictions on its residential customers.
- D. If City places restrictions on its industrial users\commercial customers, City may restrict water sold to RRRWS at the same percent of reduction\restriction placed on City's industrial users\commercial customers.

## **9. Point of Delivery and Pressure**

- A. The "Point of Delivery" is where RRRWS accepts delivery of water from City. The Point of Delivery will be at two locations. The first location is at the meter located at RRRWS's booster station which is near the intersection of U.S. Highway 71 and Cottonwood County Road 15 in the NW Quarter of 24-105N-36 Cottonwood County Minnesota.

The second Point of Delivery is at the meter located at the South Meter Station.

- B. The City shall provide RRRWS with water at a reasonably constant pressure of 40 PSI or higher, which shall be calculated at both of the aforementioned meters.
- C. If RRRWS desires a pressure greater than 40 PSI, RRRWS shall be solely responsible for all costs of providing greater pressure. However, City is not obligated to modify any of its existing facilities and/or infrastructures to provide greater pressure to RRRWS.
- D. Emergency failures of pressure or supply due to supply line breaks, power failure, flood, fire and use of water to fight fire, earthquake or other catastrophe shall excuse City from this provision for such reasonable periods of time as may be necessary to restore service.

## **10. Maintenance of Metering Equipment at North Meter Station**

- A. RRRWS shall be solely and exclusively responsible to provide and maintain the necessary metering equipment at the booster station located near the intersection of US Highway 71 and County Road 15 in the NW  $\frac{1}{4}$  24-105N-36W Cottonwood County, Minnesota. The necessary metering equipment shall include a meter house, and metering equipment of a standard type for properly measuring the quantity of water delivered to RRRWS.
- B. City shall, at all reasonable times, have access to the meter for the purposes of reading the meter and verifying the accuracy of the meter readings. A meter registering not more than 2% above or below the test result shall be deemed to be accurate.

- C. If any meter fails to register for any period, the amount of water furnished during such period shall be deemed to be the amount of water delivered in the corresponding period immediately prior to the failure, unless City and RRRWS shall agree upon a different amount.

**11. Maintenance of Metering Equipment at South Meter Station:**

- A. City shall be solely and exclusively responsible to provide and maintain the necessary metering equipment at the South Meter Station. The necessary metering equipment shall include a meter house, and metering equipment of a standard type for properly measuring the quantity of water delivered to RRRWS.
- B. RRRWS shall, at all reasonable times, have access to the meter for the purposes of verifying the accuracy of the meter readings. A meter registering not more than 2% above or below the test result shall be deemed to be accurate.
- C. If any meter fails to register for any period, the amount of water furnished during such period shall be deemed to be the amount of water delivered in the corresponding period immediately prior to the failure, unless City and RRRWS shall agree upon a different amount.

**12. Improvements to Water Systems:**

- A. It is understood between City and RRRWS, that City, at its sole discretion, may undertake improvements to its water treatment plant, that are needed in order for City to fulfill its obligations and responsibilities under this Agreement and for the service of its citizens. Future capital projects undertaken by City to accomplish this task may result in additional cost for water sold to RRRWS under this contract to cover new debt service and/or significant operational\maintenance.
- B. RRRWS expresses a willingness to discuss participation in the cost of distribution improvements within the City of Windom if needed to deliver water to a point(s) of inter-connection between the City and RRRWS.

- 13. Excess Water Usage:** In the event RRRWS wants water in excess of the levels specified at Paragraph 2 of this Agreement, then City, at City's sole and exclusive discretion, may provide excess water to RRRWS in any amount and at any time City deems appropriate.

If City provides excess water to RRRWS, the amount RRRWS shall pay City for the excess water shall be at the rate per 1,000 gallons of water City is charging RRRWS at the time the excess water is delivered to RRRWS, and a pro-rated portion of the fixed fee based on the excess gallons delivered to RRRWS.

- 14. RRRWS May Provide Water to City:** RRRWS at its sole and exclusive discretion may provide water to City. The price City pays for the water shall be identical to the rates RRRWS is charging to municipal customers at the time the water is provided to City. If RRRWS provides water to City, City is not obligated to purchase a minimum or maximum amount of water and RRRWS is not required to provide a minimum or maximum amount of water to City. RRRWS shall have sole discretion to determine the time the water is delivered.

- 15. Notices:** Any notice which is required, or permitted, to be given pursuant to this Agreement shall be in writing and shall be delivered personally, delivered by using First Class United States Mail, or delivered by using any nationally recognized next day courier service. All notices shall be addressed as follows:

**City of Windom**  
Attention: City Administrator  
444 9<sup>th</sup> Street  
P.O. Box 38  
Windom, MN 56101

**Red Rock Rural Water System**  
Attention: Manager  
P.O. Box 160  
Jeffers, MN 56145

Either Party may designate a different address where a notice should be sent by delivering written notice to the other Party which specifies where the written notice should be delivered.

A notice shall be considered delivered at the time the notice is personally served on the other Party, at the time the notice is deposited with United States Postal Service, or at the time the notice is deposited with any nationally recognized next day courier service whichever is applicable.

16. **Indemnification:** City agrees to pay all costs, including reasonable attorneys' fees and litigation expenses, to defend and indemnify RRRWS, and its employees, officials, and agents from and against all claims, actions, damages, losses and expenses arising out of the City's performance or failure to perform under this Agreement.

RRRWS agrees to pay all costs, including reasonable attorneys' fees and litigation expenses, to defend and indemnify City, and its employees, officials, and agents from and against all claims, actions, damages, losses and expenses arising out of RRRWS's performance or failure to perform under this Agreement.

17. **Termination of Prior Agreements:** All prior written and oral agreements/contracts between the Parties concerning the sale of water are hereby terminated in their entirety as of midnight on February 29, 2024.
18. **No Partnership or Joint Venture:** The Parties hereby specifically declare that the legal relationship created hereby shall not, under any circumstances, constitute a partnership, joint venture, or employee relationship.
19. **No Third-Party Beneficiaries:** Nothing in this Agreement is intended to confer rights or remedies under or by reason of this Agreement on any person, other than the Parties hereto. Nothing in this Agreement is intended to relieve or discharge the obligations or liabilities of any third persons to any Party hereto or to give any third party any right of subrogation or action over or against any Party hereto.
20. **Assignment Prohibited:** This Agreement may not be assigned by either Party without the prior written consent of the other Party.
21. **Severability:** If any provision of this Agreement is held illegal, invalid, or unenforceable, that provision will be fully severable and this Agreement will be construed and enforced as if the illegal, invalid, or unenforceable provision had never been part of this Agreement, and the remaining provisions of this Agreement will remain in full force and effect, and there will be added automatically to this Agreement a legal, valid, and enforceable provision that is as similar to the severed provision as possible.
22. **Paragraph Headings:** The paragraph headings are for convenience only and shall not be used to interpret or construe any provisions of this Agreement.
23. **Annual Gallons Purchased:** The words "Annual Gallons Purchased" shall be defined as the volume of water passing through the meters from January 1<sup>st</sup> through December 31<sup>st</sup> each

calendar year. RRRWS shall only be responsible to pay for water which passes through the meter which is located near the intersection of US Highway 71 and Cottonwood County Road 15 in the NW Quarter of 24-105N-36W Cottonwood County Minnesota; and the meter located at the South Meter Station.

---

The undersigned hereby agree to all the terms and conditions of this Water Purchase Agreement.

Adopted this 7<sup>th</sup> day of May, 2024.

**City of Windom**

By: \_\_\_\_\_  
Dennis Esplan, its Mayor Pro Tem

By: \_\_\_\_\_  
Michael Schwalbach, Windom Utility Commission, Chair

By: \_\_\_\_\_  
Steve Nasby, its City Administrator

**Red Rock Rural Water System**

By: \_\_\_\_\_  
Paul Johnson, its Board Chair

By: \_\_\_\_\_  
Mike Carlson, its Secretary

## ACTION ITEM



**CITY OF WINDOM**

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

[www.windom-mn.com](http://www.windom-mn.com)

**TO:** Steve Nasby and the City Council  
**FROM:** Jon Ketzenberg, Street and Parks Superintendent  
**DATE:** **April 30, 2024**  
**RE:** Street Closures on 3<sup>rd</sup> Ave, 4<sup>th</sup> Ave, 9th Street & Parade Route  
**DEPT:** Street & Parks Department  
**CONTACT:** Jon.ketzenberg@windommn.com

---

### **Recommendations/Options/Action Requested:**

The Windom Chamber has requested street closure for events being held June 6th-9th during Riverfest. . The streets to close around the Square include 3<sup>rd</sup> Avenue, 4<sup>th</sup> Avenue, and 9<sup>th</sup> Street and also streets along the parade route (see attached parade route map). Events around the Square will begin on Thursday with food trucks and the Pedal Pull. Saturday, June 8<sup>th</sup> there will be events, food trucks and a beer garden around the square. The Street Superintendent and Police Chief both approve of the proposed street closures.

---

### **Issue Summary/Background:**

The Chamber will have food trucks and a beer garden, craft vendors, Firemen's activities and turtle race events on 9<sup>th</sup> Street, 3<sup>rd</sup> and 4th Avenues. The Street Department will bring barricades for their use during the events and will pick up the barricades after the events.

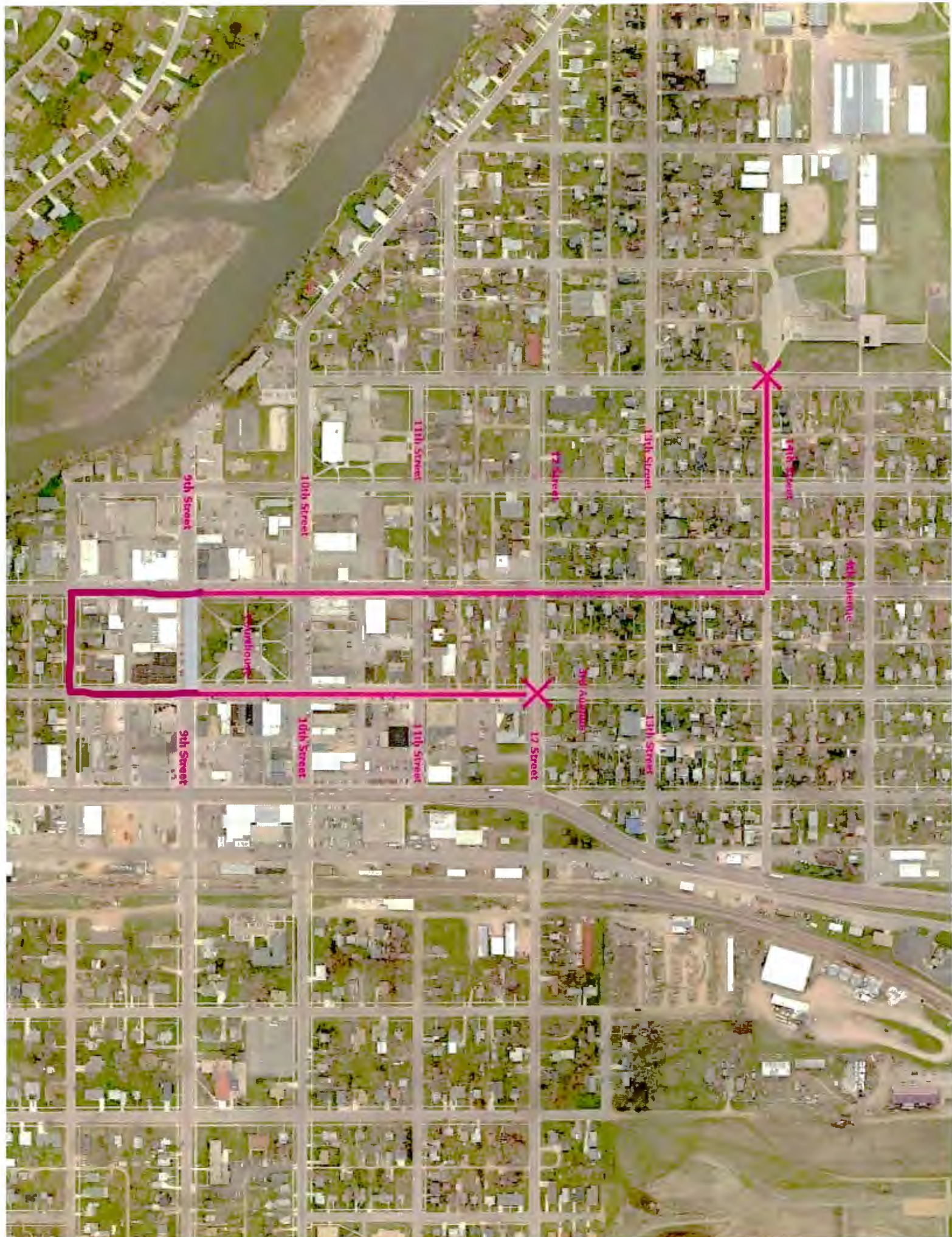
---

### **Fiscal Impact:**

None.

---

### **Attachments**



## ACTION ITEM



**CITY OF WINDOM**

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** Tim Snyder, Community Center Director  
**DATE:** 04/29/24  
**RE:** Community Center : On-Call Part-Time Help  
**DEPT:** Community Center  
**CONTACT:** Tim.Snyder@windommn.com

---

### **Recommendations/Options/Action Requested**

Director of Community Center recommends that the City Council approve the hiring of Dan Castle and Khloe Saelee for the position of on-call part-time help at the wage of 12.50 per hour.

---

### **Issue Summary/Background**

The Community Center is in need of on call help for the remainder of 2024 and possibly into 2025. Duties to include: set-up/ take down for events, general cleaning, and working at events at the Community Center.

### **Fiscal Impact**

---

The Community Center has budgeted hours for these on-call part time positions.

### **Attachments**

---

1. No attachments

## ACTION ITEM



### CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

[www.windom-mn.com](http://www.windom-mn.com)

**TO:** City Council  
**FROM:** Tim Hogan, Recreation Director  
**DATE:** May 7, 2024  
**RE:** Seasonal Part Time  
**DEPT:** Pool, Recreation & Arena  
**CONTACT:** Tim Hogan 507-822-0514 (e-mail- [tim.hogan@windommn.com](mailto:tim.hogan@windommn.com))

---

### Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action regarding the rehiring of the following Recreation and Pool employees for 2024 season.

#### Pool Staff:

|                    |                   |                 |                   |
|--------------------|-------------------|-----------------|-------------------|
| Claire Walinga     | Jenna Veenker     | Kaylan Donchez  | Leah Hauge        |
| Sadie Tjentland    | Brooklyn Flaherty | Brita Tjentland | Haily Veenker     |
| Tristyn Maras      | Leah Smith        | Jackson Veenker | Grace Sheitel     |
| Trent Rothenberger | Tyler Maras       | Natalie Hodgins | Brooklyn Prokosch |
| Richard Donchez    | Marta Us Tomas    | Ruby Baloun     | Lawshana Cuello   |

#### Recreation:

|                   |                |                  |                  |
|-------------------|----------------|------------------|------------------|
| Alex Fink         | Kobe Lovell    | Steven Meyer     | Adam Perrizo     |
| Drew Rothenberger | Jackson Joyce  | Cody Barfnecht   | Charlee Huska    |
| Anja Nielsen      | Haidyn Sammons | David Perrizo    | Gracie Buckentin |
| Adam Perrizo      | Matthew Voehl  | Charlie Erickson |                  |

#### Arena:

|                    |                 |
|--------------------|-----------------|
| Victoria Robillard | Fiona Robillard |
|--------------------|-----------------|

### Issue Summary/Background

The above list of employees will be hired by the pool and recreation department after satisfactory performance in the Summer 2023.

### Fiscal Impact

---

Money is budgeted to pay the wages of seasonal employees of the pool and recreation.

PAY ESTIMATE No. 6  
691V TRANSMISSION LINE RECONSTRUCTION  
CITY OF WINDOM ELECTRIC DEPARTMENT  
DGR Project Number 425303

For Period From: 12/21/2023 To: 1/23/2024  
Contractor: IES Commercial Inc.  
Bid Date: 09/07/2022



SUMMARY

VALUE OF WORK COMPLETED TO DATE \$2,959,165.44  
LESS RETAINAGE (5%)  
TOTAL AMOUNT DUE INCLUDING THIS PAYMENT \$2,959,165.44  
LESS ESTIMATES PREVIOUSLY APPROVED  
Pay Estimate No. 1 \$221,159.83  
Pay Estimate No. 2 \$1,390,669.41  
Pay Estimate No. 3 \$401,981.81  
Pay Estimate No. 4 \$761,693.69  
Pay Estimate No. 5 \$35,700.43  
Pay Estimate No. 6  
Pay Estimate No. 7  
Pay Estimate No. 8  
Pay Estimate No. 9  
Pay Estimate No. 10  
Pay Estimate No. 11  
Pay Estimate No. 12  
TOTAL AMOUNT DUE THIS ESTIMATE \$147,958.27

ORIGINAL CONTRACT PRICE \$2,999,498.32  
EXPECTED FINAL CONTRACT COST (w/C.O.s, Additions & Deletions) \$2,959,165.44  
LESS TOTAL PAYMENTS, INCLUDING THIS PAYMENT \$2,959,165.44  
EXPECTED CONTRACT BALANCE AFTER THIS PAYMENT  
% OF EXPECTED FINAL CONTRACT PRICE PAID, INCL. THIS PAYMENT 100%

The undersigned Contractor hereby certifies that payment has been made in full for all labor and materials incorporated in the project to date, in accordance with the terms of the Construction Contract.

By IES Commercial Inc., Contractor

By Balot Date 3-12-24

CERTIFICATE

THE AMOUNT OF \$147,958.27 IS APPROVED FOR PAYMENT ACCORDING TO THE TERMS OF THE CONTRACT.

CITY OF WINDOM ELECTRIC DEPARTMENT, Owner

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

DGR ENGINEERING, Engineer

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

PAY ESTIMATE No. 6  
69 kV TRANSMISSION LINE RECONSTRUCTION  
CITY OF WINDOM ELECTRIC DEPARTMENT  
DGR Project Number 425303

For Period From: 12/21/2023 To: 1/23/2024  
Contractor: IES Commercial Inc.  
Bid Date: 09/07/2022



| Unit No.  | Name and Description of Construction Unit                    | No. of Units | UNIT PRICE  |           |             |                     | WORK COMPLETED TO DATE<br>(Including this Pay Period) |            |                        | WORK COMPLETED THIS PERIOD |            |                        |
|-----------|--------------------------------------------------------------|--------------|-------------|-----------|-------------|---------------------|-------------------------------------------------------|------------|------------------------|----------------------------|------------|------------------------|
|           |                                                              |              | Labor       | Material  | L & M       | Ext. Price<br>L & M | Units<br>Comp.                                        | %<br>Comp. | Value of<br>Comp. Work | Units<br>Comp.             | %<br>Comp. | Value of<br>Comp. Work |
| 35(4)     | Wood Pole, Length 35', Class 4 (ea.)                         | 1            | \$ 1,088.99 | \$ 639.38 | \$ 1,728.37 | \$ 1,728.37         | 1                                                     | 100%       | \$ 1,728.37            |                            |            | \$ -                   |
| 50(2)     | Wood Pole, Length 50', Class 2 (ea.)                         | 1            | 1,283.45    | 1,343.67  | 2,627.12    | 2,627.12            | 1                                                     | 100%       | 2,627.12               |                            |            | -                      |
| 65(H1)    | Wood Pole, Length 65', Class H1 (ea.)                        | 4            | 1,477.92    | 3,253.41  | 4,731.33    | 18,925.32           | 4                                                     | 100%       | 18,925.32              |                            |            | -                      |
| 70(1)     | Wood Pole, Length 70', Class 1 (ea.)                         | 3            | 1,808.50    | 3,301.48  | 5,109.98    | 15,329.94           | 3                                                     | 100%       | 15,329.94              |                            |            | -                      |
| 70(H1)    | Wood Pole, Length 70', Class H1 (ea.)                        | 4            | 1,847.40    | 4,315.84  | 6,163.24    | 24,652.96           | 4                                                     | 100%       | 24,652.96              |                            |            | -                      |
| 75(H1)    | Wood Pole, Length 75', Class H1 (ea.)                        | 9            | 2,100.20    | 4,911.96  | 7,012.16    | 63,109.44           | 9                                                     | 100%       | 63,109.44              |                            |            | -                      |
| 75(H2)    | Wood Pole, Length 75', Class H2 (ea.)                        | 5            | 2,100.20    | 5,546.54  | 7,646.74    | 38,233.70           | 5                                                     | 100%       | 38,233.70              |                            |            | -                      |
| 80(1)     | Wood Pole, Length 80', Class H1 (ea.)                        | 3            | 2,100.20    | 4,512.95  | 6,613.15    | 19,839.45           | 3                                                     | 100%       | 19,839.45              |                            |            | -                      |
| 80(H1)    | Wood Pole, Length 80', Class H1 (ea.)                        | 8            | 2,100.20    | 5,556.15  | 7,656.35    | 61,250.80           | 8                                                     | 100%       | 61,250.80              |                            |            | -                      |
| 80(H2)    | Wood Pole, Length 80', Class H2 (ea.)                        | 2            | 2,100.20    | 6,262.84  | 8,363.04    | 16,726.08           | 2                                                     | 100%       | 16,726.08              |                            |            | -                      |
| 80(H3)    | Wood Pole, Length 80', Class H3 (ea.)                        | 1            | 2,100.20    | 7,114.95  | 9,215.15    | 9,215.15            | 1                                                     | 100%       | 9,215.15               |                            |            | -                      |
| 85(1)     | Wood Pole, Length 85', Class 1 (ea.)                         | 1            | 2,197.43    | 5,188.39  | 7,385.82    | 7,385.82            | 1                                                     | 100%       | 7,385.82               |                            |            | -                      |
| 85(H1)    | Wood Pole, Length 85', Class H1 (ea.)                        | 5            | 2,197.43    | 6,095.78  | 8,293.21    | 41,466.05           | 4                                                     | 80%        | 33,172.84              |                            |            | -                      |
| 85(H2)    | Wood Pole, Length 85', Class H2 (ea.)                        | 1            | 2,197.43    | 7,034.43  | 9,231.86    | 9,231.86            | 1                                                     | 100%       | 9,231.86               |                            |            | -                      |
| 85(H3)    | Wood Pole, Length 85', Class H3 (ea.)                        | 2            | 2,197.43    | 7,885.34  | 10,082.77   | 20,165.54           | 2                                                     | 100%       | 20,165.54              |                            |            | -                      |
| 90(H1)    | Wood Pole, Length 90', Class H1 (ea.)                        | 1            | 2,294.66    | 6,598.16  | 8,892.82    | 8,892.82            | 1                                                     | 100%       | 8,892.82               |                            |            | -                      |
| 90(H4)    | Wood Pole, Length 90', Class H4 (ea.)                        | 4            | 2,294.66    | 9,875.60  | 12,170.26   | 48,681.04           | 4                                                     | 100%       | 48,681.04              |                            |            | -                      |
| SSSP-N-17 | Self-Supporting Steel Pole #N-17, Contractor-furnished (ea.) | 1            | 2,878.05    | 42,760.10 | 45,638.15   | 45,638.15           | 1                                                     | 100%       | 45,638.15              |                            |            | -                      |
| LWP-N-1   | Laminated Wood Pole #N-1, Contractor-furnished (ea.)         | 1            | 3,266.97    | 20,941.62 | 24,208.59   | 24,208.59           | 1                                                     | 100%       | 24,208.59              |                            |            | -                      |
| LWP-N-2   | Laminated Wood Pole #N-2, Contractor-furnished (ea.)         | 1            | 3,266.97    | 34,134.99 | 37,401.96   | 37,401.96           | 1                                                     | 100%       | 37,401.96              |                            |            | -                      |
| LWP-N-3   | Laminated Wood Pole #N-3, Contractor-furnished (ea.)         | 1            | 3,266.97    | 95,587.54 | 98,854.51   | 98,854.51           | 1                                                     | 100%       | 98,854.51              |                            |            | -                      |
| LWP-N-6   | Laminated Wood Pole #N-6, Contractor-furnished (ea.)         | 1            | 3,266.97    | 86,868.00 | 90,134.97   | 90,134.97           | 1                                                     | 100%       | 90,134.97              |                            |            | -                      |
| LWP-N-9   | Laminated Wood Pole #N-9, Contractor-furnished (ea.)         | 1            | 3,266.97    | 97,868.60 | 101,135.57  | 101,135.57          | 1                                                     | 100%       | 101,135.57             |                            |            | -                      |
| LWP-N-14  | Laminated Wood Pole #N-14, Contractor-furnished (ea.)        | 1            | 3,266.97    | 67,618.77 | 70,885.74   | 70,885.74           | 1                                                     | 100%       | 70,885.74              |                            |            | -                      |

PAY ESTIMATE No. 6  
69 KV TRANSMISSION LINE RECONSTRUCTION  
CITY OF WINDOM ELECTRIC DEPARTMENT  
DGR Project Number 425303

For Period From: 12/21/2023 To: 1/23/2024  
Contractor: IBS Commercial Inc.  
Bid Date: 09/07/2022



| Unit No. | Name and Description of Construction Unit             | No. of Units | UNIT PRICE |           |           |                     | WORK COMPLETED TO DATE<br>(Including this Pay Period) |            |                        | WORK COMPLETED THIS PERIOD |            |                        |
|----------|-------------------------------------------------------|--------------|------------|-----------|-----------|---------------------|-------------------------------------------------------|------------|------------------------|----------------------------|------------|------------------------|
|          |                                                       |              | Labor      | Material  | L & M     | Ext. Price<br>L & M | Units<br>Comp.                                        | %<br>Comp. | Value of<br>Comp. Work | Units<br>Comp.             | %<br>Comp. | Value of<br>Comp. Work |
| LWP-N-32 | Laminated Wood Pole #N-32, Contractor-furnished (ea.) | 1            | 3,266.97   | 82,909.25 | 86,176.22 | 86,176.22           | 1                                                     | 100%       | 86,176.22              |                            |            | -                      |
| LWP-N-33 | Laminated Wood Pole #N-33, Contractor-furnished (ea.) | 1            | 3,266.97   | 81,635.05 | 84,902.02 | 84,902.02           | 1                                                     | 100%       | 84,902.02              |                            |            | -                      |
| LWP-N-37 | Laminated Wood Pole #N-37, Contractor-furnished (ea.) | 1            | 3,266.97   | 80,060.38 | 83,327.35 | 83,327.35           | 1                                                     | 100%       | 83,327.35              |                            |            | -                      |
| LWP-N-38 | Laminated Wood Pole #N-38, Contractor-furnished (ea.) | 1            | 3,266.97   | 75,485.99 | 78,752.96 | 78,752.96           | 1                                                     | 100%       | 78,752.96              |                            |            | -                      |
| LWP-N-50 | Laminated Wood Pole #N-50, Contractor-furnished (ea.) | 1            | 3,266.97   | 12,923.57 | 16,190.54 | 16,190.54           | 1                                                     | 100%       | 16,190.54              |                            |            | -                      |
| LWP-N-51 | Laminated Wood Pole #N-51, Contractor-furnished (ea.) | 1            | 3,266.97   | 12,575.28 | 15,842.25 | 15,842.25           | 1                                                     | 100%       | 15,842.25              |                            |            | -                      |
| LWP-N-52 | Laminated Wood Pole #N-52, Contractor-furnished (ea.) | 1            | 3,266.97   | 12,923.57 | 16,190.54 | 16,190.54           | 1                                                     | 100%       | 16,190.54              |                            |            | -                      |
| LWP-N-53 | Laminated Wood Pole #N-53, Contractor-furnished (ea.) | 1            | 3,266.97   | 39,491.81 | 42,758.78 | 42,758.78           | 1                                                     | 100%       | 42,758.78              |                            |            | -                      |
| LWP-S-1  | Laminated Wood Pole #S-1, Contractor-furnished (ea.)  | 1            | 3,266.97   | 22,544.49 | 25,811.46 | 25,811.46           | 1                                                     | 100%       | 25,811.46              |                            |            | -                      |
| LWP-S-2  | Laminated Wood Pole #S-2, Contractor-furnished (ea.)  | 1            | 3,266.97   | 32,495.33 | 35,762.30 | 35,762.30           | 1                                                     | 100%       | 35,762.30              |                            |            | -                      |
| LWP-S-3  | Laminated Wood Pole #S-3, Contractor-furnished (ea.)  | 1            | 3,266.97   | 75,077.61 | 78,344.58 | 78,344.58           | 1                                                     | 100%       | 78,344.58              |                            |            | -                      |
| LWP-S-6  | Laminated Wood Pole #S-6, Contractor-furnished (ea.)  | 1            | 3,266.97   | 20,155.52 | 23,422.49 | 23,422.49           | 1                                                     | 100%       | 23,422.49              |                            |            | -                      |
| LWP-S-7  | Laminated Wood Pole #S-7, Contractor-furnished (ea.)  | 1            | 3,266.97   | 17,447.68 | 20,714.65 | 20,714.65           | 1                                                     | 100%       | 20,714.65              |                            |            | -                      |
| LWP-S-12 | Laminated Wood Pole #S-12, Contractor-furnished (ea.) | 1            | 3,266.97   | 23,455.70 | 26,722.67 | 26,722.67           | 1                                                     | 100%       | 26,722.67              |                            |            | -                      |
| LWP-S-13 | Laminated Wood Pole #S-13, Contractor-furnished (ea.) | 1            | 3,266.97   | 21,337.74 | 24,604.71 | 24,604.71           | 1                                                     | 100%       | 24,604.71              |                            |            | -                      |
| LWP-S-22 | Laminated Wood Pole #S-22, Contractor-furnished (ea.) | 1            | 3,266.97   | 12,304.25 | 15,571.22 | 15,571.22           | 1                                                     | 100%       | 15,571.22              |                            |            | -                      |
| LWP-S-23 | Laminated Wood Pole #S-23, Contractor-furnished (ea.) | 1            | 3,266.97   | 12,304.25 | 15,571.22 | 15,571.22           | 1                                                     | 100%       | 15,571.22              |                            |            | -                      |
| LWP-S-24 | Laminated Wood Pole #S-24, Contractor-furnished (ea.) | 1            | 3,266.97   | 12,304.25 | 15,571.22 | 15,571.22           | 1                                                     | 100%       | 15,571.22              |                            |            | -                      |
| LWP-S-25 | Laminated Wood Pole #S-25, Contractor-furnished (ea.) | 1            | 3,266.97   | 12,304.25 | 15,571.22 | 15,571.22           | 1                                                     | 100%       | 15,571.22              |                            |            | -                      |
| LWP-S-26 | Laminated Wood Pole #S-26, Contractor-furnished (ea.) | 1            | 3,266.97   | 12,304.25 | 15,571.22 | 15,571.22           | 1                                                     | 100%       | 15,571.22              |                            |            | -                      |
| LWP-S-27 | Laminated Wood Pole #S-27, Contractor-furnished (ea.) | 1            | 3,266.97   | 12,304.25 | 15,571.22 | 15,571.22           | 1                                                     | 100%       | 15,571.22              |                            |            | -                      |
| LWP-S-28 | Laminated Wood Pole #S-28, Contractor-furnished (ea.) | 1            | 3,266.97   | 12,304.25 | 15,571.22 | 15,571.22           | 1                                                     | 100%       | 15,571.22              |                            |            | -                      |
| LWP-S-29 | Laminated Wood Pole #S-29, Contractor-furnished (ea.) | 1            | 3,266.97   | 12,304.25 | 15,571.22 | 15,571.22           | 1                                                     | 100%       | 15,571.22              |                            |            | -                      |
| LWP-S-30 | Laminated Wood Pole #S-30, Contractor-furnished (ea.) | 1            | 3,266.97   | 12,304.25 | 15,571.22 | 15,571.22           | 1                                                     | 100%       | 15,571.22              |                            |            | -                      |

PAY ESTIMATE No. 6

69 kV TRANSMISSION LINE RECONSTRUCTION  
CITY OF WINDOM ELECTRIC DEPARTMENT  
DGR Project Number 425303

For Period From: 12/21/2023 To: 1/23/2024  
Contractor: IES Commercial Inc.  
Bid Date: 09/07/2022



| Unit No. | Name and Description of Construction Unit                                 | No. of Units | UNIT PRICE |           |           |                     | WORK COMPLETED TO DATE<br>(Including this Pay Period) |            |                        | WORK COMPLETED THIS PERIOD |            |                        |
|----------|---------------------------------------------------------------------------|--------------|------------|-----------|-----------|---------------------|-------------------------------------------------------|------------|------------------------|----------------------------|------------|------------------------|
|          |                                                                           |              | Labor      | Material  | L & M     | Ext. Price<br>L & M | Units<br>Comp.                                        | %<br>Comp. | Value of<br>Comp. Work | Units<br>Comp.             | %<br>Comp. | Value of<br>Comp. Work |
| LWP-S-31 | Laminated Wood Pole #S-31, Contractor-furnished (ea.)                     | 1            | 3,266.97   | 12,304.25 | 15,571.22 | 15,571.22           | 1                                                     | 100%       | 15,571.22              |                            |            | -                      |
| LWP-S-32 | Laminated Wood Pole #S-32, Contractor-furnished (ea.)                     | 1            | 3,266.97   | 13,947.59 | 17,214.56 | 17,214.56           | 1                                                     | 100%       | 17,214.56              |                            |            | -                      |
| LWP-S-33 | Laminated Wood Pole #S-33, Contractor-furnished (ea.)                     | 1            | 3,266.97   | 15,535.75 | 18,802.72 | 18,802.72           | 1                                                     | 100%       | 18,802.72              |                            |            | -                      |
| LWP-S-34 | Laminated Wood Pole #S-34, Contractor-furnished (ea.)                     | 1            | 3,266.97   | 39,818.02 | 43,084.99 | 43,084.99           | 1                                                     | 100%       | 43,084.99              |                            |            | -                      |
| LWP-S-36 | Laminated Wood Pole #S-36, Contractor-furnished (ea.)                     | 1            | 3,266.97   | 47,956.27 | 51,223.24 | 51,223.24           | 1                                                     | 100%       | 51,223.24              |                            |            | -                      |
| FDN-N-17 | Self-supporting Pier Foundation #N-17 (ea.)                               | 1            | 26,598.79  | 25,302.38 | 51,901.17 | 51,901.17           | 1                                                     | 100%       | 51,901.17              |                            |            | -                      |
| TM-1     | 69 kV Phase Conductor Deadend, Quadrant, 1Ø (ea.)                         | 12           | 194.46     | 228.17    | 422.63    | 5,071.56            | 12                                                    | 100%       | 5,071.56               |                            |            | -                      |
| TM-2     | Shield Wire Deadend (ea.)                                                 | 8            | 324.10     | 113.26    | 437.36    | 3,498.88            | 8                                                     | 100%       | 3,498.88               |                            |            | -                      |
| TP-69    | 69 kV Tangent, Horizontal Line Post, 3Ø (ea.)                             | 27           | 285.21     | 1,877.33  | 2,162.54  | 58,388.58           | 27                                                    | 100%       | 58,388.58              |                            |            | -                      |
| TP-69B   | 69 kV Tangent, Stacked, Horizontal Line Post, 3Ø (ea.)                    | 40           | 285.21     | 1,877.33  | 2,162.54  | 86,501.60           | 40                                                    | 100%       | 86,501.60              |                            |            | -                      |
| TP-69CL  | 69 kV Tangent, Clearance Structure, Horizontal Line Post, 3Ø (ea.)        | 1            | 356.51     | 1,886.33  | 2,242.84  | 2,242.84            | 1                                                     | 100%       | 2,242.84               |                            |            | -                      |
| TS-4L    | 69 kV Vertical, Medium Angle, Laminated Wood Pole (ea.)                   | 4            | 427.82     | 920.88    | 1,348.70  | 5,394.80            | 4                                                     | 100%       | 5,394.80               |                            |            | -                      |
| TS-5GL   | 69 kV Vertical, Double Deadend, Corner, Laminated Wood Pole (ea.)         | 5            | 570.42     | 2,376.84  | 2,947.26  | 14,736.30           | 5                                                     | 100%       | 14,736.30              |                            |            | -                      |
| TS-5GAL  | 69 kV Vertical, Double Deadend, Large Angle, Laminated Wood Pole (ea.)    | 6            | 784.33     | 3,501.11  | 4,285.44  | 25,712.64           | 6                                                     | 100%       | 25,712.64              |                            |            | -                      |
| TS-5CL   | 69 kV Double Deadend, Clearance Structure, Laminated Wood Pole (ea.)      | 1            | 855.64     | 2,555.06  | 3,410.70  | 3,410.70            | 1                                                     | 100%       | 3,410.70               |                            |            | -                      |
| TS-5GS   | 69 kV Vertical, Double Deadend, Corner, Steel Pole (ea.)                  | 1            | 570.42     | 1,627.87  | 2,198.29  | 2,198.29            | 1                                                     | 100%       | 2,198.29               |                            |            | -                      |
| SW-1I    | 69 kV 1-Way Switch Assembly (ea.)                                         | 2            | 3,889.25   | 25,017.40 | 28,906.65 | 57,813.30           | 2                                                     | 100%       | 57,813.30              |                            |            | -                      |
| SW-2I    | 69 kV 2-Way Switch Assembly (ea.)                                         | 1            | 5,185.67   | 33,773.94 | 38,959.61 | 38,959.61           | 1                                                     | 100%       | 38,959.61              |                            |            | -                      |
| SW-3I    | 69 kV 3-Way Switch Assembly (ea.)                                         | 1            | 6,482.09   | 40,949.71 | 47,431.80 | 47,431.80           | 1                                                     | 100%       | 47,431.80              |                            |            | -                      |
| C1.11    | 15 kV Three Phase Tangent, Low Neutral, 10' Crossarm (ea.)                | 4            | 259.28     | 602.28    | 861.56    | 3,446.24            | 4                                                     | 100%       | 3,446.24               |                            |            | -                      |
| C1.11L   | 15 kV Three Phase Tangent, Low Neutral, 14' Laminated Wood Crossarm (ea.) | 1            | 298.18     | 265.42    | 563.60    | 563.60              | 1                                                     | 100%       | 563.60                 |                            |            | -                      |
| C1.41    | 15 kV Three Phase Tangent, 10' Crossarm (ea.)                             | 23           | 259.28     | 584.48    | 843.76    | 19,406.48           | 23                                                    | 100%       | 19,406.48              |                            |            | -                      |
| C5.21    | 15 kV Three Phase Deadend, Low Neutral, 10' Crossarm (ea.)                | 1            | 388.93     | 1,141.17  | 1,530.10  | 1,530.10            | 1                                                     | 100%       | 1,530.10               |                            |            | -                      |
| C6.51-10 | 15 kV Three Phase Double Deadend, 10' Crossarm (ea.)                      | 2            | 713.03     | 1,217.32  | 1,930.35  | 3,860.70            | 2                                                     | 100%       | 3,860.70               |                            |            | -                      |

PAY ESTIMATE No. 6  
69 kV TRANSMISSION LINE RECONSTRUCTION  
CITY OF WINDOM ELECTRIC DEPARTMENT  
DGR Project Number 425303

For Period From: 12/21/2023 To: 1/23/2024  
Contractor: IES Commercial Inc.  
Bid Date: 09/07/2022



| Unit No. | Name and Description of Construction Unit                             | No. of Units | UNIT PRICE |          |           |                     | WORK COMPLETED TO DATE<br>(Including this Pay Period) |            |                        | WORK COMPLETED THIS PERIOD |            |                        |
|----------|-----------------------------------------------------------------------|--------------|------------|----------|-----------|---------------------|-------------------------------------------------------|------------|------------------------|----------------------------|------------|------------------------|
|          |                                                                       |              | Labor      | Material | L & M     | Ext. Price<br>L & M | Units<br>Comp.                                        | %<br>Comp. | Value of<br>Comp. Work | Units<br>Comp.             | %<br>Comp. | Value of<br>Comp. Work |
| C6.51-14 | 15 kV Three Phase Double Deadend, 14' Crossarm (ea.)                  | 4            | 777.85     | 1,460.31 | 2,238.16  | 8,952.64            | 4                                                     | 100%       | 8,952.64               |                            |            | -                      |
| C6.52    | 15 kV Three Phase Deadend Buckarms, 10' Crossarm (ea.)                | 2            | 725.99     | 1,817.28 | 2,543.27  | 5,086.54            | 2                                                     | 100%       | 5,086.54               |                            |            | -                      |
| C6.53    | 15 kV Three Phase Deadend Buckarms, 14' laminated Wood Crossarm (ea.) | 1            | 816.74     | 920.18   | 1,736.92  | 1,736.92            | 1                                                     | 100%       | 1,736.92               |                            |            | -                      |
| 4/0 ACSR | Phase Conductor, 4/0 ACSR, Penguin (Mft.)                             | 78           | 2,320.59   | 1,767.68 | 4,088.27  | 318,885.06          | 78                                                    | 100%       | 318,885.06             |                            |            | -                      |
| 3/8" EHS | Shield Wire, 3/8" EHS (Mft.)                                          | 26           | 2,320.59   | 833.22   | 3,153.81  | 81,999.06           | 26                                                    | 100%       | 81,999.06              |                            |            | -                      |
| E1.1L    | Distribution Down Guy, 3/8" EHS, Single (ea.)                         | 5            | 207.43     | 198.68   | 406.11    | 2,030.55            | 5                                                     | 100%       | 2,030.55               |                            |            | -                      |
| E2.1L    | Distribution Down Guy, Crossarm Attachment, 3/8" EHS, Single (ea.)    | 10           | 259.28     | 234.73   | 494.01    | 4,940.10            | 10                                                    | 100%       | 4,940.10               |                            |            | -                      |
| P2.12    | Distribution Screw Anchor, Double Helix (ea.)                         | 10           | 145.85     | 269.47   | 415.32    | 4,153.20            | 10                                                    | 100%       | 4,153.20               |                            |            | -                      |
| E5       | 5' Anchor Extension (ea.)                                             | 20           | 194.46     | 99.15    | 293.61    | 5,872.20            | 20                                                    | 100%       | 5,872.20               |                            |            | -                      |
| RC       | Remove Conductor (Mft.)                                               | 66           | 369.48     |          | 369.48    | 24,385.68           | 66                                                    | 100%       | 24,385.68              |                            |            | -                      |
| RCL      | Remove Clamp (ea.)                                                    | 4            | 259.28     |          | 259.28    | 1,037.12            | 4                                                     | 100%       | 1,037.12               |                            |            | -                      |
| RI       | Remove Insulator (ea.)                                                | 9            | 518.57     |          | 518.57    | 4,667.13            | 9                                                     | 100%       | 4,667.13               |                            |            | -                      |
| RP       | Remove Pole & Pole Top Assembly (ea.)                                 | 64           | 1,037.13   |          | 1,037.13  | 66,376.32           | 64                                                    | 100%       | 66,376.32              |                            |            | -                      |
| RSW      | Remove Switch Structure (ea.)                                         | 2            | 5,056.03   |          | 5,056.03  | 10,112.06           | 2                                                     | 100%       | 10,112.06              |                            |            | -                      |
| TOP      | Top Off Pole (ea.)                                                    | 27           | 486.16     |          | 486.16    | 13,126.32           | 27                                                    | 100%       | 13,126.32              |                            |            | -                      |
| XC-15-Q  | Transfer (4) 15 kV Conductor (ea.)                                    | 36           | 129.64     |          | 129.64    | 4,667.04            | 36                                                    | 100%       | 4,667.04               |                            |            | -                      |
| SPG      | Steel Pole Ground (ea.)                                               | 1            | 129.64     | 34.59    | 164.23    | 164.23              | 1                                                     | 100%       | 164.23                 |                            |            | -                      |
| WPG      | Wood Pole Ground (ea.)                                                | 90           | 168.53     | 127.26   | 295.79    | 26,621.10           | 90                                                    | 100%       | 26,621.10              |                            |            | -                      |
| PSB-8    | Structure Reinforcement (ea.)                                         | 3            | 777.85     | 3,004.63 | 3,782.48  | 11,347.44           | 3                                                     | 100%       | 11,347.44              |                            |            | -                      |
| EC       | Erosion Control (lin. ft.)                                            | 320          | 66.94      |          | 66.94     | 21,420.80           | 320                                                   | 100%       | 21,420.80              |                            |            | -                      |
| TC       | Traffic Control (as req'd)                                            | 1            | 16,065.00  |          | 16,065.00 | 16,065.00           | 1                                                     | 100%       | 16,065.00              |                            |            | -                      |
| U1       | Mobilization (as req'd)                                               | 1            | 32,410.44  |          | 32,410.44 | 32,410.44           | 1                                                     | 100%       | 32,410.44              |                            |            | -                      |
| V1       | Construction Allowance (as req'd)                                     | 1            | 80,000.00  |          | 80,000.00 | 80,000.00           | 0.60                                                  | 60%        | 48,050.33              |                            |            | -                      |

TOTAL CONTRACT PRICE: \$2,999,408.32

TOTAL TO DATE: \$2,959,165.44

CONTRACT TOTAL  
THIS PERIOD: \_\_\_\_\_

SUMMARY

|                                               |                |                                                                     |                |
|-----------------------------------------------|----------------|---------------------------------------------------------------------|----------------|
| VALUE OF WORK COMPLETED TO DATE .....         | \$2,364,671.86 | ORIGINAL CONTRACT PRICE .....                                       | \$5,563,762.48 |
| LESS RETAINAGE (5%) .....                     | \$118,233.59   | EXPECTED FINAL CONTRACT COST (w/C.O.s, Additions & Deletions) ..... | \$5,563,762.48 |
| TOTAL AMOUNT DUE INCLUDING THIS PAYMENT ..... | \$2,246,438.27 | LESS TOTAL PAYMENTS, INCLUDING THIS PAYMENT .....                   | \$2,246,438.27 |
| LESS ESTIMATES PREVIOUSLY APPROVED .....      |                | EXPECTED CONTRACT BALANCE AFTER THIS PAYMENT .....                  | \$3,317,324.21 |
| Pay Estimate No. 1 .....                      | \$218,220.30   | % OF EXPECTED FINAL CONTRACT PRICE PAID, INCL. THIS PAYMENT .....   | 40%            |
| Pay Estimate No. 2 .....                      | \$265,352.04   |                                                                     |                |
| Pay Estimate No. 3 .....                      | \$164,064.76   |                                                                     |                |
| Pay Estimate No. 4 .....                      | \$140,030.00   |                                                                     |                |
| Pay Estimate No. 5 .....                      | \$818,756.17   |                                                                     |                |
| Pay Estimate No. 6 .....                      |                |                                                                     |                |
| Pay Estimate No. 7 .....                      |                |                                                                     |                |
| Pay Estimate No. 8 .....                      |                |                                                                     |                |
| Pay Estimate No. 9 .....                      |                |                                                                     |                |
| Pay Estimate No. 10 .....                     |                |                                                                     |                |
| Pay Estimate No. 11 .....                     |                |                                                                     |                |
| Pay Estimate No. 12 .....                     |                |                                                                     |                |
| TOTAL AMOUNT DUE THIS ESTIMATE .....          | \$640,015.00   |                                                                     |                |

The undersigned Contractor hereby certifies that payment has been made in full for all labor and materials incorporated in the project to date, in accordance with the terms of the Construction Contract.

By WILCON CONSTRUCTION SERVICES, LLC, Contractor

By John Hoffman Date 4.11.24

CERTIFICATE

THE AMOUNT OF \$640,015.00 IS APPROVED FOR PAYMENT ACCORDING TO THE TERMS OF THE CONTRACT.

CITY OF WINDOM ELECTRIC DEPARTMENT, Owner

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

DGR ENGINEERING, Engineer

By James Zid

Title Project Engineer

Date 4/11/2024

| Unit No. | Name and Description of Construction Unit                                                              | No. of Units | UNIT PRICE   |              |              |                     | WORK COMPLETED TO DATE<br>(Including this Pay Period) |            |                        | WORK COMPLETED THIS PERIOD |            |                        |
|----------|--------------------------------------------------------------------------------------------------------|--------------|--------------|--------------|--------------|---------------------|-------------------------------------------------------|------------|------------------------|----------------------------|------------|------------------------|
|          |                                                                                                        |              | Labor        | Material     | L & M        | Ext. Price<br>L & M | Units<br>Comp.                                        | %<br>Comp. | Value of<br>Comp. Work | Units<br>Comp.             | %<br>Comp. | Value of<br>Comp. Work |
| D1       | Removal of the existing vehicle storage building above grade (as req'd)                                | 1            | \$ 25,912.00 | \$ 12,088.00 | \$ 38,000.00 | \$ 38,000.00        | 1                                                     | 100%       | \$ 38,000.00           |                            |            | \$ -                   |
| D2       | Removal of existing concrete, including vehicle storage slab and forms (cu. yd.) (refer to drawing 81) | 320          | \$ 65.87     | \$ 65.87     | \$ 131.74    | \$ 42,156.80        | 320                                                   | 100%       | \$ 42,156.80           |                            |            | \$ -                   |
| C1       | Embankment Borrow (cu. yd.)                                                                            | 2,200        | \$ 28.83     | \$ 28.83     | \$ 57.66     | \$ 126,852.00       | 1,320                                                 | 60%        | \$ 76,111.20           |                            |            | \$ -                   |
| C2       | Building Subsoils Core-out & Disposal (cu. yd.)                                                        | 1,880        | \$ 22.65     | \$ 22.65     | \$ 45.30     | \$ 85,164.00        | 1,880                                                 | 100%       | \$ 85,164.00           |                            |            | \$ -                   |
| C3       | 12" Subgrade Preparation (sq. yd.)                                                                     | 620          | \$ 2.94      | \$ 2.94      | \$ 5.88      | \$ 3,645.60         |                                                       |            | \$ -                   |                            |            | \$ -                   |
| C4       | Class 5 Base (tons)                                                                                    | 100          | \$ 17.65     | \$ 17.65     | \$ 35.30     | \$ 3,330.00         |                                                       |            | \$ -                   |                            |            | \$ -                   |
| C5       | 7" PCC Surfacing (sq. yd.)                                                                             | 620          | \$ 36.22     | \$ 49.28     | \$ 85.50     | \$ 53,010.00        |                                                       |            | \$ -                   |                            |            | \$ -                   |
| C6       | 6" PCC Sidewalk (sq. yd.)                                                                              | 30           | \$ 36.22     | \$ 49.28     | \$ 85.50     | \$ 2,565.00         |                                                       |            | \$ -                   |                            |            | \$ -                   |
| C7       | Landscaping Rock (tons)                                                                                | 15           | \$ 103.00    | \$ 103.00    | \$ 206.00    | \$ 3,090.00         |                                                       |            | \$ -                   |                            |            | \$ -                   |
| C8       | Crushed Substation Rock (tons)                                                                         | 15           | \$ 75.30     | \$ 75.30     | \$ 150.60    | \$ 2,259.00         |                                                       |            | \$ -                   |                            |            | \$ -                   |
| C9       | Pavement Removal (sq. yd.)                                                                             | 790          | \$ 4.70      | \$ 4.70      | \$ 9.40      | \$ 7,426.00         | 790                                                   | 100%       | \$ 7,426.00            |                            |            | \$ -                   |
| C10      | Sanitary Sewer Service (ln. ft.)                                                                       | 50           | \$ 76.47     | \$ 76.47     | \$ 152.94    | \$ 7,647.00         | 50                                                    | 100%       | \$ 7,647.00            |                            |            | \$ -                   |
| C11      | Roof Drainline (ln. ft.)                                                                               | 160          | \$ 55.88     | \$ 55.88     | \$ 111.76    | \$ 17,881.60        | 160                                                   | 100%       | \$ 17,881.60           |                            |            | \$ -                   |
| C12      | 4" Perforated Subdrain (ln. ft.)                                                                       | 100          | \$ 17.65     | \$ 17.65     | \$ 35.30     | \$ 3,530.00         |                                                       |            | \$ -                   |                            |            | \$ -                   |
| C13      | Sanitary Sewer Cleanout (ea.)                                                                          | 1            | \$ 835.29    | \$ 835.29    | \$ 1,670.58  | \$ 1,670.58         | 1                                                     | 100%       | \$ 1,670.58            |                            |            | \$ -                   |
| C14      | Storm Sewer Cleanout (ea.)                                                                             | 3            | \$ 1,175.88  | \$ 1,175.88  | \$ 2,351.76  | \$ 7,055.28         | 3                                                     | 100%       | \$ 7,055.28            |                            |            | \$ -                   |
| C15      | Connect to Existing Sanitary Sewer (ea.)                                                               | 1            | \$ 2,344.70  | \$ 2,344.70  | \$ 4,689.40  | \$ 4,689.40         | 1                                                     | 100%       | \$ 4,689.40            |                            |            | \$ -                   |
| C16      | Connect to Existing Storm Sewer (ea.)                                                                  | 1            | \$ 1,877.00  | \$ 1,877.00  | \$ 3,754.00  | \$ 3,754.00         | 1                                                     | 100%       | \$ 3,754.00            |                            |            | \$ -                   |
| C17      | Pipe BOLLARD (ea.)                                                                                     | 14           | \$ 506.25    | \$ 1,125.00  | \$ 1,631.25  | \$ 22,837.50        |                                                       |            | \$ -                   |                            |            | \$ -                   |
| C18      | PCC Stairs with Railings (ea.)                                                                         | 1            | \$ 5,760.00  | \$ 5,850.00  | \$ 11,610.00 | \$ 11,610.00        |                                                       |            | \$ -                   |                            |            | \$ -                   |
| C19      | Silt fence/wattles/rock socks (ln. ft.)                                                                | 50           | \$ 7.06      | \$ 7.06      | \$ 14.12     | \$ 706.00           | 50                                                    | 100%       | \$ 706.00              |                            |            | \$ -                   |
| C20      | SWPPP management (ea.)                                                                                 | 1            | \$ 5,441.76  | \$ 5,441.76  | \$ 10,883.52 | \$ 10,883.52        | 0.30                                                  | 30%        | \$ 3,265.06            |                            |            | \$ -                   |
| C21      | Seeding, Fertilizing and Mulching (as req.)                                                            | 1            | \$ 4,275.00  | \$ 2,018.75  | \$ 6,293.75  | \$ 6,293.75         |                                                       |            | \$ -                   |                            |            | \$ -                   |

| Unit No. | Name and Description of Construction Unit                                         | No. of Units | UNIT PRICE    |               |               |                     | WORK COMPLETED TO DATE<br>(Including this Pay Period) |            |                        | WORK COMPLETED THIS PERIOD |            |                        |
|----------|-----------------------------------------------------------------------------------|--------------|---------------|---------------|---------------|---------------------|-------------------------------------------------------|------------|------------------------|----------------------------|------------|------------------------|
|          |                                                                                   |              | Labor         | Material      | L & M         | Ext. Price<br>L & M | Units<br>Comp.                                        | %<br>Comp. | Value of<br>Comp. Work | Units<br>Comp.             | %<br>Comp. | Value of<br>Comp. Work |
| C22      | Clearing and Grubbing (as req'd)                                                  | 1            | \$ 735.30     | \$ 735.30     | \$ 1,470.60   | \$ 1,470.60         | 1                                                     | 100%       | \$ 1,470.60            |                            |            | \$ -                   |
| A1       | Building envelope components (as req'd)                                           | 1            | \$ 141,072.00 | \$ 261,990.00 | \$ 403,062.00 | \$ 403,062.00       | 0.52                                                  | 52%        | \$ 211,200.00          | 0.46                       | 46%        | \$ 185,000.00          |
| A2       | Interior components (as req'd)                                                    | 1            | \$ 375,172.00 | \$ 202,015.00 | \$ 577,187.00 | \$ 577,187.00       | 0.31                                                  | 31%        | \$ 176,238.42          | 0.06                       | 6%         | \$ 36,100.00           |
| A3       | Temporary Enclosure (as req'd)                                                    | 1            | \$ 14,117.00  | \$ 9,822.00   | \$ 23,939.00  | \$ 23,939.00        | 1                                                     | 100%       | \$ 23,939.00           |                            |            | \$ -                   |
| S1       | Foundation, bldg footings, ftm walls, trenches, slab, and engine ftms (as req'd.) | 1            | \$ 26,065.00  | \$ 26,065.00  | \$ 52,130.00  | \$ 52,130.00        | 0.80                                                  | 80%        | \$ 41,704.00           |                            |            | \$ -                   |
| S2       | Foundation, Transformer Manhole (as req'd)                                        | 1            | \$ 26,065.00  | \$ 26,065.00  | \$ 52,130.00  | \$ 52,130.00        |                                                       |            | \$ -                   |                            |            | \$ -                   |
| S3       | Foundation, Exhaust Stacks (as req'd)                                             | 2            | \$ 13,032.00  | \$ 13,032.00  | \$ 26,064.00  | \$ 52,128.00        | 2                                                     | 100%       | \$ 52,128.00           |                            |            | \$ -                   |
| S4       | Trench covers and associated steel supports (as req'd)                            | 2            | \$ 13,032.00  | \$ 13,032.00  | \$ 26,064.00  | \$ 52,128.00        |                                                       |            | \$ -                   |                            |            | \$ -                   |
| S5       | Concrete masonry walls and masonry wall modification (as req'd)                   | 1            | \$ 34,100.00  | \$ 34,100.00  | \$ 68,200.00  | \$ 68,200.00        | 0.93                                                  | 93%        | \$ 63,426.00           |                            |            | \$ -                   |
| S6       | Installation of the floor opening, hoist, and hoist support structure (as req'd)  | 1            | \$ 8,823.00   | \$ 12,352.00  | \$ 21,175.00  | \$ 21,175.00        |                                                       |            | \$ -                   |                            |            | \$ -                   |
| S7       | Structural Steel and metal deck (as req'd)                                        | 1            | \$ 241,334.00 | \$ 606,373.00 | \$ 847,707.00 | \$ 847,707.00       | 0.76                                                  | 76%        | \$ 647,103.69          | 0.21                       | 21%        | \$ 176,500.00          |
| M1       | Plumbing System (as req'd)                                                        | 1            | \$ 111,705.00 | \$ 208,811.00 | \$ 320,516.00 | \$ 320,516.00       | 0.60                                                  | 60%        | \$ 191,713.00          | 0.13                       | 13%        | \$ 40,700.00           |
| M2       | HVAC System, Office Area (as req'd)                                               | 1            | \$ 87,799.00  | \$ 154,176.00 | \$ 241,975.00 | \$ 241,975.00       | 0.57                                                  | 57%        | \$ 136,828.00          | 0.24                       | 24%        | \$ 57,500.00           |
| M3       | Building Ventilation System, Generation Plant (as req'd)                          | 1            | \$ 40,000.00  | \$ 467,694.00 | \$ 507,694.00 | \$ 507,694.00       | 0.40                                                  | 40%        | \$ 201,450.00          | 0.24                       | 24%        | \$ 123,500.00          |
| M4       | Compressed Air System (as req'd)                                                  | 1            | \$ 15,588.00  | \$ 38,235.00  | \$ 53,823.00  | \$ 53,823.00        |                                                       |            | \$ -                   |                            |            | \$ -                   |
| M5       | Engine Cooling System (as req'd)                                                  | 2            | \$ 36,170.00  | \$ 61,323.00  | \$ 97,493.00  | \$ 194,986.00       |                                                       |            | \$ -                   |                            |            | \$ -                   |
| M6       | Engine Exhaust System (as req'd)                                                  | 2            | \$ 23,294.00  | \$ 32,776.00  | \$ 56,070.00  | \$ 112,140.00       | 0.08                                                  | 4%         | \$ 4,701.00            |                            |            | \$ -                   |
| M7       | Fuel System (as req'd)                                                            | 1            | \$ 32,352.00  | \$ 21,470.00  | \$ 53,822.00  | \$ 53,822.00        |                                                       |            | \$ -                   |                            |            | \$ -                   |
| M8       | Urea System (as req'd)                                                            | 1            | \$ 19,505.00  | \$ 26,176.00  | \$ 45,681.00  | \$ 45,681.00        |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E1       | Control Panel Modifications (as req'd)                                            | 1            | \$ 3,529.00   | \$ 8,824.00   | \$ 12,353.00  | \$ 12,353.00        | 0.10                                                  | 10%        | \$ 1,294.00            |                            |            | \$ -                   |
| E2       | Station service transformer installation (each)                                   | 1            | \$ 22,059.00  | \$ 20,588.00  | \$ 42,647.00  | \$ 42,647.00        | 0.17                                                  | 17%        | \$ 7,100.00            | 0.17                       | 17%        | \$ 7,100.00            |
| E3       | Switchgear room electrical equipment (as req'd)                                   | 1            | \$ 7,294.00   | \$ 22,941.00  | \$ 30,235.00  | \$ 30,235.00        |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E4       | Generator room and roof electrical equipment (as req'd)                           | 1            | \$ 17,647.00  | \$ 32,352.00  | \$ 49,999.00  | \$ 49,999.00        | 0.10                                                  | 10%        | \$ 4,835.00            |                            |            | \$ -                   |
| E5       | Existing generation plant modifications (as req'd)                                | 1            | \$ 5,882.00   | \$ 5,647.00   | \$ 11,529.00  | \$ 11,529.00        |                                                       |            | \$ -                   |                            |            | \$ -                   |

| Unit No. | Name and Description of Construction Unit                       | No. of Units | UNIT PRICE   |              |               |                     | WORK COMPLETED TO DATE<br>(Including this Pay Period) |            |                        | WORK COMPLETED THIS PERIOD |            |                        |
|----------|-----------------------------------------------------------------|--------------|--------------|--------------|---------------|---------------------|-------------------------------------------------------|------------|------------------------|----------------------------|------------|------------------------|
|          |                                                                 |              | Labor        | Material     | L & M         | Est. Price<br>L & M | Units<br>Comp.                                        | %<br>Comp. | Value of<br>Comp. Work | Units<br>Comp.             | %<br>Comp. | Value of<br>Comp. Work |
| E6       | Office building modifications (as req'd)                        | 1            | \$ 23,529.00 | \$ 11,176.00 | \$ 34,705.00  | \$ 34,705.00        | 0.11                                                  | 11%        | \$ 3,617.20            |                            |            | \$ -                   |
| E7       | Substation fence modifications (as req'd)                       | 1            | \$ 5,294.00  | \$ 8,235.00  | \$ 13,529.00  | \$ 13,529.00        |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E8       | Generation plant lighting and power (as req'd)                  | 1            | \$ 66,176.00 | \$ 34,000.00 | \$ 100,176.00 | \$ 100,176.00       | 0.33                                                  | 33%        | \$ 33,138.59           |                            |            | \$ -                   |
| E9       | Cable tray additions (as req'd)                                 | 1            | \$ 52,941.00 | \$ 26,471.00 | \$ 79,412.00  | \$ 79,412.00        |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E10      | Grounding additions (as req'd)                                  | 1            | \$ 20,588.00 | \$ 10,118.00 | \$ 30,706.00  | \$ 30,706.00        |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E11      | Neutral grounding reactors (each)                               | 2            | \$ 7,353.00  | \$ 16,706.00 | \$ 24,059.00  | \$ 48,118.00        |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E12      | Generator power cable 15 kV (3) 1/0 AWG Cu. (ft.)               | 380          | \$ 12.35     | \$ 42.35     | \$ 54.70      | \$ 20,786.00        |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E13      | Generator neutral cable 15 kV (1) 1/0 AWG Cu. (ft.)             | 50           | \$ 10.00     | \$ 22.65     | \$ 32.65      | \$ 1,632.50         |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E14      | Generator neutral cable 600 V (1) 1/0 AWG Cu. (ft.)             | 360          | \$ 5.60      | \$ 22.65     | \$ 28.25      | \$ 10,170.00        |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E15      | Primary station service cable, 15 kV, (3) 1/0 Str. Al. (ft.)    | 210          | \$ 16.18     | \$ 47.35     | \$ 63.53      | \$ 13,341.30        |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E16      | Secondary station service cable, 600 V, (4) #350 Str. Cu. (ft.) | 150          | \$ 17.65     | \$ 48.82     | \$ 66.47      | \$ 9,970.50         |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E17      | Secondary station service cable, 600 V, (4) #400 Str. Cu. (ft.) | 75           | \$ 16.47     | \$ 46.77     | \$ 63.24      | \$ 4,743.00         |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E18      | (4) Conductor #4/0, 4/C-4/0 (ft.)                               | 60           | \$ 15.47     | \$ 46.77     | \$ 63.24      | \$ 3,794.40         |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E19      | (4) Conductor #2/0, 4/C-2/0 (ft.)                               | 60           | \$ 14.12     | \$ 43.00     | \$ 57.12      | \$ 3,427.20         |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E20      | (4) Conductor #1/0, 4/C-1/0 (ft.)                               | 60           | \$ 12.94     | \$ 41.00     | \$ 53.94      | \$ 3,236.40         |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E21      | (4) Conductor #2, 4/C-2 VFD (ft.)                               | 700          | \$ 7.06      | \$ 14.71     | \$ 21.77      | \$ 15,239.00        |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E22      | (4) Conductor #4, 4/C-4 (ft.)                                   | 260          | \$ 5.88      | \$ 17.35     | \$ 23.23      | \$ 6,039.80         |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E23      | (4) Conductor #4, 4/C-4 VFD (ft.)                               | 380          | \$ 5.88      | \$ 17.35     | \$ 23.23      | \$ 8,827.40         |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E24      | (4) Conductor #6, 4/C-6 (ft.)                                   | 120          | \$ 5.88      | \$ 16.30     | \$ 22.18      | \$ 2,661.60         |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E25      | (4) Conductor #6, 4/C-6 VFD (ft.)                               | 640          | \$ 5.88      | \$ 16.30     | \$ 22.18      | \$ 14,195.20        |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E26      | (2) Conductor #8, 2/C-8 (ft.)                                   | 170          | \$ 3.53      | \$ 15.00     | \$ 18.53      | \$ 3,150.10         |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E27      | (4) Conductor #8, 4/C-8 (ft.)                                   | 215          | \$ 4.71      | \$ 15.00     | \$ 19.71      | \$ 4,237.65         |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E28      | (2) Conductor #12, 2/C-12 (ft.)                                 | 680          | \$ 3.53      | \$ 12.00     | \$ 15.53      | \$ 10,560.40        |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E29      | (3) Conductor #12, 3/C-12 (ft.)                                 | 5,685        | \$ 3.53      | \$ 14.71     | \$ 18.24      | \$ 103,694.40       |                                                       |            | \$ -                   |                            |            | \$ -                   |



| Unit No. | Name and Description of Construction Unit | No. of Units | UNIT PRICE    |             |               |                     | WORK COMPLETED TO DATE<br>(Including this Pay Period) |            |                        | WORK COMPLETED THIS PERIOD |            |                        |
|----------|-------------------------------------------|--------------|---------------|-------------|---------------|---------------------|-------------------------------------------------------|------------|------------------------|----------------------------|------------|------------------------|
|          |                                           |              | Labor         | Material    | L & M         | Est. Price<br>L & M | Units<br>Comp.                                        | %<br>Comp. | Value of<br>Comp. Work | Units<br>Comp.             | %<br>Comp. | Value of<br>Comp. Work |
| E30      | (4) Conductor #12, 4/C-12 (ft.)           | 450          | \$ 4.71       | \$ 16.71    | \$ 21.42      | \$ 9,639.00         |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E31      | (2) Conductor #14, 2/C-14 (ft.)           | 3,810        | \$ 2.36       | \$ 12.06    | \$ 14.42      | \$ 54,940.20        |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E32      | (12) Conductor #14, 12/C-14 (ft.)         | 1,420        | \$ 8.24       | \$ 12.06    | \$ 20.30      | \$ 28,826.00        |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E33      | (2) Conductor #16 Shielded, 2/C-16S (ft.) | 780          | \$ 2.36       | \$ 9.65     | \$ 12.01      | \$ 9,367.80         |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E34      | (3) Conductor #16 Shielded, 3/C-16S (ft.) | 640          | \$ 2.95       | \$ 3.35     | \$ 6.30       | \$ 4,032.00         |                                                       |            | \$ -                   |                            |            | \$ -                   |
| E35      | Cat 6 cables (as req'd)                   | 1            | \$ 206.00     | \$ 2,530.00 | \$ 2,736.00   | \$ 2,736.00         |                                                       |            | \$ -                   |                            |            | \$ -                   |
| G1       | General conditions (as req'd)             | 1            | \$ 438,812.00 |             | \$ 438,812.00 | \$ 438,812.00       | 0.44                                                  | 44%        | \$ 193,050.64          | 0.11                       | 11%        | \$ 47,300.00           |
| G2       | Mobilization (as req'd)                   | 1            | \$ 74,143.00  |             | \$ 74,143.00  | \$ 74,143.00        | 1                                                     | 100%       | \$ 74,143.00           |                            |            | \$ -                   |
| G3       | General construction allowance (as req'd) | 1            | \$ 100,000.00 |             | \$ 100,000.00 | \$ 100,000.00       |                                                       |            | \$ -                   |                            |            | \$ -                   |

TOTAL CONTRACT PRICE: \$5,563,762.48

TOTAL TO DATE: \$2,364,671.86

CONTRACT TOTAL  
 THIS PERIOD: \$673,700.00

WILCON CONSTRUCTION SERVICES  
P.O. BOX 502  
ST. JAMES MN, 56081

PHONE 507-375-5464  
FAX 507-375-4707

|                                                                                |                     |              |           |
|--------------------------------------------------------------------------------|---------------------|--------------|-----------|
| NAME OF PROJECT: WDG023                                                        |                     | DATE 12.7.23 |           |
| PROPOSAL REQUEST #: 1                                                          |                     |              |           |
| DESCRIPTION OF CHANGE: Add 1.5" Rigid Insulation to Foundation Perimeter Walls |                     |              |           |
| Time Extension                                                                 |                     | 0            |           |
| DIRECT COSTS                                                                   | UNITS               | RATE         | COST      |
|                                                                                | 0                   | \$60.00      | 0.00      |
| Labor: Coordination by Project Mgr                                             | 0                   | \$105.00     | 0.00      |
| LABOR: Coordination by Job Sup                                                 | 0                   | \$80         | 0.00      |
| TRAVEL TIME                                                                    | 0                   | 60           | 0.00      |
| MILEAGE                                                                        | 0                   | 0.4          | 0.00      |
| SUBSISTENCE                                                                    | 0                   | 2.5          | 0.00      |
| INSPECTION FEE AND TESTING                                                     | 0                   | 0            | 0.00      |
| EQUIPMENT RENTAL                                                               | 0                   | 0            | 0.00      |
| TOOL RENTAL                                                                    | 0                   | 35           | 0.00      |
| BLADE USE                                                                      | 0                   | 0.5          | 0.00      |
| LIFT RENTAL PER WEEK                                                           | 0                   | 650          | 0.00      |
| CLEAN-UP                                                                       | 0                   | 40           | 0.00      |
| OTHER                                                                          | 0                   | 40           | 0.00      |
| BOND                                                                           | 956.2               | 0%           | 0.00      |
| ELECTRICITY                                                                    | 956.2               | 0.00%        | 0.00      |
| WATER                                                                          | 956.2               | 0%           | 0.00      |
| DUMPSTER                                                                       | 956.2               | 0.00%        | 0.00      |
| HEAT                                                                           | 956.2               | 0%           | 0.00      |
| TELEPHONE                                                                      | 956.2               | 0%           | 0.00      |
| TOTAL INDIRECT COSTS                                                           |                     |              | 0.00      |
| Insulation Material (1.5")                                                     | 20                  | 41.8         | 836       |
| PL-300 Foamboard Adhesive                                                      | 20                  | 6.01         | 120.2     |
| Labor To Install                                                               | NO CHARGE           | NO CHARGE    | NO CHARGE |
|                                                                                |                     |              | 0         |
|                                                                                |                     |              | 0         |
|                                                                                |                     |              | 0         |
|                                                                                |                     |              | 0         |
|                                                                                |                     |              | 0         |
|                                                                                |                     |              | 0         |
|                                                                                |                     |              | 0         |
|                                                                                |                     |              | 0         |
|                                                                                |                     |              | 0         |
| TOTAL FROM DIVISIONS                                                           |                     |              | 956.2     |
| TOTAL GC COSTS                                                                 |                     |              | \$ -      |
| TOTAL FROM SUBCONTRACTORS                                                      |                     |              | \$ 956.20 |
| TOTAL COST                                                                     |                     |              | \$ 956.20 |
| CO MARKUP ON SUBCONTRACTOR COSTS                                               |                     |              | 1.05      |
| TOTAL FOR CHANGE ORDER                                                         |                     |              | \$1,004   |
| WILCON CONSTRUCTION SERVICES                                                   | <i>John Hoffman</i> |              | 12.7.23   |
| Approved                                                                       |                     |              |           |
| Owner / Architect                                                              |                     |              |           |

WILCON CONSTRUCTION SERVICES  
P.O. BOX 502  
ST. JAMES MN, 56081

PHONE 507-375-5464  
FAX 507-375-4707

|                                                                            |              |                |             |
|----------------------------------------------------------------------------|--------------|----------------|-------------|
| NAME OF PROJECT: Windom City Electric Dept. Remove Duct From Existing Roof |              |                |             |
| PROPOSAL REQUEST #: 5                                                      |              | DATE 4/10/2024 |             |
| DESCRIPTION OF WORK: Remove hood from existing roof                        |              |                |             |
| Time Extension                                                             |              | 0              |             |
| DIRECT COSTS                                                               | UNITS        | RATE           | COST        |
|                                                                            | 0            | \$60.00        | 0.00        |
| Labor: Coordination by Project Mgr                                         | 1            | \$95.00        | 95.00       |
| LABOR: Coordination by Job Sup                                             | 0.5          | 90             | 45.00       |
| TRAVEL TIME                                                                | 0            | 60             | 0.00        |
| MILEAGE                                                                    | 0            | 0.4            | 0.00        |
| SUBSISTENCE                                                                | 0            | 2.5            | 0.00        |
| INSPECTION FEE AND TESTING                                                 | 0            | 0              | 0.00        |
| EQUIPMENT RENTAL                                                           | 0            | 0              | 0.00        |
| TOOL RENTAL                                                                | 0            | 35             | 0.00        |
| BLADE USE                                                                  | 0            | 0.5            | 0.00        |
| LIFT RENTAL PER WEEK                                                       | 0            | 650            | 0.00        |
| CLEAN-UP                                                                   | 0            | 40             | 0.00        |
| OTHER                                                                      | 0            | 40             | 0.00        |
| BOND                                                                       | 0            | 0%             | 0.00        |
| ELECTRICITY                                                                | 0            | 0.00%          | 0.00        |
| WATER                                                                      | 0            | 0%             | 0.00        |
| DUMPSTER                                                                   | 0            | 0.00%          | 0.00        |
| HEAT                                                                       | 0            | 0%             | 0.00        |
| TELEPHONE                                                                  | 0            | 0%             | 0.00        |
| TOTAL INDIRECT COSTS                                                       |              |                | 140.00      |
| WCS Labor to loosen duct at roof                                           |              |                | 180         |
|                                                                            |              |                | 0           |
| Laraway Roofing                                                            |              |                | 7500        |
| Hoist the existing duct work from the higher roof and set on ground        |              |                | 0           |
| Brace & patch the opening that the duct work ran through                   |              |                | 0           |
| Patch 2 areas where pipes were removed from existing roof                  |              |                | 0           |
| Weather seal the areas where the penetrations were removed                 |              |                | 0           |
| Clean up and dispose of debris created by Laraway Roofing                  |              |                | 0           |
|                                                                            |              |                | 0           |
| Windom City Electric Dept. to dispose of rooftop unit once grounded        |              |                | 0           |
|                                                                            |              |                | 0           |
|                                                                            |              |                | 0           |
| TOTAL FROM DIVISIONS                                                       |              |                | 7680        |
| TOTAL GC COSTS                                                             |              |                | \$ 140.00   |
| TOTAL FROM SUBCONTRACTORS                                                  |              |                | \$ 7,680.00 |
| TOTAL COST                                                                 |              |                | \$ 7,820.00 |
| MARKUP ON SUBCONTRACTOR COSTS                                              |              | 0.95           | 5%          |
| TOTAL FOR CHANGE ORDER                                                     |              |                | \$8,232     |
| WILCON CONSTRUCTION SERVICES                                               | John Hoffman | 4/10/24        |             |
| Approved                                                                   |              |                |             |
| Owner / Architect                                                          |              |                |             |